



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		HINDUSTHAN COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution		Dr. A. Ponnusamy
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		914224440555
Mobile no.		8012755001
Registered Email		iqac@hindusthan.net
Alternate Email		hicas@hindusthan.net
Address		Hindusthan Gardens, Behind Nava India
City/Town		Coimbatore
State/UT		Tamil Nadu
Pincode		641028
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	23-Jun-2016
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. R Rajesh
Phone no/Alternate Phone no.	914224440555
Mobile no.	9843587777
Registered Email	iqac@hindusthan.net
Alternate Email	hicas@hindusthan.net

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.hicas.ac.in/pdf/AQAR-2018-2019.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<https://www.hicas.ac.in/>

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.75	2014	05-May-2014	31-Dec-2021

6. Date of Establishment of IQAC

28-May-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Biotechnology, Microbiology, Computer Science, Mathematics	DBT STAR College, Strengthening of UG Components	Department of Biotechnology, Ministry of Science and Technology, New Delhi	2017 1095	8200000
Department of Social Work	"Three Day Program on Specialised Care for Children affected by Drug Abuse" for School teacher/ counselors - 3 Programmes	National Institute of Social Defence, Ministry of Social Justice & Empowerment, Govt. of India	2019 9	546450
Department of Social Work	"Three Day Training Program on Counseling Skills" for stakeholders of Social Defence Issues - 2 Programmes	National Institute of Social Defence, Ministry of Social Justice & Empowerment, Govt. of India	2019 6	384900
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Implementation of the LOCF modeled Syllabi and Curriculum for the 2020 2021 Batch

Effective ongoing Online Courses (NPTEL, SWAYAM, IIT, Bombay Spoken Tutorial etc.), Value Added Courses, Placement and Vocational Educational Training for the Skill Development of the Students

Encourage Faculty Members to participate and present research papers in International Conferences/ Seminars/ Symposia and Enhance the Quality of Publications in UGC Approved Journals/SCOPUS/ Web of Science/ Pubmed/ Improving the Citation Index

Encouraging faculty for Applying Grants/ Funds for Minor/ Major Research Projects and to organize Conferences/ Seminars/ Symposia/ Workshop and also to strengthen the Outreach activities through NCC, NSS, Lions, Rotaract, Eco, and Youth Red Cross Clubs

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Initiating Staff and Students exchange Programme with Foreign Universities	Our College Staff and Students had Global Immersion Programme at AIMST University, Malaysia.
Extending support through other avenues for enriching Teaching Learning Process with the involvement of the CDC.	Providing Learning Materials through Department Blogs. Video Lecture Development, etc.,
Value Added Courses, IIT Bombay Spoken Tutorial Online Courses, Placement and Vocational Education Training for the Skill development of the Students	Grades and Credits for Value Added Courses, Communicative Skills, Soft Skill will be reflected in the Mark Statement from the 2020-2021 batch onwards.
Encourage Faculty Members to participate and present research papers in International Conferences/ Seminars/ Symposia and Enhance the Quality of Publications in UGC Approved Journals/ SCOPUS/ Web of Science/ Pubmed/ Science Citation Index Expanded	It is evident from the response from the faculty that they have participated and presented research papers in International Conferences/ Seminars/ Webinars have published Quality papers in UGC Approved Journals/ SCOPUS/ Web of Science/ Pubmed/ Science
Administrative and Academic Audit	Successfully Completed
ISO Recertification	Successfully Completed
Plan and Execute effective utilisation of Funds received under DST FIST Scheme	Various activities were engaged to ensure effective utilisation of the funds received
Initiation LOCF modelled Syllabi and Curriculum for 20202021 Batch	LOCF modelled Syllabi and Curriculum framed and implemented for the 20202021 Batch

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Name of Statutory Body</td> <td style="width: 50%; text-align: center;">Meeting Date</td> </tr> <tr> <td style="text-align: center;">Governing Council</td> <td style="text-align: center;">13-Oct-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Council	13-Oct-2020
Name of Statutory Body	Meeting Date				
Governing Council	13-Oct-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	13-Feb-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The use of information technology in educational management has rapidly increased due to its efficiency and effectiveness. The eCampus Management system version 3.0 of the College is userfriendly and has also aided in improving the workflow of the teaching and nonteaching fraternity. The Campus Management System has the following applications as, A separate Faculty and Student Login enables ease in use of eCampus Management system eCampus Management system facilitates Online Attendance Management for the students. Further eProgress Report can be generated for the students which have helped the students in increasing the attendance percentage Class Planner and Lesson Plan for the various courses is uploaded and executed in an effective manner Continuous Internal Assessment (CIA), Model Examination, Seminar and Assignment Marks can also be uploaded and a report is generated for Evaluation Repository of learning resources and Question Bank is made available Admission Process, Students Fee Collection, Faculty Attendance through Biometric is also facilitated through eCampus Management system Developed Institutional Learning Management System through Department Blogs for EContent for the ease of</p>				

access of Learning Resources The Library is fully automated and equipped with LIPS INET (Fully Automatic Version 5) Library Management Software for ease transactions of books (Issue and Return) The entire Controller of Examination Cell is automated with MIS Name of the Software - Exam Cell Automation Software Nature of automation (Fully or Partially) - Fully Version - 5.0 Year of automation - 2016

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	12/06/2019
BCom	Commerce	12/06/2019
BCom	Commerce with Computer Application	12/06/2019
BCom	Commerce with International Business	12/06/2019
BCom	Commerce with Professional Accounting	12/06/2019
BCom	Commerce with Accounting and Finance	12/06/2019
BCom	Commerce with	12/06/2019

	Information Technology	
BCom	Commerce with Banking and Insurance	12/06/2019
BCom	Commerce with Corporate Secretaryship	12/06/2019
BSc	Computer Science	12/06/2019
BSc	Information Technology	12/06/2019
BSc	Computer Technology	12/06/2019
BCA	Computer Applications	12/06/2019
BBA	Business Administration	12/06/2019
BBA	Business Administration with Computer Applications	12/06/2019
BSc	Biotechnology	12/06/2019
BSc	Microbiology	12/06/2019
BSc	Food Processing Technology and Management	12/06/2019
BSc	Mathematics	12/06/2019
BSc	Mathematics with Computer Applications	12/06/2019
BSc	Electronics and Communication Systems	12/06/2019
BSc	Physics	12/06/2019
BSc	Catering Science and Hotel Management	12/06/2019
BSc	Costume Design and Fashion	12/06/2019
BSc	Visual Communication	12/06/2019
BSc	Animation and Visual Effects	12/06/2019
MA	English	12/06/2019
MCom	Commerce with Computer Applications	12/06/2019
MCom	Commerce with International Business	12/06/2019
MSc	Computer Science	12/06/2019
MSc	Information Technology	12/06/2019
MCA	Computer Applications	12/06/2019
MBA	Business Administration	12/06/2019
MSc	Biotechnology	12/06/2019
MSc	Microbiology	12/06/2019
MSc	Electronics and Communication Systems	12/06/2019
MSc	Physics	12/06/2019

MSc	Mathematics	12/06/2019
MSc	Costume Design and Fashion	12/06/2019
MSc	Visual Communication	12/06/2019
MSW	Social Work	12/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback is collected regarding the curriculum design from the stakeholders (Parents, Alumni, Employers) through a structured feedback form. Feedback received from the students and staff members at the end of the semester are documented. Parents and Alumni represent their views regarding the current trends in the Industry in the respective meetings, which is then taken up for processing and implementation. Employers give their feedback during the on-campus placement drives through structured feedback forms. The employers analyse the curriculum design and the industry requirement standards and express their views to enrich the curriculum and make it on par with industry standards. The feedbacks thus received from the Stakeholders are reviewed and analysed by the Curriculum Development Cell of the Institution along with the respective departments. It also assesses the extent of curriculum revision and the flow of contents in the syllabus, usefulness of the course to higher studies, relevance of contents of course to meet industry requirements. This helps the respective Departments to enrich the content of the curriculum to match the recent trends. The suggestions provided by the stakeholders of the Institution are addressed in the Board of Studies meeting convened by all the Departments to strengthen the Curriculum. Thus, a comprehensive report is submitted to the Academic Council and the Governing Council of the Institution for their approval.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	7079	1439	239	84	155

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
323	300	41	184	184	13
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution strongly believes that its primary stakeholders are students. The Institution tries to realize its vision and mission centering on student empowerment, inclusive practices, and knowledge, skill and competence development. The college takes all possible measures to understand the needs and requirements of the students before the commencement of the program. Teachers before beginning their courses informally get the pulse of the students in the class, their knowledge about the course and their comfort level with English as a medium of instruction. With the increase in number of students from Tamil medium schools, the medium of instruction is sometimes bilingual. The mentor monitors the academic progress of the students and ensures an appropriate learning environment with the support of peer learning and modification in teaching methods based on their special needs. Students' academic needs are assessed by the mentors, and each Department makes sure that they provide the required support to the student, be it technological or verbal, for better learning. Mentors during class interaction identify the mentees' potential and then devise strategies to reduce the gap in knowledge and skills. Further, the mentees are categorized as Slow Learners, Average and Advance Learners based on their previous qualifying examinations marks, assessment test, classroom performances and personal performance. Class Committee meetings are held on a regular basis with class representatives to address academic and other grievances faced by the students. Mentors are available in college premises as well as on telephone to clear doubts and counsel on a one-to-one basis. If the students are slow in their learning process, the Subject in charge and mentor who is acting as the guide and philosopher finds the nature of their problems and motivates them in a friendly way to reach particular academic, ethical and professional goals. Late comers and Absentees are counselled by the Mentors to address the issues faced by them with peer group and family. If the problem persists, they are further counselled by the Institutions Student Support Cell. Students are guided by the Mentors to enroll for Certificate, Online and Value-Added Courses. They are also encouraged to apply for scholarships and to attend Seminars, Workshops, Symposia and other Intercollegiate Events. Mentors also share the opportunities for higher studies in their streams and inculcate interest in them.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
8518	323	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
323	323	Nil	51	124

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
228	11061	2.06

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://hicas.ac.in/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Nil
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0.0495

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	Biotechnology	20/02/2020
Two Days Hands on Training on R Programming in association with VJ Biotech, Coimbatore	Biotechnology	11/12/2019
Training on Medical Coding in association with iTrue Meditech, Coimbatore	Biotechnology	27/01/2020
Inhouse Training	Biotechnology	01/07/2019

Workshop on Advanced Molecular Techniques in association with Abbes Biotech, Coimbatore		
Hands on Training and Workshop on Cloned Gene expression and Analysis in association with Abbes Biotech, Coimbatore	Biotechnology	22/07/2019
Workshop on Chromatographic Techniques in association with Abbes Biotech, Coimbatore	Biotechnology	26/02/2020
Workshop on Complement fixation in association with Abbes Biotech, Coimbatore	Biotechnology	27/02/2020
Guest Lecture on Intellectual Property Rights	Business Administration (UG)	14/10/2019
Workshop on Intellectual Property Rights(IPR)	Business Administration with Computer Applications (UG)	14/10/2019
Seminar on Innovative Practices in Entrepreneurship in collaboration with Tamilnadu Agriculture University, Coimbatore	Business Administration with Computer Applications (UG)	10/02/2020
Royal Expo - A Marketing Expo in association with Future Care Institute of Aviation and Logistics(FICIAL), Coimbatore	Business Administration with Computer Applications (UG)	06/08/2019
OutBound Training Programme in association with Vanaprastha Nature Camp, Perianaickenpalayam, Coimbatore	Business Administration with Computer Applications (UG)	04/02/2020
Workshop on Selling Skills in association with Maven WESTA Pvt. Ltd., Coimbatore	Business Administration (PG)	13/06/2019
Workshop on Expert Interaction in collaboration with Madhuvan Counseling Training, Coimbatore	Business Administration (PG)	19/07/2019
Interactive Session on	Business Administration	06/02/2019

Intellectual Property Rights	(PG)	
Management Development Program in association with SKAL, Coimbatore	Catering Science and Hotel Management	28/09/2019
Management Development Program in association with Catering Owners Association, Coimbatore	Catering Science and Hotel Management	10/08/2019
Workshop on Junior Pizza Maker in collaboration with The Dominos	Catering Science and Hotel Management	26/02/2020
Workshop on Intellectual Property Rights and Consumer Behaviour	Commerce	02/03/2020
Workshop on Digital Marketing in association with Accent Techno Soft, Coimbatore	Commerce with Computer Applications	05/07/2020
Seminar on CA Practices in association with CO-CO, Coimbatore	Commerce with Computer Applications	08/07/2020
Workshop on Intellectual Property Rights (IPR)	Commerce with Computer Applications	10/01/2020
Workshop on Microsoft Power BI in association with Accent Techno Soft, Coimbatore	Commerce with Computer Applications	06/12/2019
Workshop on Social Media Networks in association with Accent Techno Soft,, Coimbatore	Commerce with Computer Applications	06/09/2019
Hands on training on TALLY in association with CQUBE Technologies, Coimbatore	Commerce with Computer Applications	14/08/2019
Entrepreneurship Scope and Opportunities for youth in Association with Department of Industries Commerce, DIC, Coimbatore	Commerce with Corporate Secretatryship	21/01/2020
Seminar on College to Corporate by Director CA Thamoatham	Commerce with Information Technology and Commerce with Banking and Insurance	08/07/2019
Special Adress on Building Competencies to Match Industry Standards, D Cloud Way, Coimbatore	Commerce with Information Technology and Commerce with Banking and Insurance	30/09/2019

Guest Lecture on Preparing and Engaging for a Career in Banking, Diksha Academy for Banking and Finance, Coimbatore	Commerce with Information Technology and Commerce with Banking and Insurance	01/10/2019
Two Days ISRB Conference cum Expo (Indian Small Rural Business Exposition) in Association with Puthiya Thalaimurai Foundation	Commerce with International Business	11/03/2020
Two Days Seminar on Export Import Business Opportunities in Association with Puthiya Thalaimurai Foundation, Chennai and Forum for Micro and Small Enterprises, Chennai	Commerce with International Business	30/03/2019
Student Development Program on Intellectual Property Rights-Trade Marks Registration and Service	Commerce with Professional Accounting and Accounting and Finance	17/09/2019
Workshop on Intellectual Property Rights - Indian and Global Perspective	Computer Applications (PG)	05/08/2019
Seminar on Ethical Hacking and Cyber Security in association with Hack Up Technologies, Coimbatore	Computer Applications (PG)	26/09/2019
Workshop on Intellectual Property Rights (IPR) and Innovation	Computer Science, Information Technology, Computer Technology and Computer Applications (UG)	03/10/2019
Training on Problems and Remedies involved in Sewing Mechanism by Usha International	Costume Design and Fashion	20/09/2019
Hands on training Liquid Embroidery workshop by Fevicryl, Pidilite Industries Limited, Mumbai	Costume Design and Fashion	24/02/2020
Hands on Training in Makeup Artistry by Pavithras Makeup Artistry, Ganapathy, Coimbatore	Costume Design and Fashion	28/08/2019

Hands on Training Blue Pottery Workshop by Fevicryl, Pidilite Industries Limited, Mumbai	Costume Design and Fashion	24/02/2020
Hands on Training workshop in Kalamkari art by Fevicryl, Pidilite Industries Limited, Mumbai	Costume Design and Fashion	25/02/2020
Hands on Training Workshop in Pipli Art by Fevicryl, Pidilite Industries Limited, Mumbai	Costume Design and Fashion	26/02/2020
Hands on Training in Blazer Designing and Construction by Vibhav Design Studio, Peelamedu, Coimbatore	Costume Design and Fashion	20/02/2020
Hands on Training Workshop on Beauty Care by Shinkar Beauty Parlour, Sivanandha colony, Coimbatore	Costume Design and Fashion	06/01/2020
Hands on Training Workshop on Digital Portfolio by Image Creations Photography, Coimbatore Central, Coimbatore	Costume Design and Fashion	13/12/2019
Seminar on Apparel Merchandising by Dream Factory, Erode	Costume Design and Fashion	18/07/2019
Seminar on Application of Industrial Engineering Concepts in Apparel Industry by Centre of Excellence, Kumaranathapuram, Tirupur	Costume Design and Fashion	03/02/2020
Guest Lecture on Trends in Knitting by NIFT-TEA College of Knitwear Fashion, Tiruppur	Costume Design and Fashion	01/10/2020
Hands on Training on Active and Passive Components in Circuit Design, Precimeasure Controls Private Ltd, Coimbatore	Electronics and Communication Systems	22/02/2020
Workshop on Industrial Automation using PLC, Choleshwaram Automation	Electronics and Communication Systems and Physics	28/02/2020

System , Coimbatore		
Workshop on Softskill Training in association with Dawn Journal	English	20/08/2019
National Seminar on Intellectual Property Right	English	23/10/2019
Workshop on Intellectual Property Rights (IPR) and Innovation	Mathematics	05/12/2019
National Seminar on Intellectual Property Rights	Microbiology	18/02/2020
A Road Show on Bio Analytical Equipments and a Training Programme for Lab Assistants in association Elico, Chennai	Microbiology	05/02/2020
Workshop on Polymerase Chain Reaction, Abbes Biotech, Coimbatore	Microbiology	27/08/2019
Workshop on Chromatographic Techniques, Abbes Biotech, Coimbatore	Microbiology	28/08/2019
Workshop on Blotting techniques, Abbes Biotech, Coimbatore	Microbiology	30/08/2019
Workshop on Pure Culture Technique and Anaerobic Cultivation, Bharathiar University, Coimbatore	Microbiology	23/09/2019
Seminar on Intellectual Property Rights(IPR)	Social Work	21/10/2019
Mega Job Fair for the Differently Abled Persons(Cheshire Homes and District Differently Abled Welfare Office), Coimbatore	Social Work	16/11/2019
CSR Symposium organized in association with Native Medicare Charitable Trust (NMCT) , Coimbatore	Social Work	16/12/2019
Sale of Self-Help group products of Rural Livelihood Mission, Collectorate, Coimbatore	Social Work	05/03/2020

Family Care's Self-Help products (NGO), Coimbatore		
Enterprise Development Training for Women in collaboration with CSR Trust, Coimbatore	Social Work	01/02/2020
Financial literacy and Legal Rights of Women in collaboration with CSR Trust, Coimbatore	Social Work	08/02/2020
Use of Social Media and Instant Messaging to Establish Connect and Create Outreach in collaboration with CSR Trust, Coimbatore	Social Work	15/02/2020
Linkages with Vocational Training Institutes to Skill Unemployed Women in collaboration with CSR Trust, Coimbatore	Social Work	22/02/2020
Life Skill Training for women Self Help Group Members collaboration with CSR Trust, Coimbatore	Social Work	29/02/2020
Workshp onTrends in Design and Advertising Fields in assocaition with Sketch Monk, Bangalore	Visual Communication	03/09/2019
Censor Script Writing Script Registration in Tamil Film Industry in association with PSG College of Arts and Science, Coimbatore	Visual Communication	28/01/2020
Talk on Goods and Service, Tax and Tally, ERP and SAP in association with ICA Edu Skills, Coimbatore	Hindusthan Corporate Relations	20/06/2019
Talk on E-Learning in association with Zillion, Coimbatore	Hindusthan Corporate Relations	10/07/2019
Talk on How to become an Entrepreneur in association with Hindusthan College of Arts and Science, Coimbatore	Hindusthan Corporate Relations	23/07/2019

Talk on Learnathon in association with ICT Academy	Hindusthan Corporate Relations	30/07/2019
Talk on Language and its Importance in association with ILM, Coimbatore	Hindusthan Corporate Relations	05/08/2019
Talk on How to become a Bank Manager in association with Edu Fly, Coimbatore	Hindusthan Corporate Relations	14/08/2019
Talk on Entrepreneur Development Program in association with KLBC, Coimbatore	Hindusthan Corporate Relations	26/08/2019
Talk on Opportunities in Media in association with Blacksheep	Hindusthan Corporate Relations	27/08/2019
Employability Skill Training Programme in Financial Literacy in association with ICT and Reliance	Hindusthan Corporate Relations	29/08/2019
Talk on E-Learning in association with Focus Eduamatics, Coimbatore	Hindusthan Corporate Relations	06/09/2019
Talk on How to Prepare for MNC Interview in association with Cognizant	Hindusthan Corporate Relations	18/09/2019
Talk on Job Opportunities in Bank in association with Shine IAS Academy, Coimbatore	Hindusthan Corporate Relations	30/09/2019
Seminar on IOT and the Job Opportunities in association with Twirlact Technology Solutions, Coimbatore	Hindusthan Corporate Relations	30/09/2019
Talk on Customer Service in association with Amazon	Hindusthan Corporate Relations	03/10/2019
Talk on How to get Placed in MNC in association with Tech Mahindra	Hindusthan Corporate Relations	08/10/2019
Seminar on IBPS Selection Strategies in association with State Bank of India	Hindusthan Corporate Relations	23/10/2019
Orientation for HR and Finance in association	Hindusthan Corporate Relations	28/10/2019

with ESAF		
Talk on Health and Wellness for Life in association with Satsvayam	Hindusthan Corporate Relations	31/10/2019
Talk on Udyog Seeking a Right Job in association with My Assessment	Hindusthan Corporate Relations	04/11/2019
Android Development Training in association with Elusium Acadey and Neo Genics	Hindusthan Corporate Relations	19/11/2019
Career Development Programme in association with Infosys	Hindusthan Corporate Relations	06/12/2019
Orientation on Jobs in Army in association with Defense Academy	Hindusthan Corporate Relations	18/12/2019
Talk on How to develop your Communication your in association with Winner Education	Hindusthan Corporate Relations	23/12/2020
Talk on E-Learning in association with Zillion, Coimbatore	Hindusthan Corporate Relations	18/07/2019
Seminar on Innovation and Patenting	Computer Applications (UG)	04/10/2019
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Catering Science and Hotel Management	Hindusthan College of Arts and Science	Fusion Biryani Making - Rational Combi Oven	Development and Training	10/08/2019
2	Costume Design and Fashion	Hindusthan College of Arts and Science	Beauty Care Centre	Training for Beautician and Entrepreneurship	15/07/2019
3	Biotechnology	Hindusthan College of Arts and Science	Spawn Production	Spawn Production for Mushroom Cultivation	12/08/2019

4	Microbiology	Hindusthan College of Arts and Science	Spirulina Cultivation	Production of Spirulina	20/09/2019
5	Information Technology	Hindusthan College of Arts and Science	IoT Centre	Production of IoT Products	16/09/2019
6	Social Work	Hindusthan College of Arts and Science	Magics NGO	Geriatric Care Services for Elderly People	05/08/2019
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of Social work	2
Department of Commerce with International Business	2
Department of Mathematics	2
Department of Business Administration	5
Department of Microbiology	2
Department of Commerce	1
Department of Electronics and Communication Systems	1
Department of Commerce with Computer Applications	3
Department of Biotechnology	3

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Remote Pain monitoring System for Knee Joint Pain of Elderly People	Filed	2020101864	Nil

Cognitive Model Based Psychological Analysis	Filed	202041035451	Null
A Greet-Assist IoT Robot System and Methods Thereof	Filed	202041043420	Null
Triple Layered Nano Herbal Protective Fabric with Multipurpose Applications to Minimize Community	Filed	202041018221	Null
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	293	1518	208	68
Presented papers	95	99	4	11
Resource persons	4	19	31	32
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s)	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
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department				
No Data Entered/Not Applicable !!!				
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
27500000	28975004

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Lips iNet	Fully	5	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	45158	21678381	1013	333680	46171	22012061
Reference Books	744	739896	11	61164	755	801060
e-Books	1954	Nill	Nill	Nill	1954	Nill
Journals	123	311907	Nill	Nill	123	311907
e-Journals	2	19470	1	569650	3	589120
CD &	353	Nill	Nill	Nill	353	Nill

Video						
Library Automation	1	65000	Null	Null	1	65000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	1457	21	1	400	1105	32	40	100	280
Added	0	0	0	0	0	0	0	50	0
Total	1457	21	1	400	1105	32	40	150	280

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Audio Visual Laboratory	https://www.hicas.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
39500000	38852215	19000000	18338009.41

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The College has well established policies, procedures with monitoring system approved by the Secretary and the Principal for the maintenance and utilization of Campus facilities. The College has technical and non technical teams to look after the maintenance of the College campus. The committee inspects and submits report to the Principal and the Management. The issues are discussed with the respective team and the department. Further, necessary steps are taken. The management allocates sufficient fund for the sustenance of the infrastructure and equipments every year. The Institution has well furnished Six Blocks (A, B, C, D E, F - 198 Classrooms, 7 Seminar/ Conference Hall, 1 Open Theatre 1 Open

Auditorium) amidst sprawling lawns and trees. The Institution ensures the physical infrastructure so as to cater to the needs of Students, Faculty, and non teaching fraternity. The Institution is friendly for the Physically challenged by providing ramps, lifts, special toilets etc., The Institution oversees the Campus with qualified and skilled manpower for civil, electrical, plumbing, carpentry work, horticulture etc., Maintenance of infrastructure facilities, services of equipments is done accordingly. The Institution has power management and maintenance section to ensure power supply and maintenance of electrical assets. The Institution caters the well furnished sports infrastructure for the students fraternity with specialized in Kabbadi, Hand Ball, Cricket, Basket Ball, Carrom, Table Tennis, Ball Badminton, Kho Kho, Athletics Track, Chess, Throw Ball etc., The requirements for the Library are procured in a systematic way in the Institution. The Heads of each Department, after discussions with the Faculty and the Research Scholars, put forward their suggestions for the required books and articles to the Library Committee through the meetings convened by the Library Committee. After the consensus of the Library Committee, the list of books is recommended to the Principal, who insists the librarian for procurement contained by the assigned Budget by the Management. Apart from this, Every Department is furnished with Library with domain specific books of their programme which is accessed by the Students and Faculty. Computer labs are monitored by qualified technicians for the maintenance. They also take care of the LAN system in the campus. The computers in the laboratories are given uninterrupted power supply through UPS units. The laboratories are maintained by the respective laboratory assistants under the guidance of Heads of the Department. Based on the Students strength and the requirement, the laboratory assistants submit the deficit and nonfunctional (repair) of the instruments. Before the commencement of the academic year, a lab audit is conducted and a report on the requirement of new equipment, replacement of the old equipment and modernization of machines/software is prepared. The Annual Maintenance Contract is functional in the campus and monitors the stock and Calibrations of the Equipments and other instruments.

<https://www.hicas.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Basis, Trust Student, UG Alumni, Sports, Free Education, Financially Weaker Section, Children of Teaching/ Non-Teaching, Class Topper	1639	15456000
Financial Support from Other Sources			
a) National	BC - MBC Scholarship, Adidravidar Scholarship and Other Private Scholarships	313	4314035

b)International	-	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Examination	1749	Nil	56	Nil
2019	Career Counselling	Nil	4755	Nil	2027
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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No Data Entered/Not Applicable !!!

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institution addresses the needs and expectations of the group of stakeholders with the objective of inculcating the qualities of leadership, organizational skills and responsibility in them. An active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. The students are encouraged and motivated to participate in the governance through the following systems:

- Student Representative of IQAC - IQAC student representative helps to propagate quality policies adopted by the institution among the student fraternity and also help in projecting the student view point while taking any quality policy decision.
- The Class Representative System (CRS) is fundamental to student representation as leaders. It allows one male and one female student to represent each class of approximately 60 students in the Institution, with regular meetings held every month to ensure the systems efficiency and effectiveness in putting forward the interests and views of the students. CRS meetings play a major role in assessing teaching, learning and support services provided to the students by the Institution. The Class Representative Meetings assist the Departmental Academic Committee in the process of academic plan, implementation and progress of every course in a semester. The Principal and respective Heads of the Departments monitor the functioning and effectiveness of the CRS.
- The Student Council: The class representatives elect the Student Council that comprises Chairman, Vice Chairman, Secretary, Treasurer, Joint Secretary, Sports Club Secretary and Fine Arts Club Secretary Positions, where the council organizes Institution specific events. In this manner, the Institution follows a democratic procedure in formulating the Council.
- Club/Committees/ Technical/ Functional - Club/Committees are platforms that offer a plethora of opportunities to students to give them a voice of their own and shed their inhibitions through an enriching and engaging experience. Club/Committee activities, workshops, Intra Domain and Inter University competitions enhance the communication skills, team management skills, leadership skills, time management, and resource management skills and above all builds confidence in each student. The Extracurricular events, competitions and conferences organized by them sharpen their subject expertise skills in addition to their leadership skills. The Institution motivates active participation of students in community related activities through extension activities by giving lead roles in various bodies like NSS, NCC, YRC, Lions Club and Rotaract Club where in the students are sensitised regarding the needs

of the community. Placement Representatives are selected from each class to assist the placement cell in taking the job opportunities to the student community. These events broaden the scope of education besides providing students to showcase their talents and learn managerial and organizational competencies. • Departmental Student's Association: An active Student council is formed each year comprising of representatives which plans and organizes activities on behalf of the Department associations. The association activities like Intra mural and Inter collegiate events (Expos, Seminar, Conferences, Technical Symposia, Awareness Programmes, Extension Activities etc.,) are completely planned and executed by the student council members under the guidance of the Faculty.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Hindusthan College of Arts and Science Alumni Association is registered under the Tamilnadu Societies Registration Act 1975 (registered on 19th May, 2014). The Institution and Departments regularly organize Alumni Association Meetings every year for the students, during Graduation Day. The Alumni of our Institution are in prominent positions globally. Alumni Meets are opportunities which enable Alumni to reunite with their friends and faculty members to rejuvenate their memories and share experiences of their past and present life. The Institution engages with its alumni through alumni meets, admission boards, IQAC meetings, alumni mentors/career counselling of students, curriculum review, etc., Major Activities where Hindusthan Alumni are engaged are as follows: • Alumni form the active members of IQAC at various levels. Their inputs are very significant in bringing developments and quality enhancements • Alumni also form the active member and contribute in review and development of the curriculum and keeping Teaching Methodologies as Industry Oriented and up to date. Invited Talks/ Guest Lectures/ Alumni Forums • Member of Admissions Boards – Alumni act as Ambassadors for the promotion of the Institution • As the Participants/ Speakers/ Sponsors during Inter Collegiate Festivals, Disaster Relief Camps, Seminars, Workshops and Conferences • As Representatives of the company during recruitment and motivating the existing set of students • Engaged with institution in the capacity of Visiting Faculty members. • Sharing of Lateral Job Postings for fellow Alumni and the present students

5.4.2 – No. of registered Alumni:

2616

5.4.3 – Alumni contribution during the year (in Rupees) :

322633

5.4.4 – Meetings/activities organized by Alumni Association :

28

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has a clearly defined organizational hierarchy and structure to support decision making processes that are reliable with its purposes for sustaining effective execution as follows: 1) Being an Autonomous Institution, functioning under the Hindusthan Educational and Charitable Trust, the Institution has a clear organizational structure with prime body named as

Governing Council, which is a Statutory one that includes nominees from University Grant Commission, Affiliating University, Management, Industry, Principal and Teaching Faculty. The Academic Council headed by the Principal and comprising of Chair Persons of BOS, Senior Teaching Faculty, University Nominee, Industry Expert, Controller of Examinations, Alumni that scrutinizes and approve the academic regulations, curriculum, syllabi and provide the evaluation methods. It also ensures the Examination regulations and all academic affairs. The Finance Committee acts as advisory board to the governing body in terms of the budget, grants, incomes of various schemes and also monitors the audited accounts for the same. The Board of Studies ensures the Preparation of Syllabi, keeping in view of Vision, Mission and Objective of the Departments, National and Global importance, Suggest and recommends the methodologies for TLE Process to Academic Council. 2) The organizational structure lends itself in maintaining the institutional capability and education effectiveness through the involvement of stakeholders in various Bodies/ Cells/ Committees/ Association. With the leadership of the Principal, every committee will be assigned with specific tasks pertaining to the requirements of organizing events/functions. Heads of the committees monitor the works. Regular meetings will be held prior to the function in the presence of Principal, HODs and Committee heads. To name some Cells/ Committees/ Association - Non Statutory Committee's include Academic Audit, Admission, Anti Sexual Harassment, Anti Ragging, Budget, Cultural, Discipline, Examination, Faculty Grievance Redressal, Library, NSS Advisory, Planning and Evaluation, Sports Advisory, Student Welfare, Students Grievance and Redressal, Time Table, Women Welfare and Empowerment Committee, Counselling Cell, Industry and Interaction and Placement Cell. Other than this, every Department has its own Association where the association activities like Intra mural and Inter collegiate events (Expos, Seminar, Conferences, Technical Symposia, Awareness Programmes, Extension Activities etc.,) are completely planned and executed by the Faculty and student council members under the guidance of the Heads of the Departments. 3) The Institution nurtures the young minds in association with various Clubs functioning in the campus such as Quiz, Elocution, Health, Eco club, Lions, Rotaract, Youth Red Cross, Culinary, Crafts, Arts, Cinematography, Photography, Music, Drama Club etc. The following clubs organize several societal events and also provide the leadership qualities among the students and also training is provided to the students by the experts that include Tailoring, Beautification, Embroidery/Jewelry making, Toys making, Cookery, Vegetable Carving, Bakery items Production, Jam, Pickle and Jelly Production, Painting, Handicraft, Theatre, Script Writing, Animation techniques for self employment. These kind of activities and functions fosters relationship and nurture unity among the student fraternity.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Institution tries to realize its vision and mission centering on student empowerment, inclusive practices, and knowledge, skill and competence development. The college takes every possible measure to understand the needs and requirements of the students before the commencement of the program. Students are admitted based on Merit

and counselled at the time of admission in which they are familiarized with the programme/ Course, as well as the general facilities available in the college. After the students get admitted to our institution, an Orientation program is organized in the respective departments - Bridge Course for the freshers to help them understand the curriculum, mentor mentee, mode of internal assessment, facilities available in the Department. The purpose of Bridge Course is to bring them at par with the rest of the students of the class. Online Application for Admission facilitates students to apply for their desired course from their place, thereby easing out the tension of getting admission in their preferred college. An active social media wing is an added advantage for an institution for reaching out to students and the society to communicate the activities taking place in the college.

Industry Interaction / Collaboration

The Hindusthan Corporate Relations (Placement Cell) of the Institution facilitates the Memorandum of Understanding (MoU) with some of the well run industrial units, so that MOUs are being utilized in the following manner:

- Planning of In plant training and Internship during vacation period
- Students make their industrial visits to these companies
- Organizing Guest lectures/ Workshops/ Seminars
- Sponsored mini and major projects
- Research, Consultancy and testing to the industries
- Placement
- Providing training, testing and servicing of lab, equipments, system software
- Facilitate with visiting experts and professors from industries and institutions
- Industry Integrated courses have a far reaching impact in enhancing the skills of the student to match up with the industry standards, efforts are taken to implement industry integrated courses.
- Exploring faculty exchange, student exchange programmes for research and academic resource sharing is through MOUs with foreign universities. The Industry Interaction also influences the academic Curriculum. The Institution receives academic and curriculum feedback from industries for framing industry based curriculum and syllabi for enabling

Industry ready students. The Institution BOS has an Industry Expert as a Member who gives positive inputs for up gradation of the Curriculum. This provides a platform for both the students as well as faculty members to be aware of industry expectations of skill sets required for students. This enables students to be aware of the lacunae in their skills and provides an opportunity to upgrade them.

Human Resource Management

Human performance in any organizations reflects the knowledge, skills, behaviors, and values. Since the abilities and skills will help the organization for development. Keeping this in mind, The Institution has a well defined Human resource management that depends on policy, operations and systems. At the end of each academic year the Heads of the Departments reviews the Existing and Vacant positions. It is then forwarded for the approval of the Principal. The HR Department of the Institution then advertises the Vacancy Notification in leading Job sites and regional Newspapers. Later, the HR Department Completely Scrutinizes the Applications received regarding the Eligibility criteria for the posting and intimates the applicants for an Interview. The Interview Panel Comprises of Subject Expert, Principal, Member from the Trust and Head of the Department. Indeed, the Institution HRM assess the applicants at different levels of acquaintance, skills, updates, and upgrades in field of teaching and non teaching identifies the qualified and suitable candidates for various teaching and non teaching positions. After the appointment as teaching faculty and non teaching staff a mandatory orientation programme is been organized by the HR department of the Institution. The Institution HR also monitors the following areas for the development of the College as follows:

- Performance Appraisal
- Compensation and Benefits
- Employee Relations

Library, ICT and Physical Infrastructure / Instrumentation

The Central Library in the Institution is well equipped and automated with Integrated Library Management System (ILMS). Description about the ILMS is as follows: Name of the ILMS software - Lips iNet Nature of

automation (Fully or Partially) - Fully
Version- 5 Year of automation- 2011
Online Public Access Catalog (OPAC) is
the main source to provide access to
the collections in the library. To
access the OPAC, the library is
equipped with 3 computers and an E-gate
register. The Library also has a
Knowledge Centre (Digital Library) with
58 computers to access E Resources, web
browsing and other research related
activities. The Library which houses
sufficient number of books of all
disciplines, collection of rare books,
manuscripts, special reports and number
of e journals and e books. The library
is also provided with name boards
wherever necessary for the students and
faculty, to direct them to the books
that they are looking for. The faculty,
students and research scholars have a
free access to these computers during
the working hours of the library.
Library is being consulted by students
and faculty daily. Every day an
approximate of 600 students visit
library to refer books, newspapers and
journals, issue and return of books.
The library also has a provision for
photocopying downloading and printing
the materials from these resources. The
requirements for the Library are
procured in a systematic way in
Hindusthan College of Arts and Science.
The Heads of each Department, after
discussions with the Faculty and the
Research Scholars, put forward their
suggestions for the required books and
articles to the Library Committee
through the meetings convened by the
Library Committee. After the consensus
of the Library Committee the list of
books is recommended to the Principal,
who insists the librarian for
procurement contained by the assigned
Budget by the Management. Apart from
this, Every Department is furnished
with Library with domain specific books
of their programme which is accessed by
the Students and Faculty. The
Institution has a well equipped 25
smart class rooms which has all the
modern facilities concerning ICT. Every
Department is provided with a Laptop
and LCD Projector for the Teaching and
Learning process. The Seminar/
Conference hall is also equipped with
computer, internet and LCD Projector

facilities. The Institution continues to leverage ICT to its fullest for continual improvement of quality and relevance of teaching, research, and academic administration. The Faculty are encouraged to adopt innovative teaching methodology, making use of all the ICT, digital library facilities and is trained in pedagogy and in adopting best practices. The Institution is spread over 16.53 acres with built in area about 62523.41 Sq mts. consisting of Six Blocks (A, B, C, D E, F - 188 Classrooms 7 Seminar/ Conference Hall 1 Open Theatre 1 Open Auditorium) amidst sprawling lawns and trees. The Institution ensures the physical infrastructure so as to cater the Students, Faculty, and non teaching fraternity. The Institution is friendly for the Physically challenged by providing ramps, lifts, special toilets etc., The Institution oversees the Campus with qualified and skilled manpower for civil, electrical, plumbing, carpentry work, horticulture etc., Maintenance of infrastructure facilities, services and equipment's is done accordingly. The Institution has power management and maintenance section to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipment like Generator Sets, General Lighting, Power Distribution System etc., are undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier. Other than the general Physical Infrastructure the Institution has the following facilities inside the campus as follows, • Cafeterias facilities • Banking (Counter) / ATMs facilities services • Laundry services • Gymnasium facilities • Gaming facilities • Reprographic, Photocopy services • General Store The Institution has state of the art Biotechnology, Microbiology, Catering Science and Hotel Management, Visual Communication, Costume Design and Fashion, Electronics, Computer and Language Laboratories for Teaching, Research and Development. The Laboratories in the Institution are furnished according to the statutory rules. The necessary equipments and materials for each laboratory are procured to deliver to the students the

best standards of education. The Procedure for installation of new equipment, machinery or software is done accordingly as An Inquiry is made based on the requirement and Submitted to the Budget and Finance Committee Quotations are compared best suitable is selected and recommended in order of preference. The Purchase order is raised, and the Machinery or software is received by the respective department laboratories. Preferred location is identified for installation and computer specifications are identified for making the required software compatible. Installation is done in the lab area in the presence of the concerned lab in charge and technician. A Demo is delivered by the vendor to the lab in charge, technicians and Faculty for proper utilization. Thus, The Institution ensures the Laboratories to suit to the requirements of the curriculum and industry needs. All the laboratories are optimally utilized by Students, Research Scholars and Faculty for Teaching, Research and Development

Research and Development

The Institution has constituted a Research Committee to facilitate and monitor the research activities in the Campus. The Research Committee has a defined Research Policy and comprises the following members: • Principal • Chair Person • IQAC Coordinator • Senior Faculty Members The Research Committee encourages and provides necessary guidance to the faculties in submitting research proposals to various funding agencies. The Committee meets regularly, monitors the research progress of the Institution and recommends the prospective areas for research mobilization. It also guides the departments for submitting grants to organize Seminar/Conference/ Symposia/Workshop motivates the teachers to pursue Ph.D., studies and encourages the faculty for publishing Research articles Patent Submission, Book Publication, Chapter Contribution etc., The committee promotes and persuades the faculty members to attend the various PDPs organized by Universities, Colleges for the up gradation of domain specific knowledge through hands on training, and Lecture Series for the effective implementation

of novelty. The faculty members are granted On Duty and are provided financial support to attend similar activities. The Institution through the Research Committee provides Seed Money for the faculty members to develop Incubates and research interest. The Committee is very keen in advancement of Science and Technology in the Interdisciplinary areas so as to foster research. To ensure that the knowledge created is transferred for the benefit of society the Institution is planning for an established Center, exclusively for the Self help group and Young Entrepreneurs. Encouraging extension of consultancy, collaborative research, management development programmes, taking up industry projects, development of staff for improvements in publications, encouraging student projects, setting up of incubation centres, etc.,

Examination and Evaluation

Being elevated to an Autonomous Institution in the year 2016, A Comprehensive Academic Calendar is prepared for every Semester that contains the details of number of working days/holidays, Continuous Internal Assessment (CIA), Model Examinations, payment of Examination fees, publication of results. The Institution conducts two types of examinations, Internal and Comprehensive. As a part of internal, Internal Assignment, Continuous Internal Assessment (CIA I and II) and Model Examinations (ME). The question papers for CIA are prepared by the respective Course teachers, approved by the Head of the concerned departments and submitted to the Controller of Examinations (COE). This ensures fairness and eliminates the chance of usage of unfair methods. Perfect transparency is maintained in the evaluation of answer scripts of all the Assignments, CIA and ME. Post Internal Examinations, students are given back their evaluated answer scripts. Students are permitted to assess their own performance and seek any clarifications to the teacher. The final Internal Marks are then Submitted in an Optical Mark Recognition (OMR) to the COE. The Comprehensive Examinations (CE) is the End Semester Examinations. The hall tickets are

issued to the students well in advance.

Any grievance related to the hall ticket like printing of wrong name or delay in issuance is addressed by the COE. The COE immediately looks into the matter and takes necessary actions. In order to make the students stress free during Examination, the Hall ticket of the student has printed photograph online generation, Examination Dates and the Hall cum Seating Arrangement. The issues of the students are dealt with high priority and resolved as soon as possible. The question papers for the CE are completely set by the External Examiners (Question Paper setters) from the various University, University Affiliated Colleges and Autonomous Colleges. It is further Scrutinized by the External Subject Experts. On the day of the Examination, the Course In charge is asked to verify the Question Paper and submit a feedback whether the material is related to the Syllabus, Marks distribution etc., The examinations are conducted with utmost care given to transparency and fairness. After the Completion of CE, the answer scripts are evaluated completely through the External Examiners from various University, University Affiliated Colleges and Autonomous Colleges. The COE ensures the CE results are published as scheduled in the Academic Calendar. The Uniqueness over our Institution is the Quick Declaration of CE (10 Days from the Last date of CE). The Publication of results are informed to the students prior and made available in the College Website, as well as displayed in the Departmental Notice Boards. After the declaration of the results, the dates for Reevaluation related to CE examinations are also addressed by the COE and displayed on the notice board for the information of the students. Students have the rights of reevaluation and Photocopying of Answer scripts. All Grievances are solved with utmost care to student sensitivity. The Mark Statements of the students has 8 Unique Security Features, which enables the avoidance of Malpractice. The Institution is highly dedicated to provide the students with time bound, transparent and efficient solutions for their

examination related grievances. The COE also conducts a Special Supplementary Examination for the Final Year Students who are failed in One Course in order to ensure their prospective career.

Teaching and Learning

The Institution ensures all measures to groom the students to be a responsible citizen. Thrust has also been given to learner centric unitized teaching plans, continuous upgradation of teacher quality, transparent examination system, evaluation and pedagogic innovations of the day. ICT is an integral part of TLE process. The Institution is equipped with basic infrastructural facilities for TLE process. The Institution also gives high importance to holistic development of students beyond classroom through co curricular, extracurricular and field based activities. Various methods of experiential and participatory learning are adopted to ensure that students are active participants than remaining passive listeners in the teaching learning process.

1. The experiential and participatory learning activities adopted by the faculty that develop an application based outlook of student are:

- Group discussions
- Home Assignments
- Minor/ Major Project
- Case Analysis Designs
- Projects Presentations
- Role plays
- Term Papers/ Seminar
- Industry internship
- Field work
- Hands on Training
- Research Article Review

2. Outdoor Activities Based Courses are offered to develop human values and leadership qualities among students such as Living with People, Human Values and Community Outreach, Entrepreneurship Awareness Camps, Performing Arts etc., to ensure and enhance the outbound exposure.

3. In order to pursue the interest in their area of specialization, students' clubs cells, committees are functional.

4. Visits to other institutes, field and educational trips, seminars and talks by experts are organized during the year through Departmental Associations.

6. Skill Enhancement Courses (Value Added Course), Online NPTEL Certificate Courses, LMS, Flipped classes and MOOCs also support students' personal and professional development. Thus, the opportunities offered by the different departments foster better learning among students.

Curriculum Development

Being elevated to an Autonomous Institution in the year 2016, A major revision of curriculum took place in that year and followed with minor revision as per the changes in regulatory requirements and industry needs. The Curriculum Development Cell (CDC) of the Institution ensures the enrichment and development of the curricula. The curricula developed/adopted have relevance to the Regional/National/Global developmental needs with welldefined and informed learning objectives and outcomes at programme and course level. A structured feedback is received from the stake holders with reference to the curriculum design and development. The following considerations were taken into account for the development of the curricula:

- The Industry trends and feedback to identify new demands of industry
- Norms/Requirements and standards of relevant statutory, regulatory and accreditation bodies
- Research through course/programme review feedback
- Case Analysis of current trends in market Bench marking with reputed National/International institutions/Universities,

the Institution has initiated Outcome Based Education (OBE) with well defined Program Specific Outcomes (PSO), Program Outcomes (PO) and Course Outcome (CO) which in turn is reflected in the curriculum of the course. The teaching and learning methodologies ensure that the students develop the necessary knowledge, skills, attitude, and values to enter the practice and be self directed, lifelong learners. The curriculum also provides educational experiences in actual and/or simulated practice setting to develop and demonstrate achievements of desired competencies for the students. The innovative efforts provided by the Faculty, Stakeholders is approved after deliberations at various levels through CDC. The recommendations of the committee were put up to Board of Studies held on 22nd June, 2019 to consider the programme structure, curricula and syllabi. Later, it has been implemented after a thorough discussion in the Academic Council and College Governing Councils.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Name of the Software - Exam Cell Automation Software. Nature of automation (Fully or Partially) - Fully. Version - 5.0. Year of automation - 2016. Vendor Details - OMR Technologies 27/3, 2nd Floor, PSG Estate Colony, Peelamedu, Coimbatore 641 004.
Planning and Development	Name of the Software - ECampus Education Hub. Nature of automation (Fully or Partially) - Fully. Version - 3.0 .Year of automation - 2014. Vendor Details - KG FINANCIAL SOFTWARE PRIVATE LTD., 365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore 641 035
Administration	(1) Name of the Software - Tally. ERP 9. Nature of automation (Fully or Partially) - Fully. Version - 3.0. Year of automation - 2000. Vendor Details - ADVENT SYSTEMS 8, Rajalakshmi Nagar, Peelamedu, Coimbatore - 641 004. (2) Name of the Software - ECampus Education Hub. Nature of automation (Fully or Partially) - Fully. Version - 3.0. Year of automation - 2014. Vendor Details - KG FINANCIAL SOFTWARE PRIVATE LTD 365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore 641 035. (3) Name of the ILMS software - Lips iNet. Nature of automation (Fully or Partially) - Fully. Version- 5. Year of automation- 2014. Vendor Details - DOLPHIN SOFTWARE SOLUTIONS 1, Kattabomman St, KRG Nagar, Ganapathypudur, Coimbatore - 641 006.
Finance and Accounts	Name of the Software - Tally ERP 9. Nature of automation (Fully or Partially) - Fully. Version - 3.0. Year of automation - 2000. Vendor Details - ADVENT SYSTEMS 8, Rajalakshmi Nagar, Peelamedu, Coimbatore 641 004.
Student Admission and Support	Name of the Software - ECampus Education Hub. Nature of automation (Fully or Partially) - Fully. Version - 3.0. Year of automation - 2014. Vendor Details - KG FINANCIAL SOFTWARE PRIVATE LTD., 365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore 641 035.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
323	323	90	90

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • The Management contributes an amount equal to the employee share for EPF with Pension scheme. • Medical Leave Provision is given to the Faculty based on the request. • The Faculty Recreation Club that contributes Birthday Wedding gifts, Baby showering for the fellow Colleagues. • The Management contributes Financial Support in advance for Special Occasions. • The 	<ul style="list-style-type: none"> • The Management provides Quarters inside the Campus that caters the shelter needs for the Nonteaching staff • Medical Leave Provision is given to the Nonteaching staff based on the request • The Management offers Free Education for the Children of the Nonteaching staff • The Management contributes Clothes and Financial Support in advance for Special Occasions • The 	<ul style="list-style-type: none"> • The Institution provides Group Medical Insurance, Medical assistance for the students • The Management provides free ships in Education and Accommodation in Hostel for the financially weaker sections • The Management provides fee concession and Cash award for the University Rank holders and meritorious students • The Management provides fee concession for its Alumni who join

Management offers Concession in Tuition fee for the Children of the faculty. • The Management provides provision for Personal loan to the Faculty. The Management offers Concession in the College Bus Transport for the Faculty from distant areas. • The Management provides Free Consultation and Medical treatment based on the needs for the Faculty through its Trust Hospital. • The Management offers Special Concession for the Faculty who avail transportation through Hindusthan Travels Pvt Ltd.

Management provides provision for Personal loan to the Nonteaching staff • The Management provides Free Consultation and Medical treatment based on the needs for the Nonteaching through its Trust Hospital • The Management offers Special Concession for the Nonteaching who avail transportation through Hindusthan Travels Pvt Ltd., • The Management offered free medical assistance thorough providing medicines to the Non Teaching and Support Staff during the COVID - 19 Pandemic

Post Graduate studies in the College • The Management is keen in following up the Scholarship provided by Central/ State/ NGO's for the welfare of students • The Institution Provides Skill development (Spoken English, Computer Literacy, etc.,) for the Career Progress through Hindusthan Corporate Relations (Placement Cell) • The Management provides Free Consultation and Medical treatment based on the needs for the students through its Trust Hospital • The Management offers Special Concession for the students who avail transportation through Hindusthan Travels Pvt Ltd.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

• Internal Audits: The Institution has its Planning and Evaluation, Finance Committees' which scrutinizes the Institutional financial requirements from the Departments every year and forwards the same to the Management for approval. The Heads of the Departments continuously monitor the academic, CoCurricular and Extracurricular activities. We have an effective internal audit mechanism twice in a year where, the Heads of the Departments and deputed Internal auditors will audit the departments to ensure the action plan taken during the academic year and its execution. The Laboratory utilization is also regularly monitored and enhanced based on the student's strength. • External Audits: To maintain a financial prudence, ensure good Accounting practices in the Institution and to provide a proper platform for Audit Compliance and for better governance, an external Audit is carried out by the our Institution Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Hindusthan Educational and Charitable Trust	22074717	College and Department Events, Scholarships, Student Welfare Scheme, University Rank Holders Felicitation, Class Topper Felicitation, Financial Support for Teachers to attend Conferences / Workshops

[View File](#)

6.4.3 – Total corpus fund generated

332444081.64

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The Certification Body of TUV Rheinland India Pvt Ltd., 27/B, 2nd Cross Road, Electronic City Phase 1, Bengaluru	Yes	Management Representative
Administrative	Yes	The Certification Body of TUV Rheinland India Pvt Ltd., 27/B, 2nd Cross Road, Electronic City Phase 1, Bengaluru	Yes	Management Representative

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The IQAC Composition of the Institution has a Parent as a Stakeholder - Representative
- The Institution has a committed PTA which constantly supports and strengthens the curriculum development through feedback and in the College activities
- PTA meetings are held on a regular basis
- Some Parents Assist for Community thru extension activity
- Outreach Programmes organized by the Institution
- Some Parents volunteer as Sponsors for the financially weaker students
- Some Parents support for the student's Internship and Placement

6.5.3 – Development programmes for support staff (at least three)

The Institution has a strong network with the Support Staff and recognizes them as they also play a critical role in the Development of the College, as follows:

- The Institution provides Funding and/or study leave for the needy for the purpose of self development, and also offers guidance on external provision of support for the development
- The Institution organizes Skill Development Programmes for the Support Staff during the End Semester Holidays to get an idea of newly developed resources, skills to their work
- The Institution organizes Special Medical Camps and Awareness Programmes on Health related issues for the Supporting Staff, so as to maintain a healthy environment

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Establishment of Internal Quality Assurance
- Management Information System (ECampus)
- Autonomous Status
- STAR College Scheme, Department of Biotechnology, Ministry of Science and Technology, New Delhi
- Strengthening the ICT Infrastructure, Online Learning resources
- Applied for Fund for Improvement of Science and Technology Infrastructure (FIST)
- ISO Re certification ISO 2001:2015
- Integration of Industry oriented Programmes

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Equality Day - 2019	31/08/2019	31/08/2019	Nil	12
Living with People - Women - Practices and Children Lifestyle Education in Megalatur	11/11/2019	11/11/2019	25	15
Fairness and Objectivity - Gender Bias	17/10/2019	17/10/2019	20	30
Gender Equity Programme	06/09/2019	06/09/2019	41	4
Awareness Programme on Gender Equity	05/08/2019	05/08/2019	106	124
Awareness Lecture on Cervical Cancer	17/09/2019	17/09/2019	106	124
Role Play for Gender Sensitization	08/01/2020	08/01/2020	106	124
Gender Equity - Women Empowerment	24/01/2020	24/01/2020	20	Nil
Moral Values for Girls	27/08/2019	27/08/2019	90	120

Women Empowerment - Rally and Anti-Rally	28/11/2019	28/11/2019	100	80
Work Place Equity - Challenges	21/02/2020	21/02/2020	125	100
Women Empowerment Programme	03/10/2019	03/10/2019	Nill	147
Gender Equality Program	22/08/2019	22/08/2019	40	80
Women Health and Hygiene Awareness	26/07/2019	26/07/2019	Nill	45
Women Empowerment Programme	11/03/2020	11/03/2020	Nill	150
Self Defence Training for Girl Students	10/12/2019	10/12/2019	Nill	85
Gender Equity Programme	12/02/2020	12/02/2020	150	Nill
Self Defence for Girls	19/02/2020	19/02/2020	100	20
Gender Sensitization Programme - Psychological War	16/07/2019	16/07/2019	205	98
Gender Equity - Women Empowerment - Signature Campaign - Save Daughter, Educate Daughter	17/10/2019	17/10/2019	Nill	98
Women Empowerment Program - National Girl Child Day	24/01/2020	24/01/2020	Nill	98
Sale of Self - Help Group Products of Rural Livelihood Mission, Collectorate, Coimbatore & Family Care's	05/03/2020	06/03/2020	25	50

	locational advantages and disadvantages	engage with and contribute to local community					and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Internet and Cyber Security	03/06/2019	Internet and Cyber Security: Course of 2 credits is included in 2nd year of all UG and PG programmes. Internet and Cyber security awareness is more important now than it has ever been before. It aims to make the students understand the concepts of computer ethics in work environment, threats, the intricacies of accessibility issues, the security challenges that are associated with the digital age.
Hand Book and Academic Calendar	22/04/2019	The Handbook and academic calendar that contains the details of General Rules and Regulations for the Students and Faculty, Examination Pattern, Ragging Act - UGC regulations on Curbing the Menace of Ragging in HEI, 2009, Details of Scholarships, distribution of commencement and end dates of the semester, Continuous Internal Assessment (CIA), Model Examinations, payment of Examination fees, publication of results, list of holidays, etc., Before the commencement of the academic year every faculty is given an attendance and performance record, based on which the faculty prepares the lesson plan

		and distribution of syllabus accordingly.
Law of Ethics	04/04/2019	Law of Ethics: Course of 2 credits is included in 3rd year of all UG programmes. It aims at inculcating values, ethics, and socially responsible qualities and also to ensure professional ethics and code of conduct. The institution also organizes guest lectures by experts, spiritual gurus and luminaries to built social, moral and ethical values in the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • A regular Plantation of Saplings which resulted in the Institution campus to sustain the "Conservation of native species of plants and trees" that includes Jamun, Neem, Malabar Neem, Badminton Ball tree, Mahagony, Indian almond, Coconut Tree, Mango, Yellow Bells, Crimson Bottlebrush, Paradise Tree, Henna, Indian Beech, Indian Cork Tree, Queen Sago, Beach Hibiscus, Arjuna Tree, Butterfly Tree, Oleander etc. • Energy conservation strategies -use of LED lights across the campus and Solar heaters in the hostels • Plastic free campus • Conservation of water resources through Rainwater harvesting • Reducing paper communication • Students and Faculty are encouraged to use Bicycles

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<ul style="list-style-type: none"> • Best Practice - I : Institutional Scholarships Our Institution is the brainchild of Hindusthan Educational and Charitable Trust, Coimbatore. Our Institutional Scholarships stand as the edifice of recognition, distinction in achievements and financial support for the deserving. Scholarship encourages the beneficiaries to excel in their Academic, Co-curricular and Extracurricular activities. The students benefiting from scholarship can deem it as a recognition for their academic, sports, achievements, etc., In support of the philanthropic view of our Institution, this year scholarships have been awarded under various schemes as follows: <ul style="list-style-type: none"> • Meritorious students • Students excelling in Sports • Class Toppers • Financially Weaker students • Children of Teaching Faculty and Non-teaching Staff • Alumni who wishes to pursue their Post Graduation in our Institution. • Best Practice - II :Value Added Courses The Institution focuses on overall holistic development of the students. Realising the importance of the need of the students to be multifaceted, apart from the regular courses the institution offers Value Added Courses. The courses aim at imparting additional knowledge to the students and make them competent and job ready. The courses improve the proficiency of the students. The employers
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always seek the students to come industry ready. The need to learn additionally apart from the regular curriculum, the learner centric value added courses engage students to bridge the knowledge gap. The students are also expected to possess multiple skill sets. To maximize the competitive advantages of the students the value added courses serve as an active platform of learning. The value added courses offered by our institution create adequate opportunities to the students and have immediate relevance in the job market. Many of the courses are also offered by various specialized institutes in the market, but, they come at an excessive cost. The value added courses offered in our institution relieves the students of the burden of cost. Thus, our students are provided the opportunity to learn these courses within the campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.hicas.ac.in/igac>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institution lays a great emphasis on the holistic development of the students as they are the future ambassadors of the College. Keeping this in mind, the Institution provides value-based quality education that provides all learners with capabilities they require to become economically productive, develop sustainable livelihoods, contribute to peaceful, democratic societies and enhance individual well-being. In quality education, the Institution focuses on three dimensions that all interventions of the organization need to meet Viz. Education - Ethics, Excellence and Experience. The concept of 'Education - Ethics' which emphasize the student to develop discipline, maturity, moral standards through various Club/Committees as they are the platforms that offer a plethora of opportunities to students to give them a voice of their own and shed their inhibitions through an enriching and engaging knowledge. In order to bring holistic and sustained community development among the students with social responsibility for nation building, the institution promotes regular engagement of faculty and students in diverse activities for promoting the idea of institute neighbourhood community network by planning and executing various extension activities through different schemes.

Club/Committee activities, workshops, Intra-Domain and Inter-University competitions enhance the communication skills, team management skills, leadership skills, time-management, and resource management skills and above all builds confidence in each student. Through the Club/committee platform provided by the Institution, students learn to do practical implementation of the classroom. The concept of 'Excellence' means the pursuit of Academic Excellence and Placements. The institute also aims at vitalizing the learning skills with a focus on futuristic demands, vitalizing teaching learning process, ICT, Human Values, and functional relationship with all the stakeholders for the holistic development of the individual and society. The institution stands apart from all other colleges by placing greater emphasis on producing professional students by providing value-based education and enabling the students to face challenges in modern life. To equip the students, the Institution provides the best amenities required for students to enhance their Technical skills, Academics. The Institution focuses on Value Added Courses and Vocational Education Training for enriching the Entrepreneurship skills among the students. The "Hindusthan Corporate Relations - Placement Cell", is an integral part of our Institution that ensures the students are well trained and prepared to face their campus interviews effectively through an effective Soft skill Development Centre. The Institution aims at creating a breeding ground for the students to grow and achieve success. In view of that, the concept of

"Experience" means the quest to bring out the inherent talents of the students every year the institution organizes "HILARICAS - Cultural Extravaganza Intercollegiate Festival". This Festival throws light on various arts and drives the students to excel in Co-Scholastic areas as well. Thus, the Institution achieves the Vision, Mission at the level best providing the Physical Infrastructure, Scholastic facilities and Extracurricular activities by organizing different events and creating the platforms for the students.

Provide the weblink of the institution

<https://www.hicas.ac.in/igac>

8.Future Plans of Actions for Next Academic Year

- Implementation of Outcome Based Education (OBE) to strengthen the Curricula
- To apply for ISO Recertification
- To apply for NAAC Reaccreditation
- Encouraging Faculty Members and Students to register and complete online courses in NPTEL, Coursera, IIT Bombay and other Online Course Platforms
- Initiation of Institution Innovation Council related activities to promote innovative ideas.
- Commencing Industry Integrated Courses in collaboration with IBM, Google, ICSI, TCS, Microsoft, etc.,
- Commencing B.Com., (CMA), B.Sc Cognitive Systems and B.Voc., Programmes
- Starting Innovation Club
- Promoting Incubation Centres involving the Departments of Costume Design and Fashion, Bio-Technology, Micro-Biology, Visual Communication
- To start a Graphic Designing and Animation studio to offer related vocational courses in collaboration with organizations having prominence in the Industry
- Enhance power conservation through sensor - based energy conservation, LED Bulbs, setting up of efficient Bio - Gas, Solar Energy and Waste Management plants
- Starting Training Academies for training in Foreign Languages, Competitive Exams, etc.,
- Enhancing International Collaboration through Signing more MoUs with Foreign Universities/ Institutions for promoting Research and Development, Student Exchange Programmes, Faculty Exchange Programmes, sharing of resources, etc.,
- Collaborations with various reputed Industries and Professional bodies for Skill Development of the students for Certification
- Extend and Strengthen Consultancy and Industry Collaboration
- Application for Recognition under DSIR - SIRO
- Augmentation of E - Content in Teaching Learning Methods
- Continuation of the effective ongoing Value Added Courses, Online Courses, Placement and Vocational Education Training for the Skill development of the Students
- Promoting Soft Skill Development Activities for the development of Students for their better Placement
- Promoting Research Culture among the Post Graduate students and the Faculty Members
- Encouraging Faculty Members to participate and present research papers in International Conferences/ Seminars/ Symposia and enhance the Quality of Publications by publishing in UGC Approved Journals/ SCOPUS/ Web of Science/ Pubmed through providing incentives and motivate them to increase the Citation Index
- Applying Grants/ Funds for Major/ Minor Research Projects and to organize Conference/ Seminars/ Workshop/ Symposia
- Strengthening the existing Infrastructure for conservation of energy in the Campus
- Updating the ILMS Software in the Library, adding more online e - journals, eBooks, Online Databases
- To promote the Outreach activity to the Society, the Institution has a plan to Adopt a rural Village and organize Extension Activities
- To increase the number of awareness programmes organized on Women empowerment
- To organize Intercollegiate Programmes and encourage students to participate in intercollegiate Programmes to emphasize the skill development of students
- To organize Workshops on Intellectual Property Rights to create awareness on Patents, Copyrights, Trademarks and other such Intellectual Properties
- Campaigns to create social awareness among public on various issues like Plastic Free Environment, Drug Abuse and illicit Trafficking, Swachh Bharat, Gender Equality, Digital India