

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)

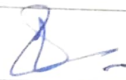


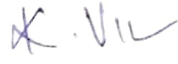



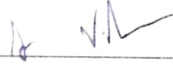


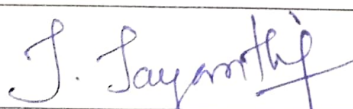
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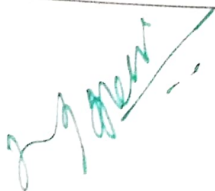
19/07/2016

CIRCULAR

There will be a meeting for members of counseling cell on 26.07.2016 at 11.30 am in principal's chamber. The members of the above committee are requested to attend without fail.

Members of the Committee:

S.NO	MEMBERS	SIGNATURE
1	MR.T.THILIPKUMAR (HEAD,DEPARTMENT OF LANGUAGES)	
2	MR.R.RANGARAJ (HEAD, DEPARTMENT OF COMPUTER SCIENCE)	
3	DR.M.PUNITHA (HEAD, DEPARTMENT OF SOCIAL WORK)	
4	DR.K.VIJAYALATHA (DEPARTMENT OF SOCIALWORK)	
5	DR.P.SEKAR (DEPARTMENT OF COMMERCE)	
6	DR.N.HEMASHENBAGAM (DEPARTMENT OF MICRO BIOLOGY)	
7	Ms.GEETHAMANI (DEPARTMENT OF INFORMATION TECHNOLOGY)	
8	Mr.FRIDHAR (MASTER OF BUSINESS ADMINISTRATION)	
9	M.YEGAMMAI (DEPARTMENT OF MATHEMATICS)	
10	Dr.A.KALAISELVI (DEPARTMENT OF B.COM CA)	
11	Mr.JAYANTHI (DEPARTMENT OF COSTUME DESIGN AND FASHION)	



COUNSELLING CELL MEETING

MEETING HELD ON : 26/7/2016

LOCATION: Counselling Room

The below points to be discussed.

- I. The members of the committee are to focus on problems of alcoholism, tobacco and substance abuse.

The counselling service to be offered by counsellors are :-

(i) Provide information about alcoholism and discuss the recovery process.

(ii) offer tips and techniques for a successful recovery.

(iii) Give regular assessments to determine the progress of students.

MEMBERS

1. MR. T. THILIP KUMAR
(HEAD, DEPARTMENT OF LANGUAGES)

SIGNATURE

- 

2. MR. R. RANGARAJ
(HEAD, DEPARTMENT OF COMPUTER
SCIENCE)




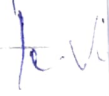

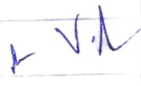
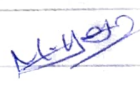

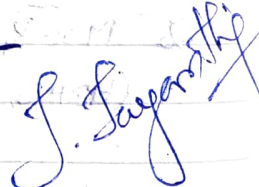
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3. ASI. K. VIJAYALATHA
(DEPARTMENT OF SOCIAL WORK)

- 

MEMBERS

SIGNATURE

- 4. DR. P. SEKAR
(DEPARTMENT OF COMMERCE) - 
- 5. DR. D. MENASHEEBAGAN
(DEPARTMENT OF MICROBIOLOGY) - 
- 6. DR. M. PUNITHA
(DEPARTMENT OF SOCIAL WORK) - 
- 7. DR. R. VIJAYALATHA
(DEPARTMENT OF SOCIAL WORK) - 
- 8. MS. GEETHAMANI G.S
(DEPARTMENT OF INFORMATION TECHNOLOGY) - 
- 9. E. VISHALAKSHI
(MASTER OF BUSINESS ADMINISTRATION) - 
- 10. M. YEGHAMAI
(DEPARTMENT OF MATHEMATICS) - 
- 11. DR. A. KALISELVI
(DEPARTMENT OF B.COM (A)) - 
- 12. MS. JAYANTHI
(DEPARTMENT OF COSTUME DESIGN AND FASHION) - 

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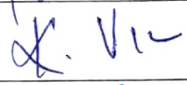




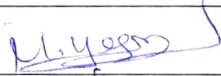
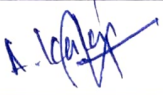
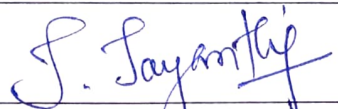
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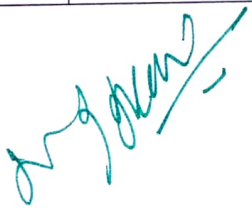
03/10/2016

CIRCULAR

There will be a meeting for members of counseling cell on 10.10.2016 at 11.30 am in principal's chamber. The members of the above committee are requested to attend without fail.

Members of the Committee:

S.NO	MEMBERS	SIGNATURE
1	MR.T.THILIPKUMAR (HEAD,DEPARTMENT OF LANGUAGES)	
2	MR.R.RANGARAJ (HEAD, DEPARTMENT OF COMPUTER SCIENCE)	
3	DR.M.PUNITHA (HEAD, DEPARTMENT OF SOCIAL WORK)	
4	DR.K.VIJAYALATHA (DEPARTMENT OF SOCIALWORK)	
5	DR.P.SEKAR (DEPARTMENT OF COMMERCE)	
6	DR.N.HEMASHENBAGAM (DEPARTMENT OF MICRO BIOLOGY)	
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9	M.YEGAMMAI (DEPARTMENT OF MATHEMATICS)	
10	Dr.A.KALAISELVI (DEPARTMENT OF B.COM CA)	
11	Mr.JAYANTHI (DEPARTMENT OF COSTUME DESIGN AND FASHION)	



Meeting held on: 10/10/16

Location: Counselling Room

The members of the committee were discussed about the problems of difficulties faced by students in their studies & Exam fear. [Especially I Uor & I PG].

The following important services were discussed & those are to be provided by the counsellors,

i) The tutors are instructed to monitor the students who are facing problems in their academics & frighten about examinations. This might minimize the dropout rate.

ii) The counselling to be given focus on below mentioned points.

- * Organise study space.
- * Use flow charts & diagrams.
- * Practice on old exam's QP
- * Plan their exam day.

MEMBERS



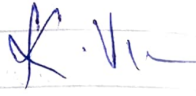






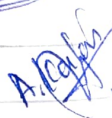

1. MR. T. THILIPKUMAR
(HEAD, DEPARTMENT OF
LANGUAGES)

SIGNATURE



SIGNATURE

MEMBERS

2. Mr. R. RANGARAJ
(HEAD, DEPARTMENT OF COMPUTER SCIENCE) 
8. Dr. M. PUNITHA
(HEAD, DEPARTMENT OF SOCIAL WORK) 
4. Dr. K. VIJAYALATHA
(DEPARTMENT OF SOCIAL WORK) 
5. Dr. P. SEKAR
(DEPARTMENT OF COMMERCE) 
6. Dr. N. HEMASHENBAGIAM
(DEPARTMENT OF MICROBIOLOGY) 
7. Dr. P. SELVAMANI
(DEPARTMENT OF SOCIAL WORK) 
8. Ms. GIEETHAMANI G.S
(DEPARTMENT OF INFORMATION TECHNOLOGY) 
9. E. VISHALAKSHI
(MASTER OF BUSINESS ADMINISTRATION) 
10. M. VEJAMMAI
(DEPARTMENT OF MATHEMATICS) 
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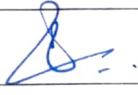

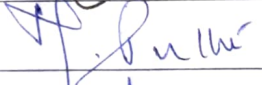
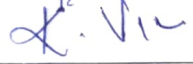




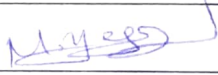
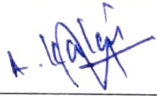

COIMBATORE-641028

30/01/2017

CIRCULAR

There will be a meeting for members of Counseling cell on 06.02.2017 at 11.30 am in principal's chamber. The members of the above committee are requested to attend without fail.

Members of the Committee:

S.NO	MEMBERS	SIGNATURE
1	MR.T.THILIPKUMAR (HEAD,DEPARTMENT OF LANGUAGES)	
2	MR.R.RANGARAJ (HEAD, DEPARTMENT OF COMPUTER SCIENCE)	
3	DR.M.PUNITHA (HEAD, DEPARTMENT OF SOCIAL WORK)	
4	DR.K.VIJAYALATHA (DEPARTMENT OF SOCIALWORK)	
5	DR.P.SEKAR (DEPARTMENT OF COMMERCE)	
6	DR.N.HEMASHENBAGAM (DEPARTMENT OF MICRO BIOLOGY)	
7	Ms.GEETHAMANI (DEPARTMENT OF INFORMATION TECHNOLOGY)	
8	Mr.FRIDHAR (MASTER OF BUSINESS ADMINISTRATION)	
9	M.YEGAMMAI (DEPARTMENT OF MATHEMATICS)	
10	Dr.A.KALAISELVI (DEPARTMENT OF B.COM CA)	
11	Mr.JAYANTHI (DEPARTMENT OF COSTUME DESIGN AND FASHION)	



Counselling Cell Meeting:

Date : 6/2/2017 Location : Counselling Room

The following points to be discussed

→ The members of the committee are to focus the problems of the students like

→ Attendance (irregular students)

→ Students found roaming & using mobile phones.

→ Ask tutors to monitor class hours regularly.

MEMBERS

SIGNATURE

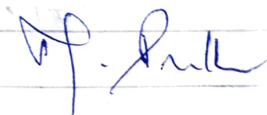
1. Mr. T. THILIPKUMAR
(HEAD, DEPARTMENT OF
LANGUAGES)

- 

2. Mr. R. RANGARAJ
(HEAD, DEPARTMENT OF
COMPUTER SCIENCE)

- 

3. Dr. M. DUNITHA
(HEAD, DEPARTMENT OF
SOCIAL WORK)


- 


4. Dr. K. VIJAYALATHA
(DEPARTMENT OF SOCIAL
WORK)

- 


MEMBERS

SIGNATURE


5. Dr. P. SEKAR
(DEPARTMENT OF COMMERCE) - 


6. Dr. N. HEMASHENBAGIAM
(DEPARTMENT OF MICROBIOLOGY) - 

7. Dr. P. SELVAMANI
(DEPARTMENT OF SOCIAL WORK) - 

8. MS. GIEETHAMANI G.S
(DEPARTMENT OF INFORMATION TECHNOLOGY) - 

9. Mr. FRIDHAR
(MASTER OF BUSINESS ADMINISTRATION) - 

10. M. VEDHAMMAI
(DEPARTMENT OF MATHEMATICS) - 

11. Dr. A. KALAISELVI
(DEPARTMENT OF B. COM. CAS) - 

12. Mr. JAYANTHI
(DEPARTMENT OF COSTUME AND FASHION) - 