LEARNING OUTCOMES–BASED CURRICULUM FRAMEWORK (LOCF)
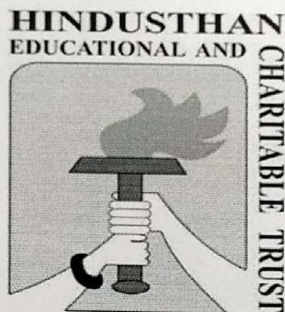
in the

MASTER OF SOCIAL WORK DEGREE PROGRAMME

FOR THE STUDENTS ADMITTED FROM THE
ACADEMIC YEAR 2020 - 2021 AND ONWARDS

HINDUSTHAN
EDUCATIONAL AND CHARITABLE TRUST

HICAS

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
(Affiliated to Bharathiar University and Accredited by NAAC)
COIMBATORE-641028
TAMILNADU, INDIA.
Phone: 0422-4440555
Website: www.hindusthan.net/hicas/

TABLE OF CONTENTS

- **Preamble**

  Learning Outcome Based Curriculum Framework for Postgraduate education in Master of Social Work.

- **Vision and Mission**

  Vision:

  The Department is determined in providing excellence in education through evidence based innovative strategies. It aims to produce social work professionals with a dedication to serve the needy.

  Mission:

  To ensure and enhance professional knowledge for students to meet the global challenges, transforming human potential into social responsibility which leads to sustainable development. Social work intends for holistic development of the students by inculcating the human values for the betterment of society.

- **Program Educational Objectives (PEO)**

  Post Graduates of Social Work program will

  PEO1: Developing Professionalism: Prepare Social Work students by integrating interdisciplinary knowledge, professional Social Work values, maintain ethical standard with professional identity in their community with commitment to address social racial and economic **injustice at local and global continuum.**

  PEO2: Strategies and Techniques of Social Work: The program is built on a strong generalist foundation that converts theoretical knowledge while practicing which provides opportunity for students in analyzing and evaluating existing and emerging areas of knowledge to advance social service delivery, social policies, and direct practice with the vulnerable populations that are served by social workers.

- **Program Outcome (PO)**

  PO1: Understanding of Social Work: Enhance student to understand social work methods, models, ethics approaches, values as a professional service and to recognize the need and importance of social work education training and practice.

  PO2: Develop Professionalism: Apply theoretical knowledge in the practical field with professional identity by acquiring skill in the humanity bases.

  PO3: Problem Analysis and Development of Solution: Attitudes and values necessary for working with people and organization for, enhancing peoples capacity for social functioning, improving the quality of life for everyone, promoting social justice, providing opportunities for people to develop their capacities to become participating and contributing citizens.

  PO4: Research and Application: Conduct empirical research and provide solution for problems which will help in policy making.

- **Program Specific Outcome (PSO)**

  PSO1: The students will gain basic concepts various techniques, skills, model and approaches of Social Work necessary to apply in practice which paves way for employment opportunities.

  PSO2: The students will become a good citizen in the society with Good Human Values, Ethics and Principles who can serve society by fulfilling their need.

  PSO3: Provide knowledge regarding social legislations and measures for seeking possible remedies for the victims of oppression and violation by achieving desirable change which results in empowerment and attain sustainable development.

HINDUSTHAN COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)
COIMBATORE-641028
SCHEME OF EXAMINATIONS - CBCS & LOCF PATTERN
PG PROGRAMME

Programme: MSW-Social Work

Course code	Course Type	Course Title	Lecture Hours/ Week	Exam Duration (Hours)	I.E	E.E	Total	Credit Points
Semester – I								
20SWP01	DSC	Introduction to Social Work	4	3	30	70	100	4
20SWP02	DSC	Sociology for Social Work Practice	4	3	30	70	100	4
20SWP03	DSC	Psychology for Social Work Practice	4	3	30	70	100	4
20SWP04	DSC	Social Case Work	4	3	30	70	100	4
20SWP05	DSC	Social Work Perspectives for Persons with Disabilities	4	3	30	70	100	2
20SWP06	SEC	Field Work Practicum –I (Observation Visit)	16 (10 + 6)	-	40	60	100	4
20SWPV01	ACC	VAC-I	2	1	50	-	50	1
20SWPJ01	SEC	Aptitude / Placement Training	2	1	50	-	50	Grade*
20SWPJ02	SEC	Online Classes	2	1	-	-	-	C/NC**
Semester – II								
20SWP07	DSC	Social Group Work	3	3	30	70	100	3
20SWP08	DSC	Community Organization and Social Action	4	3	30	70	100	4
20SWP09	DSC	Social Work Research and Statistics	4	3	30	70	100	4
20SWP10A 20SWP10B 20SWP10C	DSE	Elective –I Labour Welfare (or) Medical Social Work (or) Rural and Urban Social Structure	4	3	30	70	100	4
20SWP11	DSC	Human Rights	3	3	30	70	100	2
20SWP12	SEC	Field Work Practicum –II (Including Rural/ Tribal Camp)	16 (10 + 6)	-	40	60	100	4

20GSP01	AECC	Skill based subject: Cyber Security	2	2	100	--	100	2
20SWPV02	ACC	VAC-II	2	1	50	-	50	1
20SWPJ03	SEC	Aptitude / Placement Training	2	1	50	-	50	Grade*
20SWPJ04	SEC	Online Classes	2	1	-	-	-	C/NC**
Semester – III								
20SWP13	DSC	Social Welfare Administration and Social Legislations	4	3	30	70	100	4
20SWP14A		**Elective –II** Labour Legislations (or)						
20SWP14B	DSE	Mental Health (or)	4	3	30	70	100	4
20SWP14C		Rural Community Development						
20SWP15A		**Elective –III** Industrial Relations (or)						
20SWP15B	DSE	Community Health (or)	4	3	30	70	100	4
20SWP15C		Welfare of the Weaker Sections						
20SWP16	DSC	Corporate Social Responsibility	4	3	30	70	100	2
20SWP17	DSC	Disaster Management	4	3	30	70	100	2
20SWP18	SEC	Field Work Practicum III	16 (10 + 6)	-	40	60	100	4
20SWP19	SEC	Institutional Training	-	-	100	-	100	2
20SWPV03	ACC	VAC-III	2	1	50	-	50	1
20SWPJ05	SEC	Aptitude / Placement Training	2	1	50	-	50	Grade*
20SWPJ06	SEC	Online Classes	2	1	-	-	-	C/NC**
Semester – IV								
20SWP20A		**Elective –IV** Human Resource Management (or)						
20SWP20B	DSE	Hospital Administration (or)	5	3	30	70	100	5
20SWP20C		Urban Community Development						
20SWP21A	DSE	**Elective –V** Organizational Behaviour (or)	5	3	30	70	100	5

					I.E	E.E	Total	
20SWP21B		Psychiatric Social Work Practice (or)						
20SWP21C		Management of Non-Profit Organizations						
20SWP22	DSC	Counselling and Guidance	5	3	30	70	100	3
20SWP23	SEC	Field Work Practicum –IV	16 (10 + 6)	-	40	60	100	4
20SWP24	SEC	Block Placement	-	-	100	-	100	2
20SWP25	SEC	Project work	1	-	50	150	200	4
20SWPV04	ACC	VAC-IV	2	1	50	-	50	1
20SWPJ07	SEC	Aptitude / Placement Training	2	1	50	-	50	Grade*
20SWPJ08	SEC	Online Classes	2	1	-	-	-	C/NC**
TOTAL CREDITS								94

- **VAC**-Value Added Course (Extra Credit Courses)
- **JOC**- Job Oriented course
- **C/NC****- Completed/ Not Completed
- **I.E**-Internal Exam
- **E.E**-External Exam
- * Grades depends on the marks obtained

Range of marks	Equivalent remarks
80 and above	Exemplary
70 – 79	Very good
60 – 69	Good
50 – 59	Fair
40 – 49	Satisfactory
Below 39	Not Satisfactory = Not completed

PASSING MINIMUM
- Passing Minimum for UG 40% and for PG 50 %
- For UG : 35 % (25 marks) in EE and 40 % in Total Marks
- For PG 50 % (35 marks) in EE and 50 in Total Marks

ABSTRACT FOR SCHEME OF EXAMINATIONS

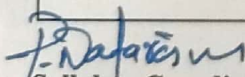(For the Candidates admitted during the academic year 2020 - 2021 and onwards)

S. No.	Course (AEE/DSC/DSE/GE/ACC/SEC)	Papers	Credit	Total Credits	Marks	Total Marks
1	Discipline Specific course (DSC)	13	42	42	100	1300
2	Discipline Specific Elective (DSE)	5	22	22	100	500
3	Skill Enhancement Course (SEC)	15	24	24	100	1000
4	Additional Credit Course (ACC)	4	4	4	50	200
5	Ability Enhancement Elective (AECC)	1	2	2	100	100
	Total	38	94	94		3100
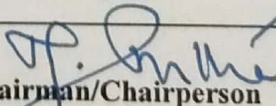
	List of Open Elective Papers
	Courses offered by the Departments (Additional credit Course)
	1) Foundation of Counselling
	2) NGO Management
Open Electives	3) Geriatric Care
	4) Professional Ethics
	5) Life Skill Education
	6) Yoga for Active Life
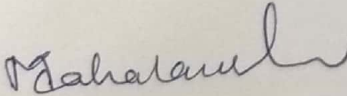
Two full days per week of 7 hours/day duration which accounts for 14hours/week; besides 2 hours/ week shall be allotted for individual conference to guide the students.

There are three broad fields of Specializations that are offered to the students of M.S.W, viz Human Resource Management, Medical and Psychiatry and Community Development from II, III and IV semesters. The students have to choose only one specialization field out of three specializations in the II and the same specialization in the III & IV semesters. Each specialization has one elective paper in the II semester and two elective papers in the III and IV semesters.

List of Elective Papers/ DSE (Can choose any one of the paper as electives)		
	Course Code	Title
Electives/ **DSE-I**	20SWP10A	Labour Welfare (or)
	20SWP10B	Medical Social Work (or)
	20SWP10C	Rural and Urban Social Structure
Electives/ **DSE-II**	20SWP14A	Labour Legislations (or)
	20SWP14B	Mental Health (or)
	20SWP14C	Rural Community Development
Electives/ **DSE-III**	20SWP15A	Industrial Relations (or)
	20SWP15B	Community Health (or)
	20SWP15C	Welfare of the Weaker Sections
Electives/ **DSE-IV**	20SWP20A	Human Resource Management (or)
	20SWP20B	Hospital Administration (or)
	20SWP20C	Urban Community Development
Electives/ **DSE-V**	20SWP21A	Organizational Behaviour (or)
	20SWP21B	Psychiatric Social Work Practice (or)
	20SWP21C	Management of Non-Profit Organizations

Syllabus Coordinator

BOS-Chairman/Chairperson

Academic Council – Member Secretary

PRINCIPAL

Co-ordinator
Academic Audit Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

PRINCIPAL
Hindusthan College of Arts and Science
Hindusthan Gardens, Behind Nava India,
Coimbatore - 641 028.

PG Courses- Scheme of Evaluation (Internal & External Components)

(For the students admitted during the academic year 2020-2021and onwards)

1. Internal Marks for all PG

Components	Marks
Test	5
Model Exam	10
Assignment	5
Attendance*	5
Seminar	5#
TOTAL	30

*Split-up of Attendance Marks for UG

- 75-79 - 1 marks
- 80-84 - 2 marks
- 85-89 - 3 marks
- 90-94 - 4 marks
- 95-100 - 5 marks

(# (3+2)-3 for External & 2 for (Internal paper presentation or poster design)

2. a) Components for Practical I.E.

Components	Marks
Test –I	20
Test - II	20
Total	40

b) Components for Practical E.E.

Components	Marks
Experiments	50
Record	5
Viva	5
Total	60

3. Institutional/ Industrial Training, Mini Project and Major Project Work

Institutional /Industrial Training (I.E) Component	Marks	Mini Project (I.E) Marks	Major Project Work Component	Marks	Total Marks
Work diary	25	-	I.E a)Attendance	20	
Report	50	50	b)Review	30	50
Viva-voce	25	50			
Total	100	100	E.E* a) Final report	120	
			b)Viva-voce	30	150
			Total		200

*Evaluation of report and conduct of viva voce will be done jointly by Internal and External Examiners

4. Components for Cyber Security Paper

Components	Marks
Two Tests (each 2 hours) of 40marks each [4 out of 7 descriptive type questions 4 x 10 = 40 Marks]	80
Two assignments (2 x 10)	20

5. Value Added Courses and Aptitude/Placement courses:

Components	Marks
Two Test (each 1 hour) of 25 marks each QP is objective pattern (25x1=25)	50
Total	50

Guidelines:

1. The passing minimum for these items should be 50%
2. If the candidate fails to secure 50% passing minimum, he / she may have to reappear for the same in the subsequent semesters
3. Item No's:4,5, are to be treated as 100% Internal papers.
4. For item No.5, Tests conducted through online modules (Google Form/any other)

QUESTION PAPER PATTERN FOR CIA EXAM

Reg.No:—————————   Q.P.CODE:

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
———— DEGREE CIA EXAMINATIONS ——————————20————
(—————Semester)
BRANCH: ————
Subject Name: ——————

Time: Two Hours   Maximum: 50 Marks

Section-A (3 x 6=18 Marks)
Answer ALL Questions
ALL questions carry EQUAL Marks
(Q.No: 1 to 3 Either Or type)

Section-B (4 x 8=32 Marks)
Answer ALL Questions
ALL questions carry EQUAL Marks
(Q.No: 4 to 7 Either Or type)

QUESTION PAPER PATTERN FOR MODEL/ END SEMESTER EXAM

Reg.No:——————————   Q.P.CODE:

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
—————————DEGREE MODEL EXAMINATIONS —————————20————
(—————Semester)
BRANCH: ————
Subject Name: ——————

Time: Three Hours   Maximum: 70 Marks

SECTION – A (5x6=30 marks)
Answer ALL Questions
ALL Questions carry EQUAL Marks
(Q.No 1 to 5 Either Or type)
(One question from each Unit)

SECTION – B (5x8=40 Marks)
Answer ALL Questions
ALL Questions carry EQUAL Marks
(Q.No 6 to 10 Either Or type)
(One question from each Unit)

Course Code:	20SWP01	INTRODUCTION TO SOCIAL WORK					Batch:	2020-2021 & Onwards
							Semester:	I
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:
1. To lean the basic concepts, functions and principles of social work.
2. To enable the students to learn the importance of social work methods and models.
3. To facilitate the students to learn values, code of ethics, and philosophy of social work.
4. To assist the students to equip knowledge on various fields and different settings of social work.

COURSE OUTCOMES (CO)

S.No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Memorized the concepts, background and principles of Social Work.	KI, K2, K3, K4
CO2	Enriched the knowledge on the models and methods of Social Work.	K1 to K4
CO3	Relate the Philosophy, values and code of ethics in Social Work & Professional Associations.	K1 to K4
CO4	Scrutinize the fields and emerging areas of Social Work.	K1 to K4

SYLLABUS

20SWP01	INTRODUCTION TO SOCIAL WORK	Sem: I
Unit No.	Topics	Hours
I	**Social Work** Definition, Objectives, Scope and Principles of Social Work – Historical development of Social Work in USA, UK and in India. Concepts related to Social Work: Social Welfare, Social Service, Social Reform, Social Defence, Social Security, Social Justice and Social Assistance.	9
II	**Methods of Social Work** Methods of Social Work- Concepts, Objectives and Principles. Approaches in Social Work. Models of Social work -Relief model, Welfare model, Clinical model, Systems model, Radical model and Developmental model.	9
III	**Social Work Profession** Social Work as a Profession – Philosophy, values and code of ethics -	10

Approved in 6th Academic Council meeting held on:

	professional social work – Knowledge and Skills base of social work – Trends in the social work profession. Function of professional associations: IFSW, ASSWI, ISPSW and NAPSWI.	
IV	**Fields of Social Work** Family and Child Welfare, Correctional Social Work, Industrial Social Work, Medical and Psychiatric Social Work, Youth welfare, Community Development (Rural and Urban), School Social Work, Social Work intervention with Refugees and Elders.	10
V	**Emerging Areas of Social Work** Environmental Protection, Disaster Management, Child Rights, Transgender, Gender Equality, HIV/AIDS, Geriatric Social Work, LGBT Rights and Human Rights.	10

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:
1. Sanjay Bhattacharya B.K. "Social Work an Integrated Approach", Deep & Deep, New Delhi (2004).

REFERENCE BOOKS

Reference Books:
1. Desai, Murali. "Ideologies and social work (Historical and Contemporary Analysis)" Rawat Publications, Jaipur. (2002).
2. Hepworth, Dean H. "Direct social work practice-Theory and skills (8th edition". Brooks/Cole Publishers, New York. (2010).
3. Nitin Batra. "Dynamic of Social Work in India", Raj publishing House, Jaipur. (2004).
4. Rameshwari Devi and Ravi Prakash. "Social Work Methods, Practices & Perspectives", Mangal Deep, Jaipur. (2004).
5. Dr. M.Punitha, "a study on social workers perception on social work" Eathir Velieedu Pollachi. (2014)

WEB RESOURCES

Web Link:

https://en.wikipedia.org/wiki/Social_work
https://en.wikipedia.org/wiki/Education_in_social_work
https://www.scribd.com/doc/184434061/Introduction-to-Social-Work
https://en.wikipedia.org/wiki/History_of_social_work
https://en.wikipedia.org/wiki/Social_work

Approved in 6th Academic Council meeting held on:
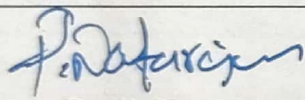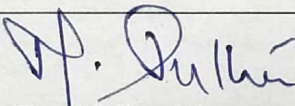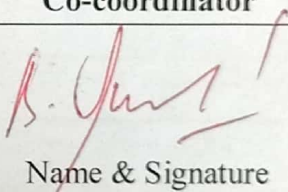
MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	S	S	S
CO2	S	M	M	M
CO3	M	S	S	S
CO4	S	M	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
(signature)	*(signature)*	*(signature)*
Dr. P. Natarajan	**Dr. M. Punitha**	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP02	SOCIOLOGY FOR SOCIAL WORK PRACTICE							Batch:	2020-2021 & Onwards
									Semester:	I
Hrs/Week:	4	L	4	T	-	P	-		Credits:	4

COURSE OBJECTIVE:

1. To help the students acquire knowledge about concepts of Sociology and Indian Society.
2. To facilitate the students to learn the various aspects of socialization, and social process in India.
3. To provide the students the conceptual framework of Indian family system and its impact on society.
4. To learn about the social stratification, social change and control.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Recognized the concepts of Sociology and Indian Society.	KI, K2, K3, K4
CO2	Enhance the knowledge on the basic concept of Socialization and Social Process.	K1 to K4
CO3	Explore the Indian family system and its impact on society.	K1 to K4
CO4	Assess the concept, characteristics and functions of Social Stratification, Social Change and Social Control.	K1 to K4

SYLLABUS

20SWP02	SOCIOLOGY FOR SOCIAL WORK PRACTICE	Sem: I
Unit No.	Topics	Hours
I	**Introduction to Sociology** Sociology-Definition, Nature and Scope. Sociology as a social science, Linkage between Sociology and Social Work. Concept of Society - Basic elements – Group and Community. Complexity of Indian Society: Demographic Characteristics of Indian Society.	9
II	**Socialization and Social Process** Socialization - Concept, Importance, Functions and Stages. Agencies of Socialization. Culture- Concept- Characteristics, Influence on Individuals, Cultural conflict, Impact of Cultural change, Cultural Lag and Cultural Shock. Social Processes-Co-operation, Competition, Conflict, Accommodation and Assimilation.	9
III	**Indian Family System** Marriage – Concept, Characteristics, Functions, Ceremonies and Types.	10

Approved in 6th Academic Council meeting held on:

		Contemporary changes in marriage. Family - Concept, Forms, Functions. Contemporary changes in Indian Family System and its impact on Society and Individual. Living in relationship, Lesbian and Gay marriage.	
IV	**Social Stratification** Social Stratification – Origin, Definition, Characteristics and functions. Caste and Class- Meaning and Characteristics. Traditional Varna system, Social Mobility – Concept and types of social mobility, Theories on the origin and development.		10
V	**Social Change and Control** Social Change - Concept, Definition, Types, Causes, Sources, Need, Characteristics and Theories of social change in India. Social Control – Meaning, definition, Nature, Purpose, Agencies, Types -Formal and Informal means and Social sanctions.		10

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:
1. Shankar Rao C. N. "Sociology principles of Sociology with an introduction to social thought", S. Chand & company, New Delhi, (2015).

REFERENCE BOOKS

Reference Books:
1. *Horton P.S and Hunt C. L. " Sociology", Tata McGraw Hill, New Delhi, (2005).*
2. *Kuppusamy. B. "Social Change in India", Konark Publishers, New Delhi, (2010).*
3. *Murthy. C.S.V. "Indian Society", Himalaya Publishing House, New Delhi, (2006).*
4. *Shankar Rao C.N. "Sociology of Indian Society", S. Chand & company, New Delhi, (2014).*
5. *Subramanya. G. "Social Problems", Sapna Book House, Bangalore, (2012).*

WEB RESOURCES

Web Link:
https://sociology.knust.edu.gh/about-us/aims-objectives
http://study.com/academy/lesson/types-of-social-groups-primary-secondary-and-referencegroups.html
https://opentextbc.ca/introductiontosociology/chapter/chapter14-marriage-and-family/
http://www.sociologyguide.com/marriage-family-kinship/
https://en.wikipedia.org/wiki/Social_stratification

Approved in 6th Academic Council meeting held on:
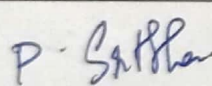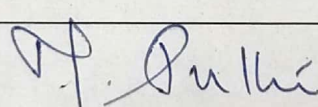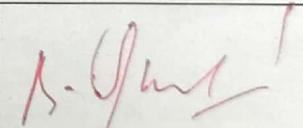
MAPPING WITH PROGRAM OUTCOMES
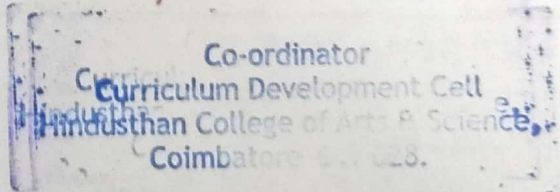
CO \ PO	PO1	PO2	PO3	PO4
CO1	M	M	S	M
CO2	S	S	M	S
CO3	M	S	S	S
CO4	S	M	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
P. Srilekha	*M. Punitha*	
Dr. P. Srilekha	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP03	PSYCHOLOGY FOR SOCIAL WORK PRACTICE		Batch:	2020-2021 & Onwards
				Semester:	I
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:

1. To learn about basic psychological and Human Growth & Development.
2. To inculcate knowledge on the theories of personality and its influence on human behavior.
3. To facilitate the students about concept, principles and theories of learning, motivation and perception.
4. To analysis the concept of abnormality and treatment for promotion community mental health.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Attain knowledge on the basic psychological and Human Growth & Development.	KI, K2, K3, K4
CO2	Discover the evolution of personality across individual life span.	K1 to K4
CO3	Relate the concept, principles and theories of learning, motivation and perception.	K1 to K4
CO4	Investigate the concept of abnormality and treatment for promotion community mental health.	K1 to K4

SYLLABUS

20SWP03	PSYCHOLOGY FOR SOCIAL WORK PRACTICE	Sem: I
Unit No.	Topics	Hours
I	**Psychology** Psychology - Definition, Nature and Scope. History and Development of Psychology. Schools of Psychology- Structuralism, Functionalism and Behaviorism. Branches of Psychology, Relevance of Psychology for Social Work Profession.	9
II	**Human Growth & Development** Nature & Nurture: Physical, Emotional, Cognitive and Social aspects of development from Prenatal (Infancy, Babyhood, Childhood, Puberty, Adolescence, Adulthood, Middle Age) to Old Age.	9
III	**Personality Development** Personality: Concepts - Factors Influencing Personality Development -	10

Approved in 6th Academic Council meeting held on:

		Heredity and Environment. Theories and Measurement of Personality. Intelligence – Nature, Approaches - Psychometric approach, Information Processing Approach, Neuroscience Approach - Measurements of Intelligence. Emotions - Concept, Theories of Emotion.	
IV		**Learning , Motivation & Perception** Learning: Concept, Principles and Theories. Attention, Remembering Recall, Retention and Forgetting. Motivation: - Classification, Theories of Motives. Perception: Concept, Process and Factors affecting the accuracy of perception.	10
V		**Concept of Abnormality** Stress: Meaning, Causes and Effects - Types of Stressors. Defense Mechanism. Conflicts – Types of conflicts. Concept of Abnormality- Symptoms, Causes and Treatment of Major and Minor Mental Illnesses. Role of Social Workers in Promoting Community Mental Health.	10

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. S K Mangal "General Psychology", Sterling Publishers Pvt. Ltd, New Delhi, (2013).

REFERENCE BOOKS

Reference Books:
1. Crawford, Karen and Janet Walker. "Social Work and Human Development", Learning Matters Pvt Ltd. (3rd Edition). UK (2010).
2. Feldman Robert. S. "Introduction to Psychology", Tata Mc Graw Hill, New Delhi, (2006).
3. Hurlock Elizabeth .B. "Developmental Psychology", Mc Graw Hill, New Delhi, (2002).
4. Paula Nicolson, Rowan Bayne and Jenny Owen). "Applied Psychology for Social Workers", Palgrave Macmillan Ltd, UK, (2006).
5. Shalini Pathak. "Human Development", Sonali Publishers, NewDelhi, (2007).

WEB RESOURCES

Web Link:

http://www.egyankosh.ac.in/bitstream/123456789/17142/1/Unit-1.pdf
https://en.wikipedia.org/wiki/Psychology
https://en.wikipedia.org/wiki/Clinical_psychology
https://en.wikipedia.org/wiki/Applied_psychology
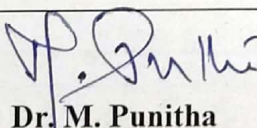
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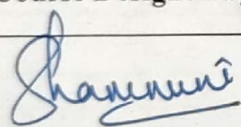
MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	M	M	S
CO2	M	S	M	S
CO3	S	M	S	M
CO4	M	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
Mrs.G.Lourds Shammine Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Scien
Coimbatore-641 028.

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP04	SOCIAL CASE WORK						Batch:	2020-2021 & Onwards
								Semester:	I
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:

1. To understand the objectives, nature, relationship and principles of social case work.
2. To help the students to understand the social casework process.
3. To enhance the knowledge on approaches / theories in social case work practice.
4. To learn the problems, limitations in practice and role of social case worker in different settings.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Recognized the values and principles of working with individuals.	KI, K2, K3, K4
CO2	Interpret the basic concepts, tools and techniques in working with Individuals in problem solving and in developmental work.	K1 to K4
CO3	Relate the approaches and theories in social case work.	K1 to K4
CO4	Discover social case work in different settings and analyze problems & limitations when practice.	K1 to K4

SYLLABUS

20SWP04	SOCIAL CASE WORK	Sem: I
Unit No.	Topics	Hours
I	**Social Case Work** Social Case Work: - Meaning, Definition, Objectives, Nature, Scope, Importance and its Relationship with other methods of Social Work. Historical Development of Social Case Work in West and in India. Principles of Case Work, Components of Social Case Work (4P's). Client - Case worker relationship and the use of Professional self.	9
II	**Social Case Work process** Initial contact, Case study, Diagnosis, Treatment, Termination and Follow-up. Tools and techniques in the study process: Interview, Observation, Home visits and Collateral contacts. Social Case Work recording: Need, Importance and Types of recording. Social Case Work intervention: Direct and Indirect and multidimensional intervention.	9

Approved in 6th Academic Council meeting held on:

III	**Approaches / Theories in Social Case Work** Approaches in Case Wok: Psycho-Social approach, Functional approach, Diagnostic approach, Problem-solving model, Crisis intervention, Family therapy and Counselling.	10
IV	**Social Case Work in different settings** Family and child welfare, School, Industry, De-addiction Centers, Community, Medical and Psychiatric institutions, Correctional Settings, Care of aged, Case work in foster home. Role of Social Case worker as an enabler, facilitator and guide.	10
V	**Problems and limitations of Social Case Work practice** Problems and limitations of Social Case Work practice in India. Impact of social, cultural factors on individual and families. Practice and Research in Social Case Work. Use of Single case evaluation and Ethnography as Research methods in Social Case Work.	10

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Grace Mathew. "An Introduction to Social Case Work", Tata Institute of Social Sciences, Mumbai, (2011).

REFERENCE BOOKS

Reference Books:
1. Bhattacharya, S. "Social case work administration and development" Rawat Publications, New Delhi, (2009).
2. Perlman, H. H. "Social Case Work: A Problem Solving Process", Rawat Publications, New Delhi, (2011).
3. Rameshwari Devi and Ravi Prakash. "Social Work Methods, Practices and Perspectives" (Models of Casework Practice), Mangal Deep Publication, Jaipur. (2004).
4. Segal, E. A. "Professional Social Work" Cengage Learning India Pvt. Ltd, New Delhi, (2010).
5. Upadhyay R.K. "Social Case Work", Rawat Publications, New Delhi, (2012).

WEB RESOURCES

Web Link:

- http://christcollegemsw.blogspot.in/2007/08/unit-i-introduction-to-socialcasework.html
- http://www.yourarticlelibrary.com/sociology/social-casework-processes-study-anddiagnosis/36564/
- http://www.ignou.ac.in/upload/bswe-02-block1-unit-2-small-size.pdf
- http://www.ignou.ac.in/upload/bswe-02-block4-unit-21-small%20size.pdf
- http://www.indianmba.com/Faculty_Column/FC321/fc321.html
- http://www.socialworktoday.com/archive/071211p10.shtml

Approved in 6th Academic Council meeting held on:
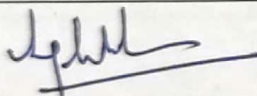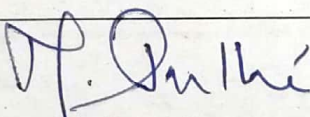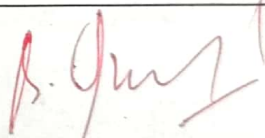
MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	M	S	S
CO2	M	M	M	M
CO3	S	S	S	M
CO4	M	M	M	S

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
Mrs. X. Agnes Febiola Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP05	SOCIAL WORK PERSPECTIVES FOR PERSONS WITH DISABILITIES						Batch:	2020-2021 & Onwards
								Semester:	I
Hrs/Week:	4	L	4	T	-	P	-	Credits:	2

COURSE OBJECTIVE:

1. To depicts different forms of disability and prevention methods.
2. To facilitate the students to understand schemes / programmes, assistance to empower disability.
3. To know the model and existence of various laws, institutional services for persons with disability.
4. To learn the intervention methods and strategies in managing the disability.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Relate the concept, forms, prevention and management of disability.	KI, K2, K3, K4
CO2	Enrich the knowledge related to empowerment of Person with Disabilities.	K1 to K4
CO3	Review the Legislations and model related to Persons with Disability.	K1 to K4
CO4	Scrutinize the role of the social workers in rehabilitation with Persons with Disability.	K1 to K4

SYLLABUS

20SWP05	SOCIAL WORK PERSPECTIVES FOR PERSONS WITH DISABILITIES	Sem: I
Unit No.	Topics	Hours
I	**Disability** Definition, Causes, Types and Prevalence of various Disabilities. Disability and Gender. Societal attitudes towards Disability and Persons with Disability. Historical Perspective (Psychological and Sociological) in India and in abroad (UK, USA). Prevention and Management of Disability at Primary, Secondary and Tertiary Levels.	9
II	**Empowerment of Persons with Disabilities** Schemes/Programmes, assistance to Disabled Persons for Purchase / Fitting of Aids and Appliances (ADIP Scheme), Deendayal Disabled Rehabilitation (DDRS) Scheme, National Awards for Empowerment of Persons with Disabilities, Scheme of National Scholarships for Persons with Disabilities,	9

Approved in 6th Academic Council meeting held on:

		Trust Fund for Empowerment of Persons with Disability.	
III		**Legislations related to Persons with Disability** Persons with Disability Act-2016, Rehabilitation Council of India Act - 1992, National Policy on Persons with Disabilities, Salient Features of UN Conventions and Declarations of Persons with Disabilities(Equality and Non-Discrimination, Women & Children with disability, Equal Recognition before Law, Education, Health, Rehabilitation, Work and Employment).	10
IV		**Models** Models (Social, Medical, Institutional and Charity), Millennium Development Goals, Community Based Rehabilitation (CBR) Guidelines and Matrix, Information on Referral Services, Diagnostic Services, Production Services. Nationalized Institutions for The PWD (NIVH, NIPH, NIOH, NIMH), Right based Twin Track Approach.	10
V		**Rehabilitation** Role of Team Management in Working with Disability: Process of Rehabilitation, Early identification, Treatment, Education, Vocational Rehabilitation, Role of Non Governmental Organization's and International Non-governmental Organization. Role of Social Workers with Disabled. Intervention Methods and Strategies at Individual, Family and Community Level.	10

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Mani M.N.G. and Jaiganesh M.B. "Source Book on Disability for Social Workers", UDIS Forum, Coimbatore, (2010).

REFERENCE BOOKS

Reference Books:
1. Albrecht G.L, Katherine D Seelman and Michael Bury. "Hand Book of disability" Sage, London. (2001).

2. Bacquer, A. and Sharma, A. "Disability: Challenges vs Responses", CAN Publications, Delhi. (2007).

3. Grant. "Learning disability: A lifecycle approach to valuing people", Open University Press, London. (2005).

4. Hegarty Seamus and Mithu Alur. "Education and Children with special needs", sage, London, (2002).

5. Moore. "Researching disability issues", Open University Press, London, (2005).

WEB RESOURCES

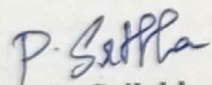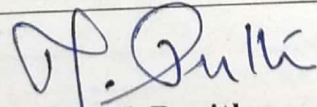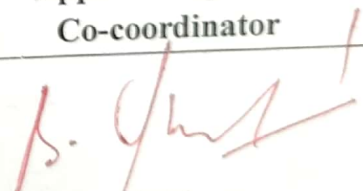Approved in 6th Academic Council meeting held on:

Web Link:
https://en.wikipedia.org/wiki/Disability
https://en.wikipedia.org/wiki/Social_model_of_disability
https://en.wikipedia.org/wiki/List_of_disability-related_terms_with_negative_connotations
https://en.wikipedia.org/wiki/Disability_rights_movement
https://en.wikipedia.org/wiki/Disability_in_India

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	S	M	M
CO2	M	M	S	S
CO3	S	S	M	S
CO4	M	M	S	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
P. Srilekha **Dr. P. Srilekha** Name & Signature of the Staff	*Dr. M. Punitha* **Dr. M. Punitha** Name & Signature	*B. Ym* Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Scien
Coimbatore-641 028.

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP06	FIELD WORK PRACTICUM- I (Observation Visit)						Batch:	2020-2021 & Onwards
								Semester:	I
Hrs/Week:	(10 + 6) 16	L	-	T	6	P	10	Credits:	4

COURSE OBJECTIVE:

1. To give a field exposure to I MSW students on various agencies of social work settings such as NGO, Governmental agencies, Hospitals and Industries.
2. To enable the students to identify the fields of social work.
3. To the students will be exposed in the community and will learn to find the solution at grass root levels.
4. To the students will learn the social problems in different fields.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Trace out various agencies of social work settings such as NGO, Governmental agencies, Hospitals and industries.	KI, K2, K3, K4
CO2	Recognize the different fields of social work agency and sector.	K1 to K4
CO3	Relate individual and group learning through practical exposure.	K1 to K4
CO4	Discover the social issues in the field of social work.	K1 to K4
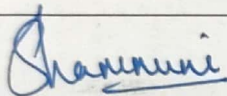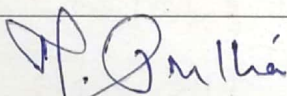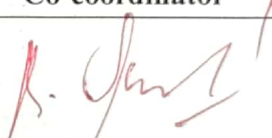
SYLLABUS

20SWP06	FIELD WORK PRACTICUM- I (Observation Visit)	Sem: I
	Topics	Hours
	The first year students will be accompanied by faculty members for the observation visits to various NGO's/Hospitals/Industries in and around Coimbatore to get exposure about various welfare agencies and their functioning. Students can also be exposed to virtual orientation of various agencies pertaining to social work. Field work training is mandatory as it is the integral part of social work education. Field work training enables the students to acquire professional skills, values, and ethics by integrating theory into practice.	16 (10 + 6)

Approved in 6th Academic Council meeting held on:

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	S	M	M
CO2	M	M	S	S
CO3	S	S	M	S
CO4	M	M	S	M

S-Strong, M- Medium, L – Low

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
Mrs.G.Lourds Shammine Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP07	SOCIAL GROUP WORK						Batch:	2020-2021 & Onwards
								Semester:	II
								Credits:	3
Hrs/Week:	3	L	3	T	-	P	-		

COURSE OBJECTIVE:

1. To understand the basic concepts, characteristics, assumption and philosophy and group work with groups in problem solving.
2. To gain basic knowledge in group dynamics, functions and theories in social group work.
3. To learn social group work process and importance of supervision and recording in social group work.
4. To develop knowledge in group therapy and group work in various setting.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enhance knowledge on the basic concepts, characteristics, assumption and philosophy and group work with groups in problem solving.	KI, K2, K3, K4
CO2	Obtain the knowledge on the theories and function of group work.	K1 to K4
CO3	Relate the social group work process, planning & supervision and recording.	K1 to K4
CO4	Investigate group therapy and group work in various setting.	K1 to K4

SYLLABUS

20SWP07	SOCIAL GROUP WORK	Sem: II
Unit No.	Topics	Hours
I	**Social Group Work** Definition, Characteristics, Scope and Relevance of Group Work. Historical Development of Group Work - Basic assumption and Philosophy of Group work - Relation with other methods of Social Work. Psychological Needs in Group – Affiliation, Power, Inclusion and Interpersonal needs.	7
II	**Knowledge base for group work** Psychoanalytic theory, Learning theory, Field theory, Social Exchange theory, System theory. Group dynamics - Definition, Functions, Basic assumptions, Group Membership, Group norms, Group cohesiveness, Group culture and Group Morale.	7

III	**Social Group Work process, Planning and Supervision** Planning stage, Beginning stage, Middle stage, Ending stage - Principles of Social Group Work. Group process - Bond, Acceptance, Isolation, Rejection-Types of group, Subgroups, Conflict and Control. Group work Supervision: Concepts, Needs, Tasks, Types, Purpose, Functions and Techniques. Leadership Development and Team Building.	7
IV	**Social Group Work recording and Group therapy** Purpose, Types and use of Social Group Work records. Principles and problems of group work recording. Group Therapy - Significance of Group Therapy. Programme planning in Social Group Work-Programme laboratory. Use of psychodrama and socio drama.	7
V	**Group work in various setting** Correctional setting, Hospital setting, School setting, old age homes and in Community setting. Use of Sociometry- Skills of the Social Group Worker, Limitations of group work in different fields of Social Work and Group work models.	8

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Siddiqui H.Y. "Group work theories and practice", Rawat Publications, New Delhi (2008).

REFERENCE BOOKS

Reference Books:
1. Anand Sirohi. "Social Work- Welfare Plans and Projects for Social Groups", Wisdom Press, Delhi, (2012).
2. Charles D Garvin, Lorraine. "Handbook of Social Work with Groups" Rawat Publication, New Delhi, (2007).
3. Doel, M. and Sawda, C. "The essentials of group work", Jessica Kingsley Publishers, London, (2003).
4. Julie Phillips. "Group Work in Social Care: Planning and Setting up Groups", Jessica Kinglsely Publishers, London, (2001).
5. Ronald W Toseland, Robert F Rivas. "An Introduction to Group Work Practice" Paramount Publishing, Massachusetts, (2001).

WEB RESOURCES

Web Link:
- http://www.sagepub.com/vip/cpiseries/conyne/materials/chapter1_GroupWorkLdrshp .pdf
- http://www.pearsonhighered.com/samplechapter/0205376061.pdf
- http://quizlet.com/6371464/types-of-groups-and-group-work-flash-cards/
- http://www.iapop.com/wp-content/uploads/2011/02/dissertations/dworkingroupprocesswork.pdf
- http://www.abahe.co.uk/business-administration/Leadership-and-Team-Building.pdf
- http://jsswnet.com/journals/jssw/Vol_2_No_1_March_2014/20.pdf

Approved in 6th Academic Council meeting held on:
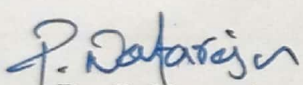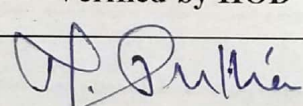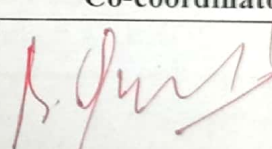
MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	M	M	M
CO2	M	S	S	S
CO3	S	S	M	M
CO4	M	M	S	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
Dr. P. Natarajan Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum ... Cell
Hindusthan ... & Science,
Coim...

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP08	COMMUNITY ORGANIZATION AND SOCIAL ACTION						Batch:	2020-2021 & Onwards
								Semester:	II
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:

1. To gain basic knowledge regarding the philosophy, models and methods of community organization.
2. To understand the skills and phases in community organization.
3. To familiarize the role of community organization in different settings.
4. To learn about social action for development through various means.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the philosophy, models and methods of community organization.	KI, K2, K3, K4
CO2	Recapitulate the phases of community and skills of community organization.	K1 to K4
CO3	Relate the method of community organization in different fields.	K1 to K4
CO4	Investigate social development and social legislation for social action.	K1 to K4

SYLLABUS

20SWP08	COMMUNITY ORGANIZATION AND SOCIAL ACTION	Sem: II
Unit No.	Topics	Hours
I	**Community Organization** Definition, Objectives, Scope, Philosophy, Goals and models of community organization. Historical Background of Community organization in UK and USA. Community Organization as a method of Social Work. Similarities and differences between Community Organization and Community Development.	9
II	**Methods of Community Organization** Planning, Education, Communication, Community participation, Collective decision-making and Leadership development. Resource mobilization, Community action, Promotion, Co-ordination. Phases of Community Organization: Study, Analysis, Assessment, Discussion, Evaluation, Modification, and Continuation.	9
III	**Skills of Community Organizer** Organizing conferences, Committee meetings, Training, Communication, Consultation, Negotiation, Conflict resolution, Networking and Use of relationship. Community organization as an approach to Community	10

Approved in 6th Academic Council meeting held on:

	Development. PRA, PLA.	
IV	**Application of Community Organization in different fields** Health, Correctional, Educational, Rural and Urban and Industrial Field. Community Organization during Disaster (fire, famine, flood, tsunami, earthquake and war), Epidemics and Pandemics. Community Welfare Councils and Community Chest.	10
V	**Social Action** Social Action - Definition, Objectives, Principles, Methods and Strategies. Social Action and Social Development for Sustainable Development. Social Action for Social Development. Scope of Social Action in India. Enforcement of Social Legislation through Social Action.	10

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Christopher A. J. and Thomas William A. "Community organization and Social action, Concept, Principle and Methods" Himalaya publishing house, Bombay, (2009).

REFERENCE BOOKS

Reference Books:

1. Cox M. Fred et. al. "Strategies of community organization", 4th Edition, Peacock Publishers, New Delhi, (2005).

2. Gupta S. K. "Management and Organization in Social Work", Centrum press, New Delhi, (2013).

3. Johri, Pradeep Kumar. "Social Work and Community Development", Anmol Publications Pvt. Ltd, New Delhi, (2005).

4. Kumar and Somesh. "Methods for community participation", Vistar Publications, New Delhi, (2008).

5. Kumaran, and Hyma Wood. "Community action planning", T. R. Publications, Chennai, (2004).

WEB RESOURCES

Web Link:
http://ignou.ac.in/upload/bswe-03-block1-unit-3-small-size.pdf
http://ignou.ac.in/upload/bswe-03-block1-unit-1-small-size.pdf
http://www.thecyberhood.net/documents/papers/mendes09.pdf
http://www.sagepub.in/upm-data/24165_Chapter1.pdf
http://www.soc.iastate.edu/sapp/soc506socialaction.pdf
http://www.sagepub.in/upm-data/38141_Chapter1.pdf

Approved in 6th Academic Council meeting held on:
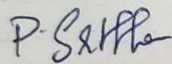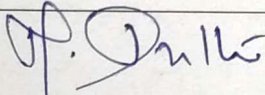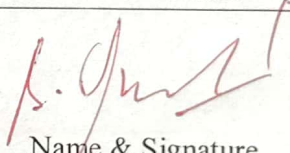
MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	S	S	L
CO2	S	S	S	L
CO3	S	S	S	L
CO4	S	S	S	L

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
P. Srithe		
Dr. P. Srilekha	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP09	SOCIAL WORK RESEARCH AND STATISTICS						Batch:	2020-2021 & Onwards
								Semester:	II
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:

1. To enrich the students' knowledge on concept, characteristics and scientific methods in social work research.
2. To understand the concept of hypothesis, research design, sampling types, scaling techniques and various sources of data collection.
3. To learn social work research in application aspect of data process and data analysis.
4. To gain knowledge in statistics and its application in research

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Recognize the concept, characteristics and scientific methods in social work research.	KI, K2, K3, K4
CO2	Interpret the research design, sampling, tools and types of data collection.	K1 to K4
CO3	Implement the research methodology learn in data processing & report writing.	K1 to K4
CO4	Explore the use of statistics relevant for social science.	K1 to K4

SYLLABUS

20SWP09	SOCIAL WORK RESEARCH AND STATISTICS	Sem: II
Unit No.	**Topics**	**Hours**
I	**Research** Social Work Research- concept, definitions, objectives, functions, Purpose, Characteristics, Scope and limitations. Social Work Research and Social Research. Social Work Research in India. – Scientific methods in Social Work Research. Elements of Research- Concept, Variable, Facts and Theory, Hypothesis.	9
II	**Research design** Methods and Types of Social Research- Pure and Applied – Qualitative and Quantitative, Mixed Methods, Survey and Case study- Participatory research and Evaluation research- Types of Research Design- Exploratory, Descriptive,	9

	Diagnostic and Experimental research designs.		
III	**Sampling** Purpose of sampling – Concepts related to sampling – Population, Universe, Sampling frame and Sampling unit – Meaning and types of Probability and Non-probability sampling – Techniques and Procedures in sample selection – Methods and Tools of Data Collection – Interview, Questionnaire, Observation.	10	
IV	**Data Processing & Report Writing** Data processing, Coding and Tabulation, Scale- Content analysis- Hypothesis testing- Analysis and Interpretation, Contents of Research report, Reference and Bibliography.	10	
V	**Statistics** Definition, Importance, Functions and Limitations - Measures of Central Tendency: Mean, Median, Mode and Standard deviations - Correlations: Meaning - Rank Order Correlation - Chi-square: uses and applications, ANOVA and t- test. Statistical Package for Social Sciences (SPSS). Use of computer for data analysis. Introduction to R Software.	10	

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Kothari, C.R. "Research Methodology Methods and Techniques", New Age International publishers, New Delhi, (2014).

REFERENCE BOOKS

Reference Books:

1. Dipak kumar Bhattacharyya., "Research Methodology", Second Edition published by Anurag Jain for Excel books, (2010).

2. Kumar. "Methods and Techniques of Social Research", published by Lakshmi Narain Agarwal, agra, (2013).

3. Krishnaswami. O. R. "Methodology of Research in Social Science", Himalaya publishing house, Bombay, (2014).

4. Ram Ahuja. "Research Methods", Rawat publications, New Delhi, (2013).

5. Santhakumaran. A . "Research Methodology", Anuradha publications, Kumbakonam, (2008).

WEB RESOURCES

Approved in 6th Academic Council meeting held on:

Web Link:
https://en.wikipedia.org/wiki/Tata_Institute_of_Social_Sciences
https://en.wikipedia.org/wiki/Research
https://en.wikipedia.org/wiki/Qualitative_research
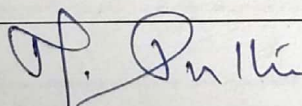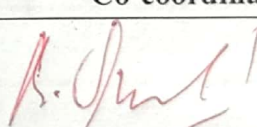https://en.wikipedia.org/wiki/Quantitative_research

MAPPING WITH PROGRAM OUTCOMES

PO / CO	PO1	PO2	PO3	PO4
CO1	S	M	M	S
CO2	M	S	S	S
CO3	S	M	M	M
CO4	M	M	S	S

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
P. Natarajan	*signature*	*signature*
Dr. P. Natarajan	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP10A	LABOUR WELFARE						Batch:	2020-2021 & Onwards
								Semester:	II
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:
1. To gain knowledge on the basic concept of labour welfare.
2. To know the labour welfare measures at various levels.
3. To study about Workers Education, health and safety measures in Industry.
4. The acquire knowledge on International Labour Organization in labour welfare..

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enhance the concept of labour welfare, methods and measures to control labour issues.	KI, K2, K3, K4
CO2	Comprehend the labour welfare measures at various levels.	K1 to K4
CO3	Inculcate the concept and importance of industrial health and housing, workers education.	K1 to K4
CO4	Scrutinize the International Labour Organization in labour welfare.	K1 to K4

SYLLABUS

20SWP10A	LABOUR WELFARE	Sem: II
Unit No.	Topics	Hours
I	**Indian Labour** Concept of Labour - Characteristics of Indian Labour- Labour in unorganized sector - Recommendations of National Commission on Labour on various issues. Absenteeism – Causes of absenteeism, Cost of absenteeism. Labour Turnover – Cost of Labour Turnover – Methods and Measures to control Labour Turnover. Factors influencing productivity. Impact of Liberalization, Privatization and Globalization on Labour Welfare.	9
II	**Labour Welfare Measures** Concept and Scope of Labour Welfare – Principles of Labour Welfare - Theories of Labour Welfare. Agencies for Labour Welfare in India. Labour Welfare Schemes –Statutory and Non-Statutory Welfare. The Tamil Nadu Labour Welfare Fund Act 1972. Labour Welfare Officer –- Duties and Functions of LWO – Employee Counselling.	9
III	**Workers Education and Industrial Housing** Workers Education - Central Board for Workers Education - Objectives –	10

Approved in 6th Academic Council meeting held on:

	Structure – Schemes- International projects – Programmes - Concept of Industrial Housing – Importance – Housing conditions in the industrial cities in India – Problems of Housing –Different housing schemes – Role of HUDCO – Tamil Nadu Housing Board.	
IV	**Industrial Health** Concept and Importance of Industrial Health - Safety, Health Hazards (Physical, Biological and Psychological) - Occupational Health & Safety Management System – Occupational Hazards and Occupational Diseases. Environment Management System- Industrial Pollution and Issues.	10
V	**Labour Welfare at various Level** Role of International Labour Organization (ILO) for Labour Welfare – Mission and Objectives – Functional areas of ILO- - Impact of Labour Legislations on Labour Welfare - Implementations and Recommendations of ILO in India.	10

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Padhi P. K. "Labour and Industrial Law", Prentice Hall of India, New Delhi, (2007).

REFERENCE BOOKS

Reference Books:

1. Mishra, S.N. "Labour and Industrial Laws", Central law Publications, Allahabad, (2007).
2. Sarma A.M. "Aspects of Labour Welfare and Social Security", Himalaya Publications, Mumbai, (2005).
3. D, Deodhar S.B., Saraswathi Sankara. "Labour Welfare, Trade Unionism and Industrial Relations Hardcover", Himalayan Publishing House, Mumbai, (2012).
4. Sarma. A.M "Aspects of labour welfare and social security", Himalaya Publications, Mumbai, (2015).
5. Sivarethinamohan.R "Industrial relations and labour welfare: Text and cases", Phi Learning Pvt. Ltd, New Dehil.(2012).

WEB RESOURCES

Web Link:

https://en.wikipedia.org/wiki/Department_of_Labour_and_Employment_(Tamil_Nadu)
https://en.wikipedia.org/wiki/Ministry_of_Health,_Labour_and_Welfare
https://en.wikipedia.org/wiki/Labour_and_Welfare_Bureau
https://en.wikipedia.org/wiki/Welfare
https://en.wikipedia.org/wiki/Labour_and_Welfare_Service
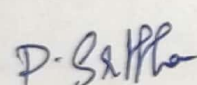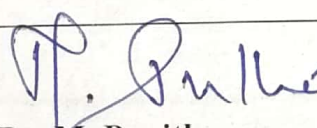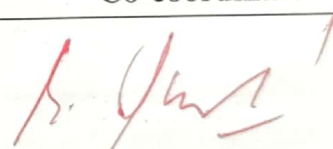
Approved in 6th Academic Council meeting held on:

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	M	S	S
CO2	M	S	M	M
CO3	S	S	S	S
CO4	M	M	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
P. Srilekha Dr. P. Srilekha Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP10B	MEDICAL SOCIAL WORK		Batch:	2020-2021 & Onwards
				Semester:	II
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:

1. To enrich the students knowledge about health and medical social work.

2. To facilitate students' aware about medical social work in different setting.

3. To help the students to gain information on intervention & rehabilitation.

4. To gain knowledge in prevention of disease and promotion of health.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the basic concepts of health and medical social work.	KI, K2, K3, K4
CO2	Relate medical social work in different setting.	K1 to K4
CO3	Observe medical social work intervention & rehabilitation.	K1 to K4
CO4	Explore role of medical social worker in prevention of disease and promotion of health.	K1 to K4

SYLLABUS

20SWP10B	MEDICAL SOCIAL WORK	Sem: II
Unit No.	Topics	Hours
I	**Concept of Health & Medical Social Work** Physical, Social, Mental and Spiritual dimensions of health - Positive health - Determinants of health - Health and development - Indicators of health- Medical Social Work: Meaning, Definition and Scope. Historical Development of Medical Social Work in the West and in India.	9
II	**Medical Social Work & Practice setting** Organization and Administration of Medical Social Work department in Hospitals. Medical Social Work in relation to different disciplines, multi-disciplinary approach and team work. Medical Social Work practice in different settings-General Hospitals, Causality & Emergency care service, Multispecialty hospitals Blood banks, Eye banks and Organ transplant Center.	9

Approved in 6th Academic Council meeting held on:

III	**Medical Social Work Intervention & Rehabilitation** Social Work interventions in Clinical Setting - working with individuals, groups, families and community –Application of Social Work Methods. Family Planning and School health programmes. Rehabilitation – Meaning, Definition, Types, Principles and Process.	10
IV	**Role of Medical Social Worker** The Role of Medical Social worker in dealing patients with TB, STD, AIDS, Polio, Malaria, Leprosy, Typhoid, Cancer, Hyper tension, Cardiac disorders, Asthma, Diabetes, Swine flu, Dengue, COVID19, Palliative care and Pain Management. Psycho-Social Problems of patients and families during the Treatment and Hospitalization,	10
V	**Prevention of Disease and Promotion of Health** Preventive medicine, Levels of prevention: Primary, Secondary and Tertiary prevention, Role of Medical Social Worker in the Prevention of disease and promotion of health.	10

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Park .J.E. "Preventive and Social Medicine", Banarsidas Bhanot, Jaipur, (2005).

REFERENCE BOOKS

Reference Books:

1. Ajit. "Social Dimensions of Health", Rawat Publications, New Delhi, (2005).
2. Drinka, T. J. K. & Clark, P.G. "Health Care Teamwork: Interdisciplinary Practice and Teaching" Westport, Auburn House, Chicago, (2000).
3. Mishra ."Indian Health Report", Oxford University Press, Delhi, (2000).
4. Ramasamy. "General and Medical Sociology" New Millennium Publications, Chennai, (2008).
5. Sarah Gehlert, Browne. "Handbook of Health Social Work" John Wiley & Sons Ltd, USA, (2011).

WEB RESOURCES

Web Link:

https://en.wikipedia.org/wiki/Medical_social_work
https://en.wikipedia.org/wiki/Medical_resident_work_hours
https://en.wikipedia.org/wiki/Mental_health#Social_work_in_mental_health
https://en.wikipedia.org/wiki/Institute_of_Medical_Social_Workers

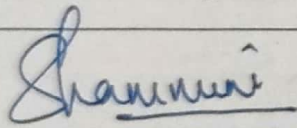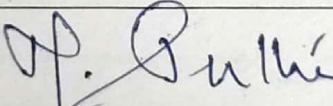Approved in 6th Academic Council meeting held on:

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	M	S	S
CO2	M	S	M	M
CO3	S	M	S	M
CO4	M	S	M	S

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
[signature] Mrs.G.Lourds Shammine Name & Signature of the Staff	*[signature]* Dr. M. Punitha Name & Signature	*[signature]* Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP10C	RURAL AND URBAN SOCIAL STRUCTURE						Batch:	2020-2021 & Onwards
								Semester:	II
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:

1. To acquire specific knowledge on rural and urban community and the problems.
2. To gain knowledge on the problem of rural economy.
3. To learn about issues related to employment in rural community.
4. To enrich knowledge on cooperative institution.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enrich the knowledge about rural and urban sociology.	KI, K2, K3, K4
CO2	Comprehend basic knowledge about rural economy, economics of agriculture and land reform.	K1 to K4
CO3	Assess the problems of rural community.	K1 to K4
CO4	Scrutinize the knowledge about different cooperative institution.	K1 to K4

SYLLABUS

20SWP10C	RURAL AND URBAN SOCIAL STRUCTURE	Sem: II
Unit No.	Topics	Hours
I	**Rural Sociology** Scope of Rural Sociology - their relation to general sociology. Folk and peasant societies, types of villages in India and physical structure. Indian village as a Community, Family, Kinship, Caste, Class and Occupation in an Indian Village; Traditional Village Organization and The Village Panchayat. Leadership in Indian villages: Social Change in Rural India; major problems of Rural Communities.	9
II	**Urban Sociology** Scope of urban sociology and their relation to general sociology. Urbanization: concept and theories, industrialization and urbanization. Ancients, medieval and modern Indian Cities. Urbanization in modern India: demographic and occupational, characteristics of urban India; characteristics of town, city, metropolis, suburbs, satellite towns and slums.	9
III	**Rural Economy** Rural Economy: Definition, and scope; pattern and problems of Indian rural economy. Economics of agriculture: methods of cultivation, problems of	10

Approved in 6th Academic Council meeting held on:

	organization and management. Land reform measures since independence and their effectiveness; Bhoodan and Gramadan Movements.		
IV	**Rural Unemployment and Under-Employment** Rural Unemployment and Under-Employment: utilization of rural manpower, rural works project, cottage and village industries; rural economic development measures and their evaluation - agencies for the development of small and marginal agricultural labourers - Green Revolution and its socio economic implications.	10	
V	**Cooperative Institution**: Cooperative Institution: Constitution, Organization Set-up Cooperative Legislation, Classification of Cooperative Societies, Characteristics of different types of Cooperatives. Cooperative Management and Administration State and Cooperatives, Role of Reserve Bank in Cooperative Movement, Self Help Groups and Micro Finance.	10	

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. S.L. Doshi, P.C. Jain. "Rural Sociology", Rawat publications, New Delhi, (2000).

REFERENCE BOOKS

Reference Books:

1. Alex B Fernandez and Geethakumari K. "Social work and Rural Development", pacific books international, New Delhi, (2014).
2. Das Basanti. "Governmental Programmes of Rural Development", Discovery Publication, New Delhi, (2007).
3. Khosla R.K. "Rural and Urban Development of India", India publisher and distributers, New Delhi, (2000).
4. Narwani G.S. "Training for Rural Development", Rawat publications, New Delhi, (2002).
5. Narasaiah M.L. "Poverty Alleviation through Rural development", Sonali publications, New Delhi, (2004).

WEB RESOURCES

Web Link:
* http://www.yourarticlelibrary.com/sociology/20-important-characteristics-of-urbancommunity-sociology/4873/
* http://geog.ucsb.edu/~carr/geog141/GEOG%20141_Migration (Feb07).pdf
* https://www.mah.se/upload/Forskningscentrum/MIM/WB/WB%203.12.pdf
* http://www.sureshotpost.com/2013/12/urbanization-process-trends-levelof.html#.VSZGyNyUejk
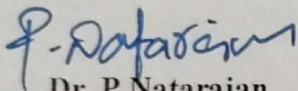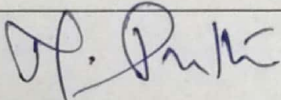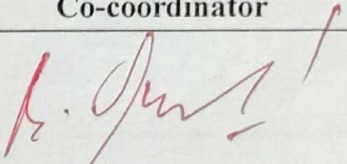
Approved in 6th Academic Council meeting held on:

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	M	M
CO2	S	M	S	S
CO3	S	S	M	M
CO4	M	M	S	S

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
Dr. P.Natarajan Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP11	HUMAN RIGHTS						Batch:	2020-2021 & Onwards
								Semester:	II
Hrs/Week:	3	L	3	T	-	P	-	Credits:	2

COURSE OBJECTIVE:

1. To enhance the knowledge on human rights and the constitution of India.

2. To know about human rights for target population.

3. To acquire knowledge human rights and its issues in different sectors.

4. To gain information on international monitoring mechanisms.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Comprehend the concept on human rights and issues.	KI, K2, K3, K4
CO2	Recognize the role of human rights in the constitution of India.	K1 to K4
CO3	Assess the human rights and its issues in different sectors.	K1 to K4
CO4	Relate the international monitoring mechanisms	K1 to K4

SYLLABUS

20SWP11	HUMAN RIGHTS	Sem: II
Unit No.	Topics	Hours
I	**Human Rights** Human Rights: Concept, Scope – Classification of Human rights – Universal Declaration of Human Rights – International Covenant on Economic, Social and Cultural Rights – International Covenant on Civil and Political Rights, Asylum.	7
II	**Constitution and Human Rights** Human Rights in the Constitution of India. Constitutional Vision: Constituent Assembly, Nature of Constitution, Preamble, Fundamental Rights, Right to Constitutional remedies and Directive Principles of State Policy.	7
III	**Human Rights for Target Population** The protection of Human Rights Act 1993. Structure, Function and	7

Approved in 6th Academic Council meeting held on:

	Importance of National Human Rights Institutions: National Human Rights Commissions – National Commission for women-National Commission for Minorities- National Commission for SC&ST- National Commission for the protection of the rights of the child. Role of Social Worker in Creating awareness on Human Rights, Tibetan and Srilankan Refugees in India.	
IV	**Human Rights Issues** SC/ST, Religious Minorities, Physical, Visual and Mentally Handicapped. AIDS victims, Refugees, War victims, Prisoners, Custodial Violence, Women and Children, Senior Citizens and Work situations.	7
V	**International Monitoring Mechanisms** Monitoring and Documentation: Amnesty International – Human Rights Watch –. The UN Commission on Human Rights – UN High Commissioner for Human Rights- UN Special Procedure: Country Rapporteurs & Thematic Procedures - International Criminal Court.	8

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Nameema.C. "Human Rights Education – Theory and Practice", Shipra Publication, New Delhi, (2007).

REFERENCE BOOKS

Reference Books:

1. Adamantia Pollis and Peter Schwab. "Human Rights: New Perspectives", New Realities, Lynne Rienner Publishers, (2000).

2. Chakraborty and Somen. "Human Rights Trainer's Manual", Indian Social Institute, New Delhi, (2004).

3. Mathew P.D and Mathew P.M. "Indian Legal System: An Overview", Indian Social Institute, New Delhi, (2005).

4. Sachhar and Rajindar. "Human Rights: Perspectives and challenge", Gyan Publishing House, New Delhi, (2004).

5. Srivastava and Narayan,. "United Nations on Human Rights", Indian Publishing Distributors, New Delhi, (2002).

WEB RESOURCES

Web Link:
https://en.wikipedia.org/wiki/Human_rights
https://en.wikipedia.org/wiki/Universal_Declaration_of_Human_Rights
https://en.wikipedia.org/wiki/United_Nations_Human_Rights_Council
https://en.wikipedia.org/wiki/National_Human_Rights_Commission_of_India

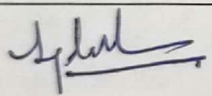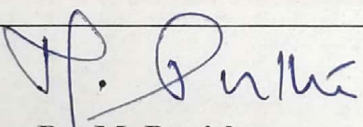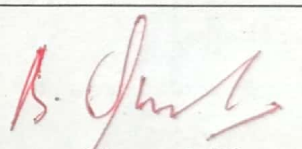Approved in 6th Academic Council meeting held on:

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	M	S	S
CO2	S	S	M	M
CO3	M	M	S	S
CO4	S	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
Mr.X.Agnes Febiola Name & Signature of the Staff	*Dr. M. Punitha* Name & Signature	Name & Signature

Co-ordinator
Curriculum ... ent Cell
Hi... ...nce,

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP12	**FIELD WORK PRACTICUM- II** (Including Rural/ Tribal Camp)						Batch:	2020-2021 & Onwards
								Semester:	II
Hrs/Week:	(10 + 6) 16	L	-	T	6	P	10	Credits:	4

COURSE OBJECTIVE:
1. To enable student to get an in-depth knowledge about the agency.
2. To identify the functions and activities of field work agency.
3. To apply Social work methods in their agency to solve social issue.
4. To equip the students with skills of reporting their observation and develop the art of writing narrative and descriptive records.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Relate the theoretical knowledge to implement in practical situation.	KI, K2, K3, K4
CO2	Observe the functions and activities of field work agency.	K1 to K4
CO3	Relate the skill require to solve the social issues.	K1 to K4
CO4	Assess the skills needed to develop the art of writing the narrative and descriptive records.	K1 to K4
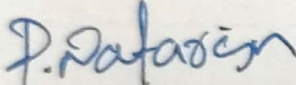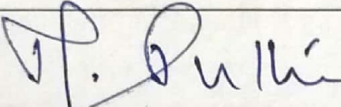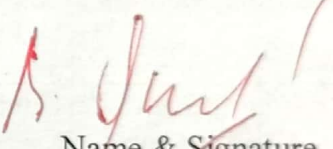
SYLLABUS

20SWP12	**FIELD WORK PRACTICUM- II** (Including Rural/ Tribal Camp)	Sem: II
	Topics	Hours
	The students will be placed in various NGO's/ Social welfare agencies/ Schools in Coimbatore to practice Social Work. Students can also be exposed to virtual orientation pertaining to social work. The First Year Students have to undergo Rural /Tribal Camp to experience the rural living. To develop understanding about the problems of Rural / Tribal Community, analyze rural dynamics and observe the functioning of local self government. Students have to submit a report of their camp activities along with field work record.	16 (10 + 6)

Approved in 6th Academic Council meeting held on:

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	M	M	M
CO2	M	M	S	M
CO3	S	S	M	S
CO4	S	S	S	M

S-Strong, M- Medium, L – Low

Course Designed by	Verified by HOD	Approved by CDC Co-coordinator
P. Natarajan	*M. Punitha*	
Dr. P. Natarajan	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Approved in 6th Academic Council meeting held on:

Course Code:	20SWP13	SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATIONS				Batch:	2020-2021 & Onwards
						Semester:	III
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:
1. To impart knowledge on evolution, methods and models of social welfare administration.
2. To equip the students with the knowledge on social welfare methods, models and social policy.
3. To learn about social work profession in social planning and social development.
4. To get knowledge on social legislation and society registration.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enhance the concept, scope and functions of social welfare administration.	KI, K2, K3, K4
CO2	Interpret the social welfare methods, models and social policy.	K1 to K4
CO3	Relate the knowledge of social work profession in social planning and social development.	K1 to K4
CO4	Investigate the social legislations, society registration and criminal justice system.	K1 to K4

SYLLABUS

20SWP13	SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATIONS	Sem: III
Unit No.	Topics	Hours
I	**Social Welfare Administration** Concept, Meaning, Definition, Need, Scope and functions. Evolution of Social Welfare Administration in India. Social welfare administration -Voluntary and Governmental organizations- Central and State Social Welfare Boards and their functions. Basic Administration processes – POSDCORB.	10
II	**Social Welfare Methods , Models and Social Policy** Methods and Models- Family and child welfare, Youth welfare, Services for the handicapped, Disaster relief, School social services, Models- Familial model, Residual model, Mixed economy model, Model of state control. Social policy - Definition, Need and Evolution.	10
III	**Social instrument, Social Planning and Social Development** Social legislation: Concept, Meaning, Definition, Needs and Scope. Social legislation as an Instrument for Social Control, Social Change, Social Justice, Social Defense and Social Reform. Indian Constitution: Importance, Fundamental Rights and Directive principles of State Policy, Social Planning and Social development: Need and Importance.	10
IV	**Society Registration and Criminal Justice System** Societies Registration Act 1860, Procedure under The Tamil Nadu Societies	11

	Registration Act 1975, Registration, Need and Importance. Foreign Contribution (Regulation) Act 1985, Indian Trust Act 1881, The Indian Trusts (Amendment) Act, 2016, Criminal Justice System in India: Supreme Court, High Court, District Session Court, Magistrate Court and Subordinate Courts.	
V	**Social Legislations** Social Legislation relating to Women and Children - The Juvenile Justice (Adoption, Care and Protection of Children) Act, (2015) - Child Labour Prohibition and Regulation Act (1986) - Prevention of Immoral Traffic Act (1986) - The Protection of Children from Sexual Offences Act 2012- The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 - Protection of Women from Domestic Violence Act, 2005. The Maintenance and Welfare of Parents and Senior Citizens Act, 2007.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:
   1. D.R.Sachdeva "Social Welfare Administration in India" ,Kitab Mahal Publisher, USA, (2009).

REFERENCE BOOKS

Reference Books:

1 Batattacharia Sanjay. 'Social work administration and development", Rawat publications, New Delhi, (2009),

2. Batra, Nitin. "Administration of social welfare in India, Raj Publishing House, Jaipur, (2004).

3. Goel, S.L. Social Welfare Administration, Deep & Deep, New Delhi, (2013),

4. Sachdev, Social Welfare Administration in India, Kitab Mahal, N.D (2012),

5. Sanjoy Roy. "Social welfare administration development and Prospects", Discovery Publishing house, New Delhi, (2013).

WEB RESOURCES

Web Link:

- https://en.wikipedia.org/wiki/Welfare
- https://www.lkouniv.ac.in/site/writereaddata/siteContent/202004021910159540dksingh_Lecture_3.pdf
- https://en.wikipedia.org/wiki/Social_policy
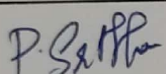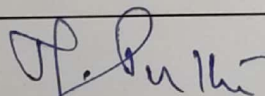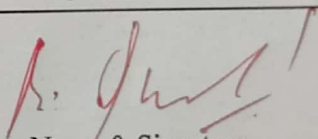- https://en.wikipedia.org/wiki/Social_development
- http://www.ignou.ac.in/upload/Bswe-003%20Block-2-UNIT-6-small%20size.pdf

MAPPING WITH PROGRAM OUTCOMES

PO / CO	PO1	PO2	PO3	PO4
CO1	S	S	S	M
CO2	S	S	M	S
CO3	S	S	S	S
CO4	S	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P.Srilekha	Punitha	
Dr. P. Srilekha	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP14A	LABOUR LEGISLATIONS							Batch:	2020-2021 & Onwards
									Semester:	III
Hrs/Week:	4	L	4	T	-	P	-		Credits:	4

COURSE OBJECTIVE:
1. To facilitate the students to learn about concept, historical development and principles of labour legislations.
2. To enhance the students knowledge about legislations relating to working conditions and safety.
3. To gain knowledge on legislations relating to wages.
4. To enrich the students on legislations relating to social security and working condition.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the concept, historical development and principles of labour legislations.	KI, K2, K3, K4
CO2	Enhance the knowledge on legislations relating to protection of workers.	K1 to K4
CO3	Relate the legislations relating to wages and social security of labourers.	K1 to K4
CO4	Assess the legislation provisions relating to work and safety conditions.	K1 to K4

SYLLABUS

20SWP14A	LABOUR LEGISLATIONS	Sem: III
Unit No.	Topics	Hours
I	**Labour Legislation Concepts** Concept, Meaning, Objectives, Need, Importance and Principles. Historical Development of Labour Legislation in India – Judicial set up and administration of Industrial judiciary in India, ILO and its influence on Indian labour legislations.	10
II	**Legislations Relating to Protection** Factories Act, 1948, The Tamil Nadu Factories (welfare officers) Rules 1950, The Contract Labour (Regulations and Abolition) Act, 1970, Tamil Nadu Payment of Subsistence Allowance Act 1981, Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act, 1981, Sexual Harassment of Women at Work place (Prevention, Prohibition, Redressal) Act, 2013.	10
III	**Legislations Relating to Wages** The Payment of Wages Act, 1936, The Minimum Wages Act, 1948, The Equal Remuneration Act, 1976, The Payment of Bonus Act, 1965.	10

IV	**Legislations Relating to Social Security** Legislations relating to Social Security: The ESI Act, 1948, The Employees Provident Fund and Miscellaneous Provisions Act, 1952, The Payment of Gratuity Act, 1972, The Maternity Benefit Act, 1961, Employees Compensation Act, 1923, The Tamilnadu Industrial Establishment National & Festival Holidays Act 1958, Employee Pension Scheme, 1995.	11
V	**Legislations Relating to Working conditions** The Plantation Labour Act, 1951, The Mines Act, 1952, The Motor Transport Workers Act, 1961, Tamil Nadu Shops and Establishment Act, 1947, Catering Establishment Act 1958, Apprentices Act 1961.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:
1. Nandhakumar B. "Labour Laws", Vijay Nicole Imprints (P) ltd, Chennai, (2015).

REFERENCE BOOKS

Reference Books:
1. Srivasatava,S.C. Industrial Relations and Labour Law, Noida, Vikas Publishing PVT limited (2014)
2. Kapoor N. D. "Elements of Industrial Law", Sultan Chand & Sons, New Delhi, (2011).
3. Tripathi. P. C and Gupta.C.B. "Industrial Relations and Labour Laws", Sultan Chand & Sons, New Delhi, (2002).
4. Mishra, SN, Labour and Industrial Laws, Allahabad, Central law Publications, (2007).
5. Saroj Kumar. "Labour Legislations", Thakur Publication,Chennai, (2011).

WEB RESOURCES

Web Link:
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- https://en.wikipedia.org/wiki/Indian_labour_law
- https://en.wikipedia.org/wiki/International_labour_law
- https://en.wikipedia.org/wiki/Labor_rights
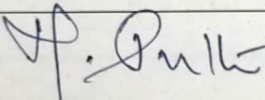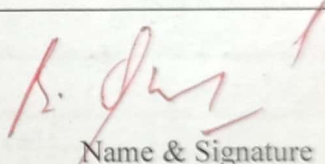- https://en.wikipedia.org/wiki/History_of_labour_law
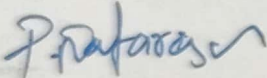
MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	M	S	S
CO2	M	S	M	M
CO3	S	M	S	S
CO4	M	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. P. Natarajan Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP14B	MENTAL HEALTH		Batch:	2020-2021 & Onwards
				Semester:	III
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:
1. To ensure the student knowledge about mental health and symptoms.
2. To acquire knowledge on minor mental disorders.
3. To gain knowledge on major mental disorders.
4. To know about psycho social management of psychiatric disorder.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the concept, signs and symptoms and history of mental health.	K1, K2, K3, K4
CO2	Relate the clinical manifestations and treatment of minor mental disorders.	K1 to K4
CO3	Investigate clinical manifestations and treatment of major mental disorders.	K1 to K4
CO4	Scrutinize the psycho social management in psychiatric disorder.	K1 to K4

SYLLABUS

20SWP14B	MENTAL HEALTH	Sem: III
Unit No.	Topics	Hours
I	**Mental Health & Classification in Psychiatry** Mental Health - Definition, Concept, Characteristics of Mentally healthy individual and unhealthy individual Classification in Psychiatry- ICD-10 and DSM V, Components of case taking including Mental Status Examination, Psychiatric interview. Historical Development and Growth of Psychiatry.	10
II	**Common Mental Disorders** Etiology, Prevalence, Clinical manifestations and Treatment of Minor Mental Disorders (Neurosis) – Anxiety, Phobia , Panic disorder, OCD, Conversion and Dissociative disorders, Post-Traumatic Stress Disorders and Psycho-somatic disorders. Difference between Neurosis and Psychosis. Psycho social Management of Minor Mental disorder. Adjustment Disorders, Eating Disorders, Sleep Disorders.	10
III	**Severe Mental Disorders** Etiology, Prevalence, Clinical manifestations and Treatment of Major Mental Disorders (Psychosis) – Organic psychosis – Dementia, Delirium, Organic Amnestic syndrome. Functional Psychosis – Schizophrenia types, Bipolar Affective disorder-mania and depression. Psycho social Management of Severe (Major) Mental disorder.	10

IV	**Psycho social Management of major Mental Disorders** Etiology, Prevalence, Clinical manifestations and Treatment of Childhood Disorders –Pervasive disorders – Habit disorder, Conduct disorder, - Attention deficit hyper activity disorder - Intellectual Disorder (Mental retardation), Down Syndrome.	11
V	**Other psychiatric Disorder** Personality disorders – three Clusters – symptoms and treatment modalities. Psycho-active Substance abuse disorders - Alcohol – Drug. Psycho-sexual disorders –Types and Treatment modalities. – Cultural psychiatry – Cultural bound syndrome.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Niraj Ahuja. "A Short Textbook of Psychiatry", Third Edition, Jaypee Brothers, Medical Publishers, New Delhi, (2011).

REFERENCE BOOKS

Reference Books:

1. Bhatia, M. Essentials of psychiatry. New Delhi: CBS & Distributors Pvt (2013).
2. Bhugra, D., &Ranjith, G. Handbook of psychiatry: A South Asian perspective. New Delhi: Byword Viva. (2005).
3. Feldman, R. S. Essentials of understanding psychology. New York, NY: McGraw-Hill Education. (2017).
4. Namboodir V.M.D. "Concise Textbook of Psychiatry", Elsevier Publishing, Gurgaon, (2009).
5. Sadock, B. J., Sadock, V. A., & Ruiz, P. Kaplan and Sadock's Comprehensive Textbook of Psychiatry. Wolters Kluwer Healt. (2017).

WEB RESOURCES

Web Link:

- https://en.wikipedia.org/wiki/Mental_health
- https://en.wikipedia.org/wiki/Mental_disorder
- https://en.wikipedia.org/wiki/List_of_mental_disorders
- https://en.wikipedia.org/wiki/History_of_mental_disorders
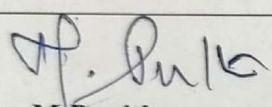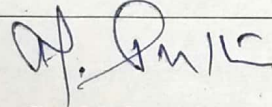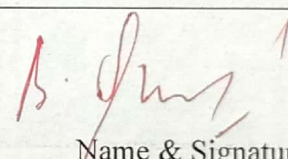- https://en.wikipedia.org/wiki/Global_mental_health

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	S	S	M
CO2	M	M	M	S
CO3	M	S	S	S
CO4	S	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. M.Punitha Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Course Code:	20SWP14C	RURAL COMMUNITY DEVELOPMENT					Batch:	2020-2021 & Onwards
							Semester:	III
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:

1. To acquire specific knowledge on rural community and rural community development
2. To understand the origin and development of rural community.
3. To learn about Panchayat Raj and community development administration.
4. To enhance skills on Training and community development programmes.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enhance the specific knowledge on rural community and rural community development.	K1, K2, K3, K4
CO2	Explore the origin and development of rural community development in India and Asia.	K1 to K4
CO3	Scrutinize the Panchayat Raj roles, structure, functions and community development administration.	K1 to K4
CO4	Relate the scope of training in Central and State programmes community development programme.	K1 to K4

SYLLABUS

20SWP14C	RURAL COMMUNITY DEVELOPMENT	Sem: III
Unit No.	Topics	Hours
I	**Rural Community:** Definition, meaning, Characteristics of Rural Community, Rural poverty. Rural development approach: Spatial Planning approach, Multipurpose approach, Integrated development approach, Area development approach, Multilevel district planning approach, Target group approach – India's strategy for rural development – Rural community development: Definition, meaning, objectives, scope & theories – Extension: concept, objectives, methods, techniques and limitations.	10
II	**Origin and Development:** Rural Community Development in India and Asia –orgin and background – Early Experiments: Sriniketan, Marthandom, Gurgaon – Pilot projects: Etawah project, Nilolkheri experiment, Firka scheme – Rural Community development after independence: Constitutional Provisions – overview on Five year plan policies in Rural development.	10
III	**Panchayat Raj:** Local Self Government in ancient India: Mughal Period and British Period – Panchayat Raj after independence: Constitutional Provisions, Balwant Roy Metha Committee Report, Ashok Metha Committee Report, Main features of Panchayat Raj legislation (73rdAmendment), structure of panchayat raj system (Two Tier and Three Tier systems), Functions of Panchayat: Civic amenities, social welfare activities and Development work,	10

	resource of panchayat – State Control over Panchayat Raj institution – Problems of Panchayat raj.	
IV	**Community Development Administration**: Organizational and administration from National to local level – Planning machinery at the National, State and District level – Role of Panchayat Raj institution in planning – Planning by Zilla Parishad – Planning at block level – Planning at village level – "E" Panchayat (Electronic knowledge based panchayat) – Functions of BDO/Commissioner, Extension officers at block level – People's participation – Role of NGO'S and PRA in rural community development.	11
V	**Training and Community Development Programme:** Training: Meaning, Objectives, Scope and Importance of training - Training Institutions: NIRD, SIRD – Panchayat development and training (PD&T) – Role of CAPART and NABARD, NRLM, PURA in rural development – Rural Development Programmes: IRDP, DWACRA, TRYSEM –Central and State programmes: Swarna Jayathi Gram Swarozgar Yojana, Sampoorana Gram Rozgar Yojana (SGRY), Indra Awas Yojana (IAY), IWDP, THADCO, Pradhan Mantri Awas Yojana, Rural Water Supply Programme, Rural Sanitation Programme, – Tamil Nadu Government Social Welfare Schemes.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Mudgal Rahul. "Rural Development policies and Management", Sarup and Sons, New Delhi, (2006).

REFERENCE BOOKS

Reference Books:
1. 1. Debroy and Kaushik. "Emerging Rural Development through Panchayats", Academics Foundation, New Delhi, (2005).
2. Palanithurai. "Dynamics of New Panchayati Raj System in India", (Vol. 5), Concept Publications, New Delhi, (2006).
3. Rao P. K. "Sustainable Development: Economics and Policy", Wiley- Blackwell Publications, UK, (2000).
4. Sharm. "Grass Root Governance", Aalekh Publications, Kolkota, (2005).
5. Sisodia,. "Functioning of Panchayati Raj System", Rawat Publications, New Delhi, (2005).

WEB RESOURCES

- https://en.wikipedia.org/wiki/Rural_community_development
- https://en.wikipedia.org/wiki/Rural_development
- https://en.wikipedia.org/wiki/Category:Rural_community_development
- https://en.wikipedia.org/wiki/Rural_area
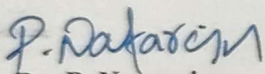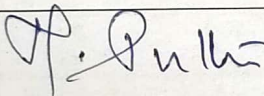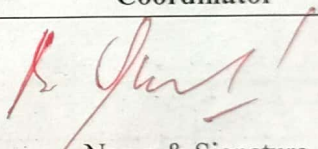- https://en.wikipedia.org/wiki/Community_development

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	M	M	S
CO3	M	S	S	S
CO4	S	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P. Natarajan Dr. P. Natarajan Name & Signature of the Staff	*signature* Dr. M. Punitha Name & Signature	*signature* Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP15A	INDUSTRIAL RELATIONS		Batch:	2020-2021 & Onwards
Hrs/Week:	4	L	4	T	-	P	-	Semester:	III
								Credits:	4

COURSE OBJECTIVE:

1. To understand the basic concept of industrial relations
2. To provide knowledge on the industrial disputes and settlement machineries.
3. To understand o familiarize the students on the role of trade unions and legislations relating to IR
4. To learn transform reactive to proactive in industrial relations.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enrich the basic concept, scope, challenges and factors influencing of industrial relations.	KI, K2, K3, K4
CO2	Relate the knowledge on the industrial disputes and settlement machineries.	K1 to K4
CO3	Familiarize the role of trade unions and legislations relating to IR.	K1 to K4
CO4	Investigate the skills to transform reactive to proactive in industrial relations.	K1 to K4

SYLLABUS

20SWP15A	INDUSTRIAL RELATIONS	Sem: III
Unit No.	Topics	Hours
I	**Industrial Relations** Definition, Concept, Need, Importance, Scope, Objectives of Industrial Relations. Challenges in Industrial Relations - Qualities and Roles of IR Manager. Factors Influencing Industrial Relations - Bipartite: Works Committee and Joint Management Council. Tripartite Bodies: Indian Labour Conference, Standing Labour Committee, Wage Boards.	10
II	**Industrial Disputes** Nature and Characteristics of Grievance – Forms – Effect – Grievance handling Procedure – Machinery for Redressal of Grievance. Discipline – Definition, Nature and Characteristics – Causes of Indiscipline and Misconduct – Procedure of Disciplinary Action – Forms of Disciplinary Action – HOT STOVE Rule. Essentials of good Disciplinary Practice in Industry. Inter- Union Rivalry - Industrial Peace. Problem of Short-term Employment and Out Sourcing.	10
III	**Settlement Machineries** Conflict – Causes and Effects. Industrial Disputes Act 1947 - Strikes, Lockout, Layoff, Retrenchment and Closure. Settlement Machineries:	10

	Mediation, Negotiation, Conciliation, Arbitration and Adjudication. The Industrial Employment (Standing Orders) Act 1946. The Tamilnadu Payment of Subsistence Act 1981.	
IV	**Role of Trade Unions** Trade Unions- Definition and Objectives - The Indian Trade Union Act 1926 - Emerging Trends in Trade Unions- Major Trade Unions in India (AITUC, INTUC, CITU, and HMS). Positive Role of Trade Unions.-Problems and Weaknesses of Trade Unions. Industrial Unrest – Types, Impact, Causes and Prevention, Process of Domestic Enquiry.	11
V	**Transform Reactive to Proactive in Industrial Relations** Transformation Process: Transforming Risk, Transforming Health, Benefits of Proactive, Reactive and Predictive. Observations of the National Commission on Labour 1969 - Workers Participation in Management - Concept, Objective, Importance, Forms of Participation. Workers Participation in India - Limitations to Workers Participation.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Mamoria, Mamoria and Gankar, Dynamics of Industrial Relations, Mumbai: Himalaya (2013).

REFERENCE BOOKS

Reference Books:

1. AjayBhola, J.N.Jain. Modern industrial relations and labour laws. Regal Publications.(2009)

2. Jerome Joseph, Industrial Relations, Sage Publishers, New Delhi (2013).

3. BD Singh. Industrial relations and labour laws. Excel Books Publications.(2010)

4. Mishra .L. "Case Laws on Industrial Relations", Excel Books, New Delhi, (2008).

5. Nandhakumar B. "Industrial Relations Labour Welfares and Labour Laws", Vijay Nicol Imprints Private Limited, Chennai, (2015).

WEB RESOURCES

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- https://en.wikipedia.org/wiki/Industrial_relations
- https://en.wikipedia.org/wiki/Industrial_Relations_Code,_2020
- https://en.wikipedia.org/wiki/Labor_relations
- https://en.wikipedia.org/wiki/Labor_rights
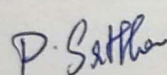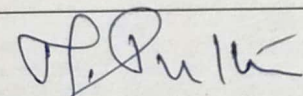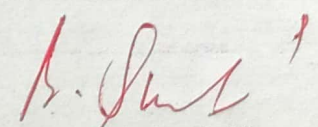- https://simple.wikipedia.org/wiki/Industrial_relations

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	S
CO2	S	M	M	M
CO3	M	S	S	S
CO4	S	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P. Satha	*[signature]*	*[signature]*
Dr. P. Srilekha	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP15B	COMMUNITY HEALTH		Batch:	2020-2021 & Onwards
				Semester:	III
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:
1. To enrich the students knowledge on community health, health status and problems.
2. To help the students to understand the health administration in different levels.
3. To understand health policy and health education.
4. To assess the health network in health care.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the concept, principles and scope of community health, health status and problems.	KI, K2, K3, K4
CO2	Infer the health care delivery system in India.	K1 to K4
CO3	Relate the health policy, planning and concept, principles, methods and techniques of health education in India.	K1 to K4
CO4	Scrutinize the health networks promotion and role of International Organizations in health care field.	K1 to K4

SYLLABUS

20SWP15B	COMMUNITY HEALTH	Sem: III
Unit No.	Topics	Hours
I	**Community Health** Concept, objectives, scope and Principles of Community health. Community health – need, assessment, developing mechanism for people's participation. Right to health and Responsibility for health – Individual, Community, State and International responsibility.	10
II	**Health Status** Health status and Health problems among people of India. Social, economic and cultural factors influencing the health status of Individuals, Groups and Communities - Poverty, Illiteracy, Industrialization, Migration, Food habits, Practices, Environmental issues and health.	10
III	**Health Administration** Health care system – Levels of health care - Primary health care- Secondary health care – Tertiary health care. Health care providers (Government, Private, Voluntary/NGO, Indigenous) Health Care Delivery System in India – Central, State, District and Block/Village. Private health systems and Indigenous systems. Health related Sustainable Development Goals. Application of Artificial Intelligence in Modern Health Care System.	10
IV	**Health Policy and Health Education** Health Policy and Planning - National health policy - Five year plans.	11

		National Health Programmes- National Mental Health Programme, National Rural Health Mission (NRHM), National Urban Health Mission (NUHM). Health Education: Concept, principles, methods and techniques- Health awareness prorgamme- Dengue fever, Swine flu, Corona Virus.	
V	**Partners in Health Care** Health Networks- Corporate sector, Educational Institutions and— Preventive, Promotive and Rehabilitative aspects. Social Work Approaches in Public Health, Role of International Organizations in health care field- WHO, UNO, WORLD VISION INDIA, CRY, UNICEF, and REDCROSS.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Park and Park. "Textbook of Preventive and Social Medicine", Banarsidas Bhanot Publishers, Jabalpur,(2003).

REFERENCE BOOKS

Reference Books:

1. Ajit. "Social Dimensions of Health", Rawat Publications, New Delhi, (2005).
2. Asif Khan. "Mastering Community medicine", Jaypee Brothers Medical Publishers, New Delhi, (2010).
3. Mishra. "Indian Health Report", Oxford University Press, Delhi, (2000).
4. Sridhar Rao B. "Principles of Community Medicine", AITBS Publishers, New Delhi (2013).
5. Yash Paul Bedi. "Hygiene and Public Health", Sage publication, New Delhi, (2006).

WEB RESOURCES

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- https://en.wikipedia.org/wiki/Community_Health_Systems
- https://en.wikipedia.org/wiki/Public_health
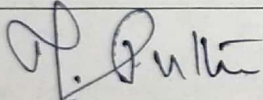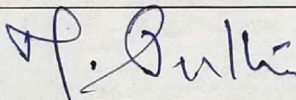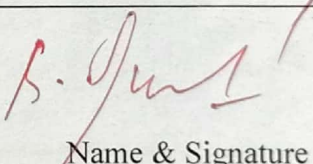- https://en.wikipedia.org/wiki/Community_health_center

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	S	S	M
CO2	S	S	M	S
CO3	S	S	S	S
CO4	S	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. M. Punitha Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP15C	WELFARE OF THE WEAKER SECTIONS						Batch:	2020-2021 & Onwards
								Semester:	III
Hrs/Week:	4	L	4	T	-	P	-	Credits:	4

COURSE OBJECTIVE:
1. To enrich the students knowledge on weaker section and problems faced.
2. To help the students to understand the Problems, cause and welfare programme relating to the scheduled castes and scheduled tribes.
3. To know the issues related to bonded labour and disabled.
4. To assess status of women and empowerment.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the knowledge about weaker section and problems faced.	K1, K2, K3, K4
CO2	Enhance the knowledge on the problems, cause and welfare programme relating to the scheduled castes and scheduled	K1 to K4
CO3	Discover the features, causes, measures of bonded labour and types, welfare and rehabilitative measures for disabled.	K1 to K4
CO4	Scrutinize the status of women in ancient age, Modern India, their development and empowerment.	K1 to K4

SYLLABUS

20SWP15C	WELFARE OF THE WEAKER SECTIONS	Sem: III
Unit No.	Topics	Hours
I	**Weaker Sections** Definition, Concept and Criteria for classification of weaker sections; Meaning of Scheduled castes, Schedule tribes, De-notified communities, Nomadic and semi nomadic communities and Most backward classes – Administrative setup at the Central, State and District levels for the development of weaker sections.	10
II	**Untouchability** Historical, Sociological and Psychological Perspectives of Untouchability – Origin of Untouchability: Traditional Theory, Racial Theory, Theory of Ceremonial Occupational Purity and Occupational Theory – Causes of Untouchability - Harmful effects of the practice of Untouchability – Role of Social reformers and voluntary agencies in the removal of Untouchability – Constitutional and legislative measures for the eradication of Untouchability – Failure of constitutional measures in abolishing Untouchability.	10
III	**Scheduled Caste** Definition – Ecological distribution – Demographic, social and economic characteristics of Scheduled Castes – Problems of the Scheduled Castes -	10

		Ideologies relating to the development of weaker section – Programmes and policies of government and Non-governmental organizations for the welfare measures of Scheduled Castes and its effects and impact. Scheduled tribes: Definition, characteristics, problems of Scheduled tribes – Types of tribal movements – Causes of tribal unrest — Welfare Programmes of the Government and Outcomes.	
IV		**Bonded Labour and Disabled** Definition, meaning, features, causes, measures taken by the government to abolish it - Differently abled: types, welfare and rehabilitative measures taken by the Government and NGO's – Role of Social Workers in these issues.	11
V		**Status of Women and Empowerment** Status of women in ancient age – Medieval age – Modern age – Problems of Women in modern India – Development and welfare of women – Empowerment of women – Constitutional provisions to safeguard the interest of women – Role of NGO's in the empowerment of women – Impact of globalization on Women development.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Krishnan Nair. T. "Social Work Education and Development of Weaker Sections", Association of Schools of Social Work in India, Chennai, (2009).

REFERENCE BOOKS

Reference Books:

1. Kumar. K. "Social Problems and Welfare",Lakshmi Narain Agarwal Publishers, Agra (2011).
2. Nirmala Jeyaraj. "Women and Society", ISPCK publishing, New Delhi, (2005).
3. Sankhdher M. M. and Sharadhha Jain. "Social Security, Welfare and Polity", Deep and Deep Publishers, New Delhi, (2004)
4. Shankar Rao C.N. "Sociology of Indian Society", S.Chand Publications, New Delhi, (2006)
5. Verma, B.M. "Welfare Measures for Weaker Sections" , Devika Publications, Rajasthan,(2009)

WEB RESOURCES

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- https://en.wikipedia.org/wiki/Economically_Weaker_Section
- https://en.wikipedia.org/wiki/Welfare_economics
- https://en.wikipedia.org/wiki/Social_security_in_India
- https://en.wikipedia.org/wiki/Directive_Principles
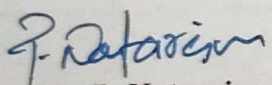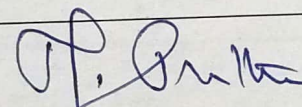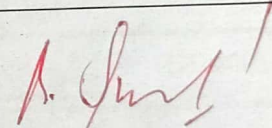- https://en.wikipedia.org/wiki/Reservation_in_India

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	M	S	M
CO2	M	S	M	M
CO3	S	M	S	S
CO4	M	S	M	S

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P. Natarajan Dr. P. Natarajan Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP16	CORPORATE SOCIAL RESPONSIBILITY		Batch:	2020-2021 & Onwards
				Semester:	III
Hrs/Week:	4	L	4	T	-	P	-	Credits:	2

COURSE OBJECTIVE:
1. To know concept of concepts, phases and principles of CSR.
2. To understand the business ethics and corporate community participation.
3. To learn about corporate social responsibility policies and activities.
4. To enhance knowledge on corporate social responsibility in Indian context.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the concepts, phases, principles of corporate social responsibility and in Indian & International context.	KI, K2, K3, K4
CO2	Relate the business ethics, corporate governance in and Case studies of successful CSR initiatives corporate community participation.	K1 to K4
CO3	Observe the knowledge on corporate social responsibility policies and activities.	K1 to K4
CO4	Investigate the knowledge on concept, characteristics and functions types, phases, need of entrepreneurship.	K1 to K4

SYLLABUS

20SWP16	CORPORATE SOCIAL RESPONSIBILITY	Sem: III
Unit No.	Topics	Hours
I	**Corporate Social Responsibility** CSR – Definition, Concepts, Phases, Principles of CSR, Overview of Corporate Social Responsibility, Concentration Areas and Need for Social Responsibility. Corporate Social Responsibility in Indian and International context. Difference between CSR and CSI (Corporate Social Initiatives).	10
II	**Business Ethics & Corporate Social Responsibility and Case studies** Business ethics and Corporate Social Responsibility in Global scenario: CSR – Business ethics, Corporate Governance across the Nations. CSR in Market place, Work place and Community. Case studies of successful CSR initiatives: Bajaj Auto, Hindustan Lever, Infosys, Wipro, Ranbaxy, TATA, ACC, ITC, CRI Pumps, Shanthi Social Services.	10
III	**Corporate & Community Participation** Role & Skills of Social Worker in CSR: Corporate, NGO, Government,	10

	Citizen, Need for Partnership, Need, Assessment, Corporate Perspective on Building Successful Partnership, Tools and Techniques. Roles and Skills – Advocacy, Administration, Marketing, Mediating, Budgeting, Organizing, Documenting, Presenting, Public Speaking, Teaching, Supervising, Writing.	
IV	**Corporate Social Responsibility Policies and Activities** Corporate Social Responsibility – Policies and Activities: ISO –Standard on CSR, International Standards and Norms. National and International CSR Activities. CSR in Companies Act 2013. CSR in ecological environment, Negative aspect of CSR.	11
V	**Concept of Entrepreneurship** Concept of Entrepreneurship- Definition, characteristics and functions of entrepreneur- Social Entrepreneurship and Business Entrepreneurship, Types of Entrepreneur- Need for training and development- Entrepreneurship Development Programe - Phases of EDP- Development of Women Entrepreneurs and Rural Entrepreneurs. Social Entrepreneurs such as Ela Bhatt, Arunachalam Muruganantham, Vargeese Kurien, Aruna Roy and Rajinder Singh, Dabbawala.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Harsh Shrivastava. "The business of social responsibility", books for change, Bangalore, (2000).

REFERENCE BOOKS

Reference Books:

1. Bax C V. "Corporate social responsibility – concepts and cases" Excel books, (2005).

2. Crane A et al., The Oxford Hand Book on CSR, New York, Oxford University press Inc.(2008).

3. Grace, D. and S. Cohen. "Business ethics: Australian problems and cases", Oxford: Oxford University Press, (2005).

4. Mahmoud M. "Global strategic management", Deep & Deep Publications Pvt .Ltd., Delhi, (2005).

5. Reddy, Sumati and Stefan Seuring. "Corporate Social Responsibility: Sustainable Supply Chains", ICFAI University Press, Hyderabad, (2004).

WEB RESOURCES

Web Link:
- https://en.wikipedia.org/wiki/Corporate_social_responsibility
- https://en.wikipedia.org/wiki/Social_responsibility
- https://en.wikipedia.org/wiki/Corporate_responsibility
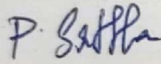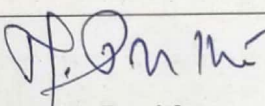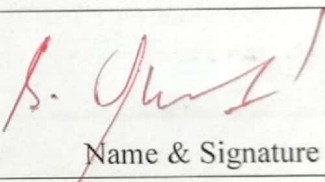- https://en.wikipedia.org/wiki/Socially_responsible_business
- https://en.wikipedia.org/wiki/CSR

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	M	M	S
CO3	S	M	S	S
CO4	M	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P. Srilekha		
Dr. P. Srilekha	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Course Code:	20SWP17	DISASTER MANAGEMENT						Batch:	2020-2021 & Onwards
								Semester:	III
Hrs/Week:	4	L	4	T	-	P	-	Credits:	2

COURSE OBJECTIVE:
1. To understand the nature and meaning of disaster, various types of disaster.
2. To gain knowledge on fundamental aspects of disaster management.
3. To know about mental health consequences of disaster and disaster mitigation.
4. To assess the impact of disaster on women, children, aged and others.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enrich the knowledge on concepts, nature and meaning of disaster, various types of disaster.	KI, K2, K3, K4
CO2	Explore the knowledge on the fundamental aspects, stages or phases, community responses, preparedness, challenges of disaster management.	K1 to K4
CO3	Investigate the role of the psycho-social care in risk management during disaster.	K1 to K4
CO4	Assess the impact of mental health consequences, psychosocial needs and role of social workers in managing vulnerable groups at disaster situation.	K1 to K4

SYLLABUS

20SWP17	DISASTER MANAGEMENT	Sem: III
Unit No.	Topics	Hours
I	**Meaning of Disasters** Concept, Meaning, Types Differences and Similarities between Natural and Technological disasters, Characteristics of various Natural disasters –Impacts and Effects of Disaster.	10
II	**Disaster Management** Fundamental aspects of Disaster Management – Stages or phases of Disaster Management – Community responses for Disaster Management and Preparedness, Challenges in Disaster Management. Stake holder's role- NGO, Govt, CBO /Grass- Root level organizations. Crisis Intervention Model.	10
III	**Organization and Management** Role of Government in Disaster Management – Tamil Nadu Government Initiatives – Role of civil society organizations in Disaster Management – Rights of Disaster affected people – The Disaster Management Act 2005: Objectives, Organizational Body, Powers, Functions and Limitations.	10

IV	**Disaster Mitigation and Psycho-Social Support** Disaster mitigation – relief and rehabilitation. Risk: Risk management for Social Workers, Policy options for risk reduction – Importance of Psycho-social care – Principles of Psycho - social care – Post Traumatic Stress Disorder (PTSD).	11
V	**Impact of Disaster on Women, Children, Aged and others** Impact on the individual, family and society; Mental health consequences of disaster; Specific psychosocial needs of vulnerable groups like children, women and older persons. Post trauma care and counselling including grief counselling with survivors. Role of Professional Social Worker in Disaster Management.	11

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Sathish Modh. *"Introduction to Disaster Management"*, Macmillan Publishers, New Delhi, (2010).

REFERENCE BOOKS

Reference Books:

1. Klinenberg Eric. *"Heat Wave: A Social Autopsy of Disaster in Chicago"*, University of Chicago Press, Chicago, (2002).

2. Rajan Kumar, Sahoo, Thilothama, Senapati. *"Disaster Management and Mitigaition"*, Dominent Publisherss, New Delhi, (2014).

3. Sahni, Aryabandu. *"Disaster Risk Reduction in South Asia"*, PHI Learaning Pvt, Ltd, New Delhi, (2011).

4. Singh S.R. *"Disaster Management"*, APH Publishing Corporation, New Delhi, (2010).

5. Singh S.K. *"Natural Disasters Threats, Patterns and Social Work"*, Sublime Publication, Jaipur, (2012).

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- https://en.wikipedia.org/wiki/Disaster
- https://en.wikipedia.org/wiki/Category:Disaster_management
- https://en.wikipedia.org/wiki/Emergency_management
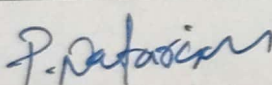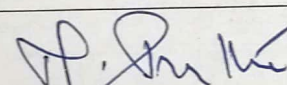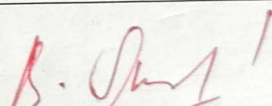- https://en.wikipedia.org/wiki/Disaster_response

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	M	M	M
CO3	M	S	S	S
CO4	S	S	M	S

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. P. Natarajan Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP18	FIELD WORK PRACTICUM- III						Batch:	2020-2021 & Onwards
Hrs/Week:	(10 + 6) 16	L	-	T	6	P	10	Semester:	III
								Credits:	4

COURSE OBJECTIVE:

1. To place every student in different agencies based on their specialization to undergo fieldwork training twice a week throughout the semester.

2. To enable student to get an in-depth understanding of the working of an agency.

3. To equip the students with skills of reporting their observation and develop the knowledge report writing.

4. To acquire knowledge on problems solving skills.

COURSE OUTCOMES (CO)

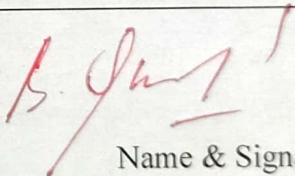| S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enhance the theoretical knowledge to implement in practical situation.	KI, K2, K3, K4
CO2	Observe the functions and activities of field work agency.	K1 to K4
CO3	Relate the skill require to solve the social problems.	K1 to K4
CO4	Scrutinize the skills needed to develop the knowledge on report writing.	K1 to K4
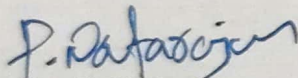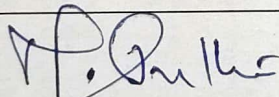
SYLLABUS

20SWP18	FIELD WORK PRACTICUM- III	Sem: III
	Topics	**Hours**
	The students will be placed in the Industry/Hospital/NGO's *depending upon their specialization* for fieldwork. They have to gain knowledge about the Organizational structure, functioning and practice social work interventions. Students have to acquire skills through systematic observation, critical analysis and develop a spirit of inquiry during their training. They have to learn to imbibe values and ethics of the Social Work profession through field work practicum.	16 (10 + 6)

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	M	S	M
CO2	S	S	M	M
CO3	M	S	S	S
CO4	S	M	M	M

S-Strong, M- Medium, L – Low

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. P. Natarajan Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Course Code:	20SWP19	INSTITUTIONAL TRAINING					Batch:	2020-2021 & Onwards
							Semester:	III
Hrs/Week:	15 Days	L	-	T		P	Credits:	2

COURSE OBJECTIVE:

1. To equipped students with industry relevant skill sets for enhanced job readiness.
2. To learn the area of carrier placement.
3. To acquire the skill require providing solution for problems.
4. To assess the trainees improved performance.

COURSE OUTCOMES (CO)

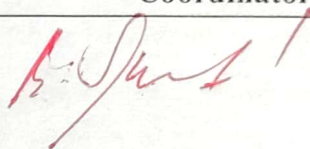| S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Identify the opportunity for students to stand out in competitive environment.	KI, K2, K3, K4
CO2	Recognize the area of career placement.	K1 to K4
CO3	Enhancing the skill require to provide solution for problems.	K1 to K4
CO4	Explore the functions, roles and responsibility of employees in the agencies.	K1 to K4
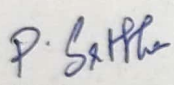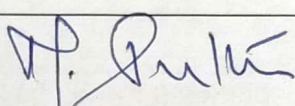
SYLLABUS

20SWP19	INSTITUTIONAL TRAINING	Sem: III
	Topics	Hours
	The students will be placed in Non-Governmental Organizations for Institutional Training to gain knowledge about the functions of the agency. Students will be placed for a period of **Fifteen days** after their second semester examinations. Students have to apply social work theories, knowledge and skills/techniques during their training. They have to understand the functions of multi – disciplinary teams in community health settings / counseling/ welfare agencies.	Fifteen days

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	S	S	S	S
CO2	M	M	M	M
CO3	S	S	S	S
CO4	M	M	M	M

S-Strong, M- Medium, L – Low

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P. Srilekha	*M. Punitha*	
Dr. P. Srilekha	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Course Code:	20SWP20A	HUMAN RESOURCE MANAGEMENT		Batch:	2020-2021 & Onwards
				Semester:	IV
Hrs/Week:	5	L	5	T	-	P	-	Credits:	5

COURSE OBJECTIVE:
1. To provide basic knowledge of human resource management.
2. To equip the students with emerging trends in human resource planning and development.
3. To orient students with the performance management system and compensation.
4. To gain knowledge on the HRM strategy & current trends in HR.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Enhance the concept, origin, structure and functions of HR aspects.	KI, K2, K3, K4
CO2	Familiarize the emerging trends in human resource planning and development.	K1 to K4
CO3	Appraise the performance management system and compensation management.	K1 to K4
CO4	Investigate the HRM strategy & current trends in HR. Industrial Social Work practices and its relevance in the Indian and International Context.	K1 to K4

SYLLABUS

20SWP20A	HUMAN RESOURCE MANAGEMENT	Sem: IV
Unit No.	Topics	Hours
I	**Evolution of Human Resource Management** Human Resource Management: Concept, Definition, Importance, scope, philosophy and objectives; Origin and Growth of Human Resource Management. Approaches, Structure and Functions. Line & Staff relations of HRM, HR Business Partnering, Usage and Importance of Employee Portal.	13
II	**Human Resource Planning and Challenges** Job Description, Job specification, Job Analysis, Job Rotation, Job Enlargement & Job Design; Recruitment, Selection, Induction and Placement Procedures; E-recruitment, Psychometric tests; Job Changes, Employee Attrition & retention; Career Development: Succession Planning; HR Audit; Consultancy and HR Outsourcing; Employee separation, Retirement, Resignation, Dismissal and VRS.	13
III	**Human Resource Development** HRD: Concept, Definition, Meaning, Scope, and Importance; HRM Vs HRD,	13

	Functions, Essential qualities, Functions of HR managers in industrial organizations. Changing role and emerging challenges before HR managers in the context of HRM. and Best Practices for Training Program, Training Need Analysis, Seven steps in Training, Types and Methods of Training, Executive Development, Role of Training Manager and Training Department, Competency Mapping, Skill matrix, MBTI.	
IV	**Performance Management System and Compensation** Performance Appraisal and Potential Appraisal- Methods of Performance Appraisal; Performance Counseling; Employee motivation: Wage and Salary administration; Performance & Linked compensation; Wage policy, Wage boards; Incentives, performance based pay and fringe benefits - Compensation Management. Employee Stock Ownership Plan.	13
V	**Strategic HRM & Current Trends in HR** Major trends in Organizations and Business environment in HRM; Emerging challenges to HRM; Strategic perspective in Human Resource Management; Concept, Aim and Foundation of Strategic HRM: TPM, TQM, 5S, KAIZEN, ISO, SIX SIGMA; EAP (Employee Assistance Programmes). Industrial Social Work practices and its relevance in the Indian Context. International practice of HRM.	13

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Tripathi.P.C. "Personnel Management and Industrial Relations", New Delhi, (2005).

REFERENCE BOOKS

Reference Books:

1. Aswathappa K. "Human Resource Management Text and Cases", Tata McGraw Hill, New Delhi, (2010).
2. Chanra Harish. "Human Resource Development", Rawat, New Delhi, (2006).
3. Manoj Kumar Sekar. "Personnel Management", Crest, New Delhi, (2000).
4. Sharma Vijay. "Dyanamics of Human Resource Development", ABD, Jaipur, (2006).
5. Sabari Mondal. "Human Resource Management", Vrinda publications (P) Ltd, New Delhi, (2012).

WEB RESOURCES

Web Link:

- https://en.wikipedia.org/wiki/Human_resource_management
- https://en.wikipedia.org/wiki/Human_resources
- https://en.wikipedia.org/wiki/Human_resource_management_system
- https://cio-wiki.org/wiki/Human_Resource_Management_(HRM)
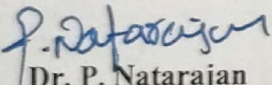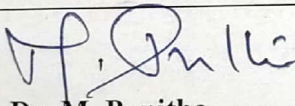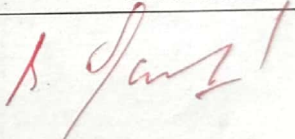- https://wiki2.org/en/Human_resource_management_system
- https://www.whatishumanresource.com/human-resource-management

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	M	M	S
CO3	M	S	S	S
CO4	S	M	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P. Natarajan Dr. P. Natarajan Name & Signature of the Staff	*signature* Dr. M. Punitha Name & Signature	*signature* Name & Signature

Course Code:	20SWP20B	HOSPITAL ADMINISTRATION					Batch:	2020-2021 & Onwards
							Semester:	IV
Hrs/Week:	5	L	5	T	-	P	-	Credits:	5

COURSE OBJECTIVE:

1. To enrich the students knowledge about the meaning, evaluation, types and planning of hospital.
2. To help the students to understand the hospital administration and human resource management in hospital.
3. To know about hospital budgeting, insurance and medical tourism.
4. To learn health related laws.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the meaning, evaluation, types and planning of hospital.	KI, K2, K3, K4
CO2	Enhance the knowledge on hospital administration and human resource management in hospital.	K1 to K4
CO3	Scrutinize hospital accreditation, budgeting, insurance and medical tourism.	K1 to K4
CO4	Investigate health related laws in Hospital Administration.	K1 to K4

SYLLABUS

20SWP20B	HOSPITAL ADMINISTRATION	Sem: IV
Unit No.	Topics	Hours
I	**Meaning of hospital** Meaning of hospital - Evolution of Hospitals from charity to corporate hospital, Classification of Hospitals - General, Special, Public, Private, Trust, Teaching – cum Research Hospital - Small or Large Size Hospitals, Mobile hospital in India.	13
II	**Planning a Hospital and Hospital Staffing** The Planning Process - Choosing a site, location and access, Building, Space Utilization and Physical Facilities -Residential facilities requirements of various types of Wards; Outpatient services and In-patient services, Emergency services in Hospital - Different Departments required in the hospital. Staffing the hospital selection and requirement of medical professional and technical staff social workers physiotherapist and occupational therapist.	13
III	**Hospital Administration and Human Resource Management in hospital** Hospital Administration, Meaning, Nature and Scope Management of Hospitals - principles of Management - need for Scientific management. Human resource management in Hospitals, Personnel policies - Conditions of Employment, Staffing, Promotions and Transfers- Performance appraisal. Working hours - leave rules and benefits –Safety conditions - Salary and Wage policies, Training	13

		and Development. Roles of Medical Records in Hospital Administration Content and their needs in the patient care system.	
IV	**Hospital Budgeting** Accreditation of Hospitals - Total Quality Management – Quality Assurance NABH – JCI. Hospital Budget - Departmental budget as a first step - Specific elements of a Departmental budget – Energy expenditures - Contingency funds. Uses of computers in Hospital - Purchase centralization- Shared Building system purchase agreements. Insurance- Need, Types and Importance. Medical Tourism –Needs and Importance.		13
V	**Health Related Laws** Medico Legal cases, Medical ethics-Code of Medical council of India, Medical Negligence-Birth and death registration act 1969, Drugs and cosmetics Act 1940, The Indian Medical council Act 1956, Consumer Protection Act 1986, The Environment Protection Act 1996.		13

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Goel. S.L. "Health Care system and Hospital Administration", Deep and Deep Publication, New Delhi, (2009).

REFERENCE BOOKS

Reference Books:

1. Donald Snook. "Hospitals What they are and How they work", Jones and Bartlett Publishers, Boston, (2004)

2. George .M.A. "The hospital Administration", Jaypee Brothers Publishers, New Delhi, (2008).

3. Goel. S. L, and Kumar. "Emerging areas in hospital Services" Deep and Deep Publication, New Delhi (2010).

4. Goyal. R. C. "Hospital Administration and Human Resource Management," Prentice Hall, India, New Delhi, (2013).

5. Sakharkar. "Principles of Hospital Administration and Planning", Jaypee Brothers Medical Publishers, (2009).

WEB RESOURCES

Web Link:
- https://en.wikipedia.org/wiki/Health_administration
- https://en.wikipedia.org/wiki/Hospital
- https://en.wikipedia.org/wiki/Category:Hospital_administrators
- https://en.wikipedia.org/wiki/Health_management_system
- https://en.wikipedia.org/wiki/Hospital_information_system
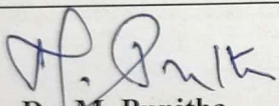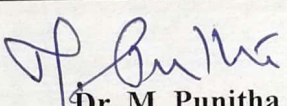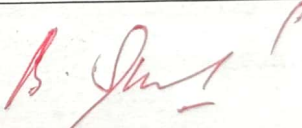- https://en.wikipedia.org/wiki/Health_care

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	S
CO2	S	M	M	M
CO3	M	S	S	S
CO4	S	M	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. M. Punitha Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP20C	URBAN COMMUNITY DEVELOPMENT					Batch:	2020-2021 & Onwards
Hrs/Week:	5	L	5	T	-	P	Semester:	IV
						-	Credits:	5

COURSE OBJECTIVE:
1. To acquire specific knowledge on urban community, urbanization and unorganized/Informal sectors.
2. To understand the concepts, approaches, and principles of urban community development.
3. To enhance skills on urban development administration.
4. To learn about urban development programmes.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the meaning, concept, problems of urban community, urbanization and unorganized/Informal sectors.	KI, K2, K3, K4
CO2	Discover the knowledge on concepts, approaches, and principles of urban community development.	K1 to K4
CO3	Relate the social work methods in urban development. Functions of urban development agency.	K1 to K4
CO4	Investigation urban development projects and programmes.	K1 to K4

SYLLABUS

20SWP20C	URBAN COMMUNITY DEVELOPMENT	Sem: IV
Unit No.	**Topics**	**Hours**
I	**Urban Community:** Meaning, characteristics, rural – urban linkages- continuum and contrast. City – meaning, classification, urban agglomeration, suburbs, satellite towns, hinterlands, new towns, metropolis, megalopolis. Urban Problems – Housing, drug addiction, juvenile delinquency, prostitution/commercial sex, pollution; Slum – definition, causes, characteristics, functions, classification, approaches, theories and culture of slums. Migration – Concepts, causes, types and theories.	13
II	**Urbanization and Urbanism:** Meaning and Characteristics, Trends in urbanization process, theories of urbanization, Unorganized/Informal sectors: concept, characteristics; Unorganized Labour: child labour, women labour and construction workers and the role of the urban poor in urban development.	13
III	**Urban Community Development:** Definition, concept, objectives and historical background; Urban Community Development: approaches, principles, process and methods; Welfare extension projects of Central Social Welfare Board; Urban development planning: Town and Country Planning Act 1971, Role of community development worker; Application of social work method in urban development.	13

IV	**Urban Development Administration:** National, state and local levels; Urban services and urban deficiencies; 74th amendment and salient features of Nagarpalika Act; Structure and functions of urban development agencies: Municipal Administration – Corporations, Municipalities. Town Panchayats; Metropolitan Development Authorities; Functions of officials and non-officials in Urban Self-Governments: Slum Clearance Board, Housing Board, Housing and Urban Development Corporation (HUDCO) and United Nation's Centre for Human Settlement (UNCHS); Role of voluntary agencies in Urban Development.	13
V	**Urban Development Programmes:** Five Year Plans and Urban Development, Madras Urban Development Projects (MUDP) I & II, Tamil Nadu Urban Development Project (TNUDP), Urban Basic Services Programmes (UBSP), Jawaharlal Nehru Urban Renewal Mission (JNNURM) Tamil Nadu Slum Area (Clearance and Improvement) Act 1971, Programmes of Slum Clearance Board, Slum Clearance and Improvement Programmes, Resettlement and Rehabilitation programme; Role of Community Development wing in implementation of UCD Programmes; Problems in implementation of Urban Community Development Programmes.	13

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Khosla.R.K. "Rural and Urban Development of India", India Publisher, New Delhi, (2000).

REFERENCE BOOKS

Reference Books:

1. Insa Klasing. "Disability and Social Exclusion in Rural India", Rawat Publications, New Delhi, (2007).

2. Jacob Z. Thudipara. "Urban Community Development" (2nd Ed.), Rawat Publication, New Delhi, (2007).

3. Michael Spence, Patricia Clarke Annez and Robert M. Buckley (Eds.), "Urbanization and Growth Commission on Growth and Development", Rawat Publication New Delhi, (2010).

4. Menon, Ajit, et al. "Community Based Natural Resource Management- Issues and Cases from South Asia", Sage Publications, New Delhi (2007).

5. Vivkas Delgado (Melvin). "Community Social Work Practice in an urban context", Oxford University Press, New York, (2000).

WEB RESOURCES

Web Link:
- https://en.wikipedia.org/wiki/Community_development
- https://en.wikipedia.org/wiki/Urban_planning
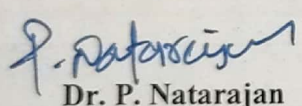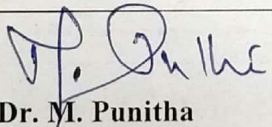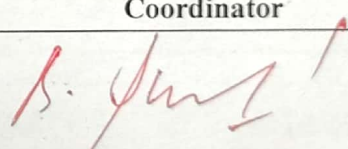- https://en.wikipedia.org/wiki/Urban_area
- https://en.wikipedia.org/wiki/Urbanization
- https://en.wikipedia.org/wiki/Urban_renewal

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	S	M	M
CO3	M	M	S	S
CO4	S	S	M	S

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. P. Natarajan Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP21A	ORGANIZATIONAL BEHAVIOUR						Batch:	2020-2021 & Onwards
								Semester:	IV
Hrs/Week:	5	L	5	T	-	P	-	Credits:	5

COURSE OBJECTIVE:
1. To familiarize students with the background, challenges, models and foundations of organization behaviour.
2. To equip the students with the dynamics and forms of organization.
3. To acquire specific knowledge on motivation, leadership, perception and learning in organizational behavior.
4. To learn about organizational change and development.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the background, challenges, models and foundations of organization behaviour.	KI, K2, K3, K4
CO2	Comprehend the concept, forms of organization structure organization.	K1 to K4
CO3	Relate motivation, leadership, perception and learning in organizational behavior.	K1 to K4
CO4	Scrutinize the organizational change and development.	K1 to K4

SYLLABUS

20SWP21A	ORGANIZATIONAL BEHAVIOUR	Sem: IV
Unit No.	Topics	Hours
I	**Organizational Behaviour** Definition, Objectives, Need, Background and Foundations of Organizational Behaviour - Models of Organization Behavior – Challenges related to Organizational Behaviour, Organizational Citizenship Behaviour.	13
II	**Dynamics and Forms of Organization** Concept of Organization Structure - Basis of Departmentation - Span of Management - Delegation of Authority - Centralization and Decentralization – Forms of Organization Structure - Line and Staff, Functional, Divisional, Project Matrix Organization Structure. Job Stress- Causes and Effects of Stress- Coping with Stress, Burnout.	13
III	**Motivation and Leadership** Motivation - Theories of Motivation- Application of Motivation Techniques – Emotional Intelligence. Leadership - Theories of Leadership - Concept of Communication - Communication Process - Effective Communication – Management Information System- Management Review Meeting. Organizational Conflict. Handling depression, Developing Assertive Behavior.	13
IV	**Individuals and Groups in Organization** Individual Differences and Models of Man - Major Personality Attributes	13

		influencing Organizational Behavior - Perception and Learning- Decision Making – Values -Attitudes – Group Dynamics - Theories of Group Formation - Group Decision Making – Teams - Power – Politics - Conflicts. Enneagram, Personality Types of Enneagram, Johari Window, Transactional Analysis.	
V		**Organizational Change and Development** Organizational Culture – Organizational Effectiveness and Organizational Change. Organizational Development: Meaning – Characteristics →Models – Interventions – Cross Functional Teams - Quality Of Work Life. Motivation as a tool to improve Employee Behaviour.	13

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Robbins, Stephen P. "Organizational Behaviour", Prentice Hall of India, New Delhi, (2012).

REFERENCE BOOKS

Reference Books:

1. Aswathappa K. "Organisational Behaviour", Himalaya Publishing House, New Delhi, (2007).
2. Fred Luthans. "Organisational Behavior", McGraw Hill Publishing Company, New York, (2005).
3. Gene Burton & Manab Thakur. "Management Today-Principles & Practice", Tata McGraw Hill Public Company Ltd., New Delhi, (2005).
4. Khanka, S.S. "Organizational Behaviour", S Chand & Company, New Delhi, (2000)
5. Prasad, L.M. "Principles and Practice of Management", Sultan Chand & Sons, New Delhi, (2005).

WEB RESOURCES

Web Link:

- https://en.wikipedia.org/wiki/Organizational_behavior
- https://en.wikipedia.org/wiki/Organizational_behavior_management
- https://en.wikipedia.org/wiki/Organizational_behavior_and_human_resources
- https://en.wikipedia.org/wiki/Category:Organizational_behavior
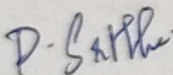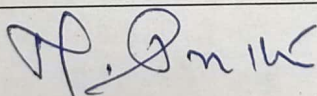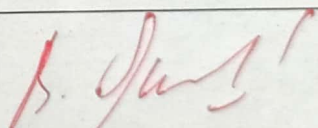- https://en.wikipedia.org/?title=Organisational_Behaviour&redirect=no

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	M	M	S
CO3	M	M	S	S
CO4	M	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P. Srilekha	*M. Punitha*	*signature*
Dr. P. Srilekha	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Course Code:	20SWP21B	PSYCHIATRIC SOCIAL WORK PRACTICE						Batch:	2020-2021 & Onwards
Hrs/Week:	5	L	5	T	-	P	-	Semester:	IV
								Credits:	5

COURSE OBJECTIVE:

1. To enable the students to get the knowledge about concepts, history, scope, technique of psychiatric social work and the network services.
2. To help the student to know the psychological treatment methods.
3. To get knowledge about the psycho social rehabilitation and legislation.
4. To acquire knowledge on role of psychiatric social worker in different fields.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the concepts, history, scope, technique of psychiatric social work and the network services.	KI, K2, K3, K4
CO2	Relate the psychological treatment methods in therapeutic case.	K1 to K4
CO3	Comprehend the psycho social rehabilitation and legislation.	K1 to K4
CO4	Analyze the role of psychiatric social worker in different fields.	K1 to K4

SYLLABUS

20SWP21B	PSYCHIATRIC SOCIAL WORK PRACTICE	Sem: IV
Unit No.	Topics	Hours
I	**Psychiatric Social Work** Psychiatric Social Work - Concept, Definition, Meaning and Scope. Historical Development of Psychiatric Social Work in India and Abroad. Skills, Techniques, Training, Supportive services and Networking for practice of Psychiatric Social Work. Role and Functions of psychiatric Social Worker in Hospitals.	13
II	**Psychological Treatment Methods** Psycho-analysis Therapy, Psychotherapy Types - Supportive Therapy, Behaviour Modification Therapy, Client Centered Therapy, Reality Therapy, Rational Emotive Therapy, Cognitive- Behavioral Therapy, Gestalt Therapy, Transactional Analysis. Marital Therapy, Family Therapy, Relaxation Techniques and Psycho education. A therapeutic case study.	13
III	**Psycho Pharmacological Treatment** Drug Therapy- Anti- Psychotic Drugs, Anti-Depressant Drugs, ECT and Psycho-Surgery. Occupational Therapy.	13
IV	**Psycho Social Rehabilitation and Legislation,** Rehabilitation – Components, Psychosocial Rehabilitation, Definition,	13

	Concept, principles & psychiatric Disability Psychiatry and Legislation: Indian Lunacy Act, 1912, Mental Health Act, 1987. Psycho social Rehabilitation:-half way homes, Day care centers, Child guidance clinic, Legislation:-The Mental Health Care Act 2017, PWDA 1995. National Institutes for Mental Health (NIMHANS).	
V	**Role of Psychiatric Social Worker** Role of Psychiatric Social Worker in COVID-19, adolescent psychiatric center, de-addiction psychiatric center, family psychiatric center, suicide prevention, neurological and neuro surgical. Community mental health programs; Admission and discharge procedures in a Psychiatric Hospital.	13

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Namboodiri VMD. "Concise Textbook of Psychiatry", Elsevier (India) Pvt. Ltd. Gurgaon, (2009).

REFERENCE BOOKS

Reference Books:

1. Bhargavi V Davar. "Mental Health from a Gender Perspective", Sage Publications, New Delhi, (2001).
2. Colin Pritchard ."Mental Health Social Work", Routledge, U S A, (2006).
3. Davar, Bhargavi. "Perspectives of Mental Health of Indian Women", Sage Publications, New Delhi, (2001).
4. Sebastia, B. "Restoring Mental Health in India – Pluralistic Therapies and Concepts", Oxford University Press, New Delhi, (2009).
5. Sekar .K et.al. "Handbook of Psychiatric Social Work" NIMHANS Publication, Bangalore, (2007).

WEB RESOURCES

Web Link:

- https://en.wikipedia.org/wiki/Social_work
- https://en.wikipedia.org/wiki/Association_of_Psychiatric_Social_Workers
- https://en.wikipedia.org/wiki/Social_psychiatry
- https://en.wikipedia.org/wiki/Medical_social_work
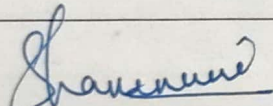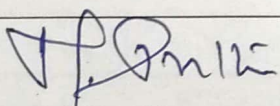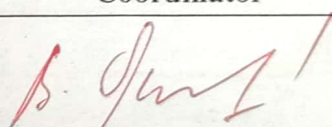- https://psychology.wikia.org/wiki/Psychiatric_social_worker

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	M	M	S
CO3	M	S	S	S
CO4	S	M	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Mrs.G.Lourds Shammine Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP21C	MANAGEMENT OF NON – PROFIT ORGANISATIONS						Batch:	2020-2021 & Onwards
								Semester:	IV
Hrs/Week:	5	L	5	T	-	P	-	Credits:	5

COURSE OBJECTIVE:

1. To acquire specific knowledge on concepts, background of Non-Profit Organization.
2. To enhance skills on project planning to project implementation including budget.
3. To gain knowledge on project cycle management.
4. To learn about project personnel empowerment and to evaluate projects.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the concepts, background of Non-Profit Organization.	KI, K2, K3, K4
CO2	Enhance the project planning in project implementation including budget.	K1 to K4
CO3	Relate project cycle management in Participatory Rural Appraisal (PRA) and Network analysis.	K1 to K4
CO4	Investigate the purpose, significance, Training and Awareness of project personnel empowerment.	K1 to K4

SYLLABUS

20SWP21C	MANAGEMENT OF NON – PROFIT ORGANISATIONS	Sem: IV
Unit No.	Topics	Hours
I	**Non – Profit Organization** Definition, Meaning, Objectives, and Principles – Types of Non-Profit Organization: Community based Organizations, Health Organizations, Educational Institutions, and Social Welfare Organizations – Non-Governmental Organizations: Formation of Societies, Trusts, and Non-Profit Companies.	13
II	**Project Identification** Feasibility/Base Line studies – Project Formulation – Planning and Policy making – Strategic Formation – Preparation of project proposals – Project implementation.	13
III	**Budgeting** Meaning, Steps, important items in Budget – Resource Mobilization – Central and State Government Assistance and Other Assistance – Fund Raising: Meaning, techniques – Income Generation Programmes (IGP) – Financial Management – Financial Collaboration between Funding Organization and	13

		Non-Profit Organizations. Bilateral and multilateral agreement.	
IV	**Project Cycle Management** Aims, Objectives, Purposes – Creating Management information system – Project Appraisal: Meaning and techniques – Logical Frame Analysis (LFA) Participatory Rural Appraisal (PRA): Principles, methods of PRA – Network analysis.SIA –Social Impact Assessment. (M&E) Monitoring and Evaluation of the Project.		13
V	**Project Personnel Empowerment** Training: Meaning, need, importance, purpose and significance – Training needs: Areas of health– Awareness on behavioral, environmental and social issues – Institution building of Non-Profit Organizations in administering the Social Welfare Programmes- Responsibility and Accountability of Non-profit Organizations and social audit.		13

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Gregory Dees, Jed Emerson, Peter Economy. "Enterprising Non Profits – A Toolkit for Social Entrepreneurs", John Wiely and Sons, New Delhi, (2002).

REFERENCE BOOKS

Reference Books:

1. Julie Fisher. "NON GOVERNMNETS", Rawat Publications, New Delhi, (2003).
2. Kumar A. "Social Change through NGO's", Anmol Publishers New Delhi, (2003).
3. Lewis and Wallance. "Development of NGO'S and the Challenges of Change", Rawat Publications, New Delhi, (2003).
4. Pawar, Ambekar, Shrikant. "NGO'S & Development", Rawat Publications, New Delhi,(2004).
5. Steven Ott. J. "Understanding Non Profit Organizations: Governance, Leadership and Management", Westview Press, (2001).

WEB RESOURCES

Web Link:

- https://en.wikipedia.org/wiki/Nonprofit_organization
  https://en.wikipedia.org/wiki/Category:Non-profit_organizations
- https://en.wikipedia.org/wiki/Category:Non-profit_organisations_based_in_India
- https://en.wikipedia.org/wiki/Non-governmental_organization
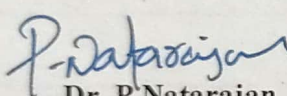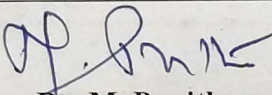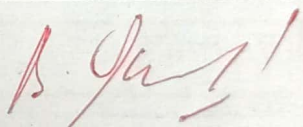- https://en.wikipedia.org/wiki/Non-profit_laws_of_India

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	M	M	M
CO3	M	S	S	S
CO4	S	M	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. P.Natarajan	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP22	COUNSELLING AND GUIDANCE						Batch:	2020-2021 & Onwards
								Semester:	IV
Hrs/Week:	5	L	5	T	-	P	-	Credits:	3

COURSE OBJECTIVE:
1. To develop the knowledge in counselling process, techniques, methods and skills.
2. To enhance skills on the theoretical foundations of counselling.
3. To acquire knowledge on counselling relationship, process, techniques and counselling in groups and different settings groups in counselling.
4. To learn about assessment, testing and the diagnostic process.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the knowledge on concepts, meaning, types, principles of guidance and counselling	KI, K2, K3, K4
CO2	Enrich the knowledge about the theoretical foundations of counselling.	K1 to K4
CO3	Relate counseling relationship, process, techniques and counselling in groups and different settings groups in counselling.	K1 to K4
CO4	Investigate the assessment, testing and the diagnostic process.	K1 to K4

SYLLABUS

20SWP22	COUNSELLING AND GUIDANCE	Sem: IV
Unit No.	Topics	Hours
I	**Guidance and Counseling** Guidance –Meaning, objectives, Importance of guidance - Basic principles and assumptions underlying guidance. Counseling –Definitions, Types, Stages of Counselling - Elements of Counselling - Characteristics of a counselor.	13
II	**Theoretical Foundations of Counselling** Theoretical Foundations: Psychoanalytic Theory, Psychoanalysis and Transactional Analysis; Adlerian Theory: Adlerian Counselling; Humanistic Theories: Client Centered Counseling, Existential Counselling and Gestalt Therapy; Behavioural Theory: Behaviour Therapy; Cognitive Theory: Rational Emotive Behavioral Therapy (REBT), Reality Therapy (RT) and Cognitive Therapy.	13
III	**Counselling Relationship, Process and Techniques:** Counselling Relationship: Regard, Respect, Authenticity, Empathy and Genuineness - Counselling Process: Initiating Counselling, Attending Skills:	13

		Non-Verbal, Interacting with Clients, Termination, Follow-up - Transference and Counter-Transference - Counselling Techniques: Listening, Responding, Goal setting, Exploration, Summarization and Action.	
IV		**Counselling in Groups, and Different Settings Groups in Counselling:** T- Groups, Encounter Groups, Support Groups, Psycho Educational Groups and Psycho Therapy Groups. Counselling in Special Situations: Marriage, Couple and Family Counseling, School Counselling and Guidance, Career Counselling with Adolescents, Industrial Counselling with Employers and Employees, Alcoholic and De-Addiction Counselling, Crisis and Trauma Counselling-Resilience and Psychological First Aid; Supportive Counselling with PLHIV, TB patients, PWDs, Infertility counselling, Sex counselling, Bereavement Counselling, Tele Counselling-Importance during Pandemic, Counselling against suicidal thoughts and Community Counselling.	13
V		**Assessment , Testing and the Diagnostic process** Meaning of assessment – role of testing in the assessment process-standardized measures: test of ability, aptitude, achievement and test of typical performance Selecting tests-non standardized measures: observational assessment –case study, rating scale-self assessment – using assessment methods. Formal and functional diagnosis-diagnosis-ethical concerns-Behavioral Diagnosis.	13

Teaching methods: Lecturing, PowerPoint Projection through LCD, Assignment, Discussion and Activity.

TEXT BOOKS

Text Book:

1. Narayan Rao. "Counselling and Guidance", Tata McGraw Hill, New Delhi, (2003).

REFERENCE BOOKS

Reference Books:

1. Egan, Gerard. "The skilled helper: A problem management and opportunity, Development Approach to helping", Wadsworth publishers, Boston, USA, (2006).

2. Hough & Margaret. "Counselling skills and theory", Hodder Arnold publishers, UK, (2006).

3. Lapworth, Phil. "Integration in Counselling and Psychotherapy: Developing a personal approach", Sage publications, New Delhi, (2001).

4. Mcleod & John. "Introduction to Counselling", Open University Press, UK, (2003).

5. Malavika Kapur. "Counselling Children with Psychological Problems", Dorling Kindersley , New Delhi, (2011).

WEB RESOURCES

Web Link:
- https://en.wikipedia.org/wiki/Counseling_psychology
- https://en.wikipedia.org/wiki/List_of_counseling_topics
- https://en.wikipedia.org/wiki/Career_counseling
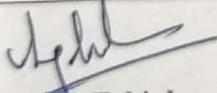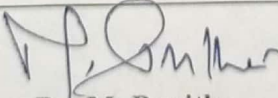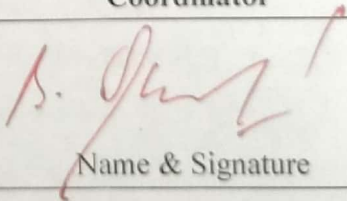- https://en.wikipedia.org/wiki/Category:School_counseling
- https://en.wikipedia.org/wiki/Psychotherapy

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	M	S	M
CO2	M	S	M	S
CO3	S	M	S	S
CO4	M	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Mrs.X.Agnes Febiola Name & Signature of the Staff	Dr. M. Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP23	FIELD WORK PRACTICUM- IV						Batch:	2020-2021 & Onwards
								Semester:	IV
Hrs/Week:	(10 + 6) 16	L	-	T	6	P	10	Credits:	4

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COURSE OBJECTIVE:
1. To gain theoretical knowledge to implement in practical situation.
2. To enrich the functions and activities of field work agency.
3. To learn about the skill require solving the social problems.
4. To acquire knowledge on the skills needed to develop the art of writing the narrative and descriptive records.

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COURSE OUTCOMES (CO)

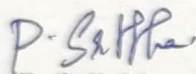| S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Explore the theoretical knowledge to implement in practical situation.	KI, K2, K3, K4
CO2	Observe the functions and activities of field work agency.	K1 to K4
CO3	Relate the skill require to solve the social issues that prevail in the society.	K1 to K4
CO4	Scrutinize the skills needed to develop the art of writing the narrative and descriptive records.	K1 to K4

SYLLABUS

20SWP23	FIELD WORK PRACTICUM- IV	Sem: IV
	Topics	**Hours**
	The students have to understand the organizational functions, activities and the services rendered during their training. They have to apply social work theory, knowledge and techniques in the field of their respective specialization by acquiring skills through systematic observation, critical analysis and develop a spirit of inquiry. They have to learn to imbibe values and ethics of the Social Work profession through field work practicum.	16 (10 + 6)

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	S	M	M	S
CO3	M	S	S	S
CO4	S	M	M	M

S-Strong, M- Medium, L – Low

Course Designed by	Verified by HOD	Approved by CDC Coordinator
Dr. P. Srilekha	Dr. M. Punitha	
Name & Signature of the Staff	Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP24	BLOCK PLACEMENT							Batch:	2020-2021
									Semester:	IV
Hrs/Week:	30 Days	L	-	T	-	P	-	Credits:		2

COURSE OBJECTIVE:
1. To facilitate Students hands-on experience within their block field work agencies.
2. To gain knowledge about the available career opportunities and help them to identify.
3. To learn to apply theoretical knowledge in work place.
4. To enrich the knowledge on the students in developing skills and job-search strategies required to achieve their career.

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Recognize the hands-on experience within their block field work agencies.	KI, K2, K3, K4
CO2	Utilize the available career opportunities and help them to identify job roles.	K1 to K4
CO3	Relate the theoretical knowledge in work place.	K1 to K4
CO4	Scrutinize the students in developing skills and job-search strategies required to achieve their career.	K1 to K4

SYLLABUS

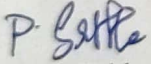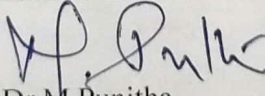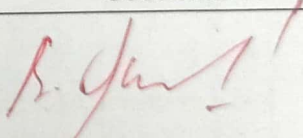| 20SWP24	BLOCK PLACEMENT	Sem: IV
	Topics	Hours
	The purpose of the Block placement is to make the students acquire professional skills in the field of their specialization. The Block placement provides an opportunity for the students to develop the professional preparedness for job situations. It helps them to develop their competency, professional behavior and skills. Students have to undergo **30 days training** after their Third semester examinations and they will **appear for Viva –Voce** in the **IV Semester**.	30 Days

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	M	M	M	M
CO3	S	S	S	S
CO4	M	M	M .	S

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P. Srikha Dr.P.Srilekha Name & Signature of the Staff	Dr.M.Punitha Name & Signature	Name & Signature

Co-ordinator
Curriculum Development Cell
Hindusthan College of Arts & Science,
Coimbatore-641 028.

Course Code:	20SWP25	PROJECT WORK							Batch:	2020-2021
									Semester:	IV
Hrs/Week:	1	L	-	T	-	P	-		Credits:	4

COURSE OBJECTIVE:
1. To develop the research aptitude of the students in the area of social science
2. To provide an opportunity to conduct empirical study.
3. To enable the student to prepare project reports
4. To learn about the fields and emerging areas of research in social work

COURSE OUTCOMES (CO)

S. No	COURSE OUTCOME	BLOOMS LEVEL
CO1	Inculcate the research aptitude of the students in the area of social science.	KI, K2, K3, K4
CO2	Predict the opportunity to conduct empirical study.	K1 to K4
CO3	Demonstrate student to prepare project reports.	K1 to K4
CO4	Scrutinize the fields and emerging areas of research in social work.	K1 to K4

SYLLABUS

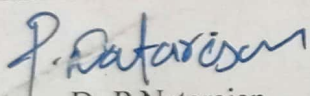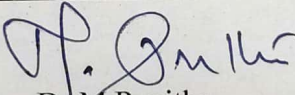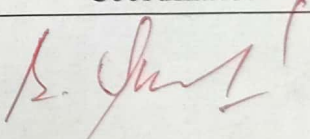| 20SWP25	PROJECT WORK	Sem: IV
	Topics	Hours
	Every student is required to complete a research project under the supervision and guidance of a faculty member of the department. Students have to practice Social Work Research by undertaking an independent project pertaining to the field of their specialization. Students have to acquire knowledge about research design, sampling techniques and data analysis & interpretation skills to document their research work.	

MAPPING WITH PROGRAM OUTCOMES

CO \ PO	PO1	PO2	PO3	PO4
CO1	M	S	S	M
CO2	M	M	M	S
CO3	M	M	S	S
CO4	S	S	M	M

S-Strong, M- Medium, L – Low

ASSESSMENT PATTERN (if deviation from common pattern)

Follows common pattern of Internal and External assessment, suggested in the Regulations.

Course Designed by	Verified by HOD	Approved by CDC Coordinator
P.Natarisan	*P. Bmilhi*	*L. Jhm1*
Dr.P.Natarajan Name & Signature of the Staff	Dr.M.Punitha Name & Signature	Name & Signature