HINDUSTHAN EDUCATIONAL AND CHARITABLE TRUST

Prepared by

(Tutor)

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE

An Autonomous College – Affiliated to Bharathiar University Approved by AICTE and Govt. of Tamilnadu Accredited by NAAC- An ISO certified Institution Hindusthan Gardens, Behind Nava India, Coimbatore-641 028.

PROFORMA I

(To be filled in branch – wise only)

List of All Candidates who have EARNED 75% of Attendance and More in the current semester and eligible to write the examination in current semester subjects.

Month &	Year of Examination	on:			
Degree: Total No.	. of working days in	this semester:	Branch: Semester:		
Sl.No	Reg.No	Name		No.of Days Attended	% of Attendence
Date :		College Seal			

Approved by

(Hod)

Principal

HINDUSTHAN EDUCATIONALAND CHARITABLE TRUST

Month & year of Examinations:

Degree

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PROFORMA II

(to be filled in course-wise and branch-wise)

List of all candidates who have earned 65% to 74% of attendance in the current semester but eligible for condonation and to write the examination in current semester subjects.

Branch

Total n	umber of workin	g days in this semester:				
S.No.	Reg. No.	Name of the Student	Currrent Sem. No	No. of days Attend ed	% of attend ance gained	No. or days condo ned
1.						
Date	:	College Seal				
Prepar (Tut	•	Approved by (Hod)			Prir	ıcipal

Note: Candidates given in this proforma are eligible to appear for the examination in current semester subjects provided the shortage of attendance is condoned by the Principal after the candidates paying condonation fee.

HICAS

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PROFORMA III

(to be filled in course-wise and branch-wise)

List of students who have earned 50% to 64% attendance and not eligible for condonation									
Month & Year of Examination:									
Degree: Branch:									
Total Number of working days in this semester:									
S.no	Reg.No	Name of Student	Current Semester No	No. of days Attended	% of attendance gained	No. of days shorta ge			
1.									
Date : College Seal									
Prepared by (Tutor) Approved by (Hod)						Principal			

Note: Candidates given in this proforma are not eligible to write the examination in current semester subjects but are permitted to continue their studies in the next semester provided that this is the first time that the candidate earned attendance between 50% and 64%. Else the candidates have to discontinue the course and re-join in the same semester subjects in the next year with proper approval of the Principal , However, the candidates are eligible to write arrear subjects if any.

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PROFORMA IV

branch-wise	١:
	branch-wise

List of students who have earned attendance 49% and below.

Month & Year of Examination :									
Degree	:	1	Branch:						
Total N	lumber of worki	ng days in this semester:							
S. No	Reg. No	Name of the Student	Current Semester No	No. of days Attended	% of attendance gained	No. of days shortage			
Date	:	College So	eal						
.									
Prepar (Tut	-	Approved (Hod)	by			Principal			

Note: Candidates given in this proforma shall discontinue the course and re-join in the same semester in the next year with proper approval of the Principal. They are not eligible for condonation and to write the current semester papers but are eligible to write arrear papers.

HINDUSTHAN EDUCATIONALAND CHARITABLE TRUST

Month & year of Examination

Degree:

Date:

Prepared by

(Tutor)

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PROFORMA V

(To be filled in course-wise and branch-wise)

List of candidates who have earned 50% to 64% attendance in the previous semester and now have earned combined attendance 75% and more in this semester.

Current Semester No:						Total No. of working days:				
		No. of days attended				% of attendance gained				
Reg.No	Name of the student	Previous Sem	Current Sem	Total	Previou s Sem	Current Sem	Total	A vera ge	time that this candidate gets this benefit (Yes/No)	
									,	
		Reg.No Name of the	Reg.No Name of the Previous Sem	Reg.No No. of days attended Previous Current Sem Sem	Reg.No Name of Previous Current Sem Total	Reg.No Name of Previous Current Sem Current Sem Total Previous Sem	No. of days attended % of attendance gai No. of days attended % of attendance gai Reg.No	No. of days attended No. of days attended No. of days attended No. of attendance gained No. of attendance gained Previous Current Sem Total Sem Total Sem Total	No. of days attended Name of the Previous Sem Current Sem Total Sem Previou Sem Current Sem Total Sem Total Sem Current Sem C	

College Seal

Approved by

(Hod)

Principal

Note: Candidates given in this proforma are eligible to write the exam. in current semester and previous semester subjects.

HINDUSTHAN EDUCATIONAL AND CHARITABLE TRUST HICAS

Month & year of Examination

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE

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PROFORMA VI

(To be filled in course-wise and branch-wise)

List of candidates who have earned 50% to 64% attendance in the previous semester and have now earned combined attendance between 65% and 75% and eligible for condonation by the Principal.

	Degre	ee:		Branch:						
Current Semester No.:					Total No. of working days:					
Name of			No. of day	ys attended	<u> </u>	% of attendance gained				Whether it is the first time
Ю	Reg.No	the student	Previous Sem	Current Sem	Total	Previous Sem	Current Sem	Total	Averag e	that this candidate gets this benefit
1.										
Date : College Se						Seal				
Prepared by (Tutor)		Approved by (Hod)						Prin	ncipal	

Note: Candidates given in this proforma are eligible to appear for the examination in current semester and previous semester subjects provided the shortage of attendance is condoned by the Principal after the candidate paying condonation fee.

HINDUSTHAN CHARITABLE TRUST HICAS

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PROFORMA VII

(To be filled in course-wise and branch – wise)

List of candidates who have earned 50% to 64% attendance in the previous semester and have now earned combined attendance 64% and below and not compensated the shortage in attendance.

Name of the College : Hindusthan College of Arts & Science (Autonomous)

Month & year of Examination :

Degree: Branch

Current Semester No: Total No. of working days:90

			No. of days attended			% of attendance gained				Whether it is the first
Sl. No	Reg.No	Name of the student	Previous Semester	Current Semester	Total	Previous Semester	Current Semester	Total	Ave rage	time that this candidate gets this benefit
1.										

Date : College Seal

Prepared by Approved by Principal (Tutor) (Hod)

Note: Candidates falling under this category shall discontinue the course and rejoin the course in next academic year in the previous semester in which the candidate had the first shortage of attendance. They are eligible to appear for arrear subjects and shall not appear for the current and previous semester subjects.

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Month & year of Examination:

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PROFORMA VIII

(To be filled in course-wise and branch-wise)

List of candidates who are eligible to appear for current semester subjects (i.e., whose names are given in proforma I, II, V, VI) but did not pay exam fees and register for current semester regular subjects.

Degree :		Branch:	. Current semeste	er No:
Sl.No	Reg.No	Name of the candidate	Percentage of attendance earned in current semester	Reason for not appearing for current semester exams
1.				
Date :		College Seal		
Prepared (Tutor)	-	Approved by (Hod)		Principal

Note: Please do not furnish the candidates whose names are given in proforma III, IV, VII

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PROFORMA IX

Consolidated list of number of candidate admitted and number of candidate doing various courses at present and appearing for current examinations.

S.No	Degree & course	Current Sem No	No of candidates admitted	No of candidates doing	o of candi	idates g	given	n profe	orma	Total	Balance
			in I Sem	current Sem.	П Ш	IV V	V V	VII	VIII		
1											
2											

Date :	College Seal	
Prepared by (Tutor)	Approved by (Hod)	Principal

NOTE: Please note that a candidate doing the current semester shall fall in any one of the proforma I to VII