

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)


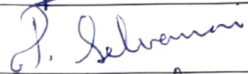
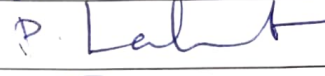







COIMBATORE – 641028

22.07.2019

CIRCULAR

There will be a meeting for the members of the Counselling Cell on 26.07.2019 at 3.45 pm in the IQAC Hall. The members of the Cell are requested to attend without fail.

Members of the Cell

S.NO	MEMBERS	SIGNATURE
1	Mrs. Agnes Febiola. X (Asst. Professor, Dept. of Social Work)	
2	Dr. P. Selvamani (Asst. Professor, Dept. of Social Work)	
3	Dr. P. Lalitha (Assoc. Professor, Dept. of BCA)	
4	Dr. R. Rangaraj (Professor & Head, Dept. of Computer Science)	
5	Dr. P. Priya (Professor, Dept. of Commerce PA & AF)	
6	Mrs. Sathyadeepa (Asst. Professor, Dept. of Electronics)	
7	Dr. K. Anitha (Assoc. Professor, Dept. of MBA)	
8	Dr. P. Sekar (Assoc. Professor, Dept. of Commerce)	
9	Mr. R. Rajan (Asst. Professor, Dept. of CS & HM)	
10	Mrs. G. Sivabrintha (Asst. Professor, Dept. of IT)	


Principal

Minutes of the Meeting of Counselling Cell
held on 26-7-2019 at IQAC HALL.
Hindustan College of Arts & Science, Coimbatore

Members Present:

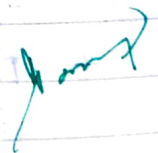
1. Dr. Ponnusamy. A Principal, HICAS.
2. Mrs. Agnes febiola - Asst. Professor, Dept of Social work
& Chair Person of Counselling Cell.
3. Dr. P. Selvamani. - Asst Professor, Dept of Social Work
4. Dr. P. Lalitha - Asoc. Professor, Dept. of BCA
5. Dr. Rangaraj - Head, Dept. of Computer Science
6. Dr. P. Priya - Asoc. Professor. Dept. of Commerce P & H
7. Mr. S. Sathyapriya - Asst. Professor - Dept. of Electronics
8. Dr. K. Anitha - Asoc. Professor Dept. of MBA
9. Dr. P. Sekar - Asoc. Professor. Dept. of Commerce
10. Dr. R. Rajan - Asst. Professor. Dept of CE & HM.

The deliberations of the meeting are presented as follows.

- * The meeting started at 3.45 pm
- * Dr. Ponnusamy, Principal welcomed the gathering and explained the activities of the Counselling Cell and introduced Mrs. Agnes febiola of Dept of Social Work, who is assigned the responsibility of co-ordinating counselling services
- * The principal stated that the class tutors know the problems faced by students and they can refer the students to the Counselling Cell.
Further added that counselling is another approach to get connected to students.
- * The procedures to refer to the cell such as through whatsapp, email etc were discussed.
- * All the members felt that confidentiality

should be maintained about the students.





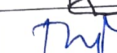




- * Dr. Bergarajan & Dr. Shekar informed about the assessment form that was prepared by them earlier, and it was decided that necessary modifications to be made.
- * The Principal stated that a meeting should be conducted separately to class tutors with regard to referrals & feedback.
- * The members stated that the students who are suspended due to disciplinary action and drug abuse should be referred to the Counselling Cell before joining the class after suspension.
- * Mr. Agnes Felida asked about the name board to be fixed for the Counselling Cell and the Principal responded that, there is stigma attached to the word Counselling and students may feel uncomfortable to enter the Counselling room. She asked the members to think and choose an alternative name.
- * The members came out with different names such as Guidance Cell, Student Support Cell, Relief Centre, Case Centre etc.
- * The Principal suggested to have an official inaugural function and invite a resource person from outside and entrusted the responsibility to Mr. Agnes Felida.
- * The meeting ended at 4.40 p.m.



Hindusthan College of Arts and Science
Coimbatore- 641 028

Internal Quality Assurance Cell
COUNSELLING CELL MEETING

Date :26.07.2019

S.No	Name of the Faculty	Department	Signature
1.	Dr.A.Ponnusamy	Principal	
2.	Mrs AGNES FEBIDA	Social Work	
3	Dr. P. Selvamani	Social work	
4	Dr. P. Lalitha	BCA	
5	Dr. Sowjanya R	Computer science	
6	Dr. P. PRIYA	Commerce PA & AF	Thy 26/7/19
7	S. Sathyadevya	ELECTRONICS	
8	Dr. K. ANITHA	MBA	
9	DR. P. SEKAR	Commerce	
10	R. Rajan	CS & IT	



HINDUSTHAN COLLEGE OF ARTS AND SCIENCE

(AUTONOMOUS)

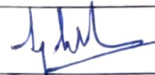
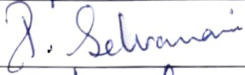








COIMBATORE – 641028

13.08.2019

CIRCULAR

There will be a meeting for the members of the Counselling Cell on 19.08.2019 at 2.00 pm in the IQAC Hall. The members of the Cell are requested to attend without fail.

Members of the Cell

S.NO	MEMBERS	SIGNATURE
1	Mrs. Agnes Febiola. X (Asst. Professor, Dept. of Social Work)	
2	Dr. P. Selvamani (Asst. Professor, Dept. of Social Work)	
3	Dr. P. Lalitha (Assoc. Professor, Dept. of BCA)	
4	Dr. R. Rangaraj (Professor & Head, Dept. of Computer Science)	
5	Dr. P. Priya (Professor, Dept. of Commerce PA & AF)	
6	Mrs. Sathyadeepa (Asst. Professor, Dept. of Electronics)	
7	Dr. K. Anitha (Assoc. Professor, Dept. of MBA)	
8	Dr. P. Sekar (Assoc. Professor, Dept. of Commerce)	
9	Mr. R. Rajan (Asst. Professor, Dept. of CS & HM)	
10	Mrs. G. Sivabrintha (Asst. Professor, Dept. of IT)	


Principal

Counselling Cell.

Minutes of the meeting held at IQAC Hall on 19th August at 2.10 P.M.

Members Present:

1. Ms. Agnes Febiola
2. Dr. Lalitha
3. Dr. Priya - P
4. Dr. Anitha
5. Dr. Ranganaj R.
6. Mr. Sathyadeepa
7. Dr. P. Bekas
8. Mr. R. Rajan.
9. Mrs. G. Srinabindha.

The points discussed are as follows.

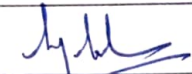
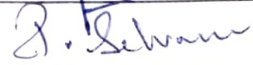
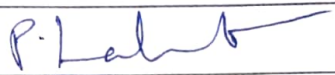




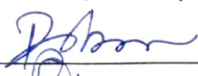
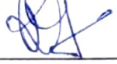

- * The members of the Counselling Cell through conversations in whatsapp decided to name the cell as "Student Support Cell."
- * The agenda of the Inaugural event of the Student Support Cell was discussed.
- * The resource person for the event, date and the topic of his talk was informed to the members by Ms. Agnes Febiola.
- * Various arrangements and preparations regarding reception committee, dias arrangement, designing of the invitation, refreshment to the resource person were discussed and the members voluntarily took up responsibility of undertaking different tasks for the event.
- * The agenda was finalized at the end and the meeting ended at 3.00 pm.

1/19/24

Hindusthan College of Arts and Science, Coimbatore

Meeting held on 19th August 2019

Members of the Cell

S.NO	MEMBERS	SIGNATURE
1	Mrs. Agnes Febiola. X (Asst. Professor, Dept. of Social Work)	
2	Dr. P. Selvamani (Asst. Professor, Dept. of Social Work)	
3	Dr. P. Lalitha (Assoc. Professor, Dept. of BCA)	
4	Dr. R. Rangaraj (Professor & Head, Dept. of Computer Science)	
5	Dr. P. Priya (Professor, Dept. of Commerce PA & AF)	
6	Mrs. Sathyadeepa (Asst. Professor, Dept. of Electronics)	
7	Dr. K. Anitha (Assoc. Professor, Dept. of MBA)	
8	Dr. P. Sekar (Assoc. Professor, Dept. of Commerce)	
9	Mr. R. Rajan (Asst. Professor, Dept. of CS & HM)	
10	Mrs. G. Sivabrintha (Asst. Professor, Dept. of IT)	


Principal

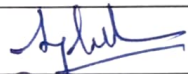
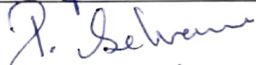


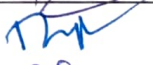
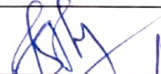
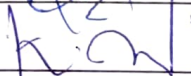



HINDUSTHAN COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
COIMBATORE – 641028

03.09.2019

CIRCULAR

There will be a meeting for the members of the Student Support Cell on 07.09.2019 at 11 am in the Central Library. The members of the Cell are requested to attend without fail.

Members of the Cell

S.NO	MEMBERS	SIGNATURE
1	Mrs. Agnes Febiola. X (Asst. Professor, Dept. of Social Work)	
2	Dr. P. Selvamani (Asst. Professor, Dept. of Social Work)	
3	Dr. P. Lalitha (Assoc. Professor, Dept. of BCA)	
4	Dr. R. Rangaraj (Professor & Head, Dept. of Computer Science)	
5	Dr. P. Priya (Professor, Dept. of Commerce PA & AF)	
6	Mrs. Sathyadeepa (Asst. Professor, Dept. of Electronics)	
7	Dr. K. Anitha (Assoc. Professor, Dept. of MBA)	
8	Dr. P. Sekar (Assoc. Professor, Dept. of Commerce)	
9	Mr. R. Rajan (Asst. Professor, Dept. of CS & HM)	
10	Mrs. G. Sivabrintha (Asst. Professor, Dept. of IT)	


Principal

Hindusthan College of Arts & Science
Hindusthan Gardens
Nava India, Coimbatore

Minutes of the Student Support Meeting held on 7th September 2019 at Central
Library

The following points were discussed






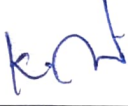


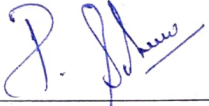

- The meeting began at 11.10 am.
- Discussion on the agenda of the programme to observe World suicide Prevention Day was done.
- It was decided to commemorate the day 9th September and the agenda was finalized after detailed discussion.
- It was suggested to involve class representatives in the Student Support Cell so that the information of activities of the cell will reach all students in the college. And also those students will take active participation in helping other students facing difficulties in their life.
- The other committee members too felt involving students will be beneficial and it was decided to give a feedback to Principal.
- Meeting ended at 11.50 am.



Hindusthan College of Arts & Science, Coimbatore

Members of Student Support Cell (SSC)

Meeting held on 7.9.2019

S.No	Name of the Member	Name of the Department	Signature
1	Mrs. Agnes Febiola Asst. Professor (Chair Person of SSC)	Social Work	
2	Dr. R. Rangaraj (Member) Professor and Head	Department of Computer Science	
3	Dr. P. Lalitha (Member) Associate Professor	Department of BCA	
4	Dr. P. Sekar (Member) Associate Professor	Department of Commerce	
5	Mrs. G. Sivabrintha (Member) Asst. Professor	Department of IT	
6	Dr. K. Anitha (Member) Associate Professor	Department of MBA	
7	Mr. R. Rajan (Member) Asst. Professor	Department of CS & HM	
8	Dr. P. Priya (Member) Professor	Department of Commerce (PA)	
9	Dr. P. Selvamani (Member) Asst. Professor	Department of MSW	
10	Mrs. S. Sathyadeepa (Member) Asst. Professor	Department of Electronics	




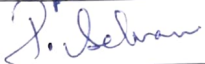







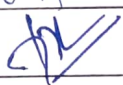
HINDUSTHAN COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
COIMBATORE – 641028

03.10.2019

CIRCULAR

There will be a meeting for the members of the Student Support Cell on 09.10.2019 at 3.30 pm in the Central Library. The members of the Cell are requested to attend without fail.

Members of the Cell

S.NO	MEMBERS	SIGNATURE
1	Mrs. Agnes Febiola. X (Asst. Professor, Dept. of Social Work)	
2	Dr. P. Selvamani (Asst. Professor, Dept. of Social Work)	
3	Dr. P. Lalitha (Assoc. Professor, Dept. of BCA)	
4	Dr. R. Rangaraj (Professor & Head, Dept. of Computer Science)	
5	Dr. P. Priya (Professor, Dept. of Commerce PA & AF)	
6	Mrs. Sathyadeepa (Asst. Professor, Dept. of Electronics)	
7	Dr. K. Anitha (Assoc. Professor, Dept. of MBA)	
8	Dr. P. Sekar (Assoc. Professor, Dept. of Commerce)	
9	Mr. R. Rajan (Asst. Professor, Dept. of CS & HM)	
10	Mrs. G. Sivabrintha (Asst. Professor, Dept. of IT)	


Principal

Hindusthan College of Arts & Science
Hindusthan Gardens
Nava India, Coimbatore

Minutes of the Student Support Meeting held on 9th October 2019 at Central
Library

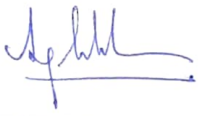




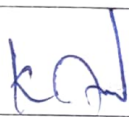

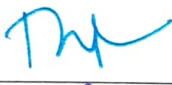
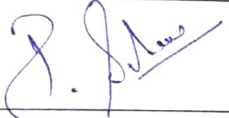

- The meeting began at 3.30 pm.
- The agenda of the meeting was about organizing a session to the Class Tutors on “How to identify behavioural and mental health problems in students and the need for timely interventions”
- The dates and venue were finalized after discussion.
- As the programme was fixed on a working Saturday the members agreed to make sure that maximum number of faculties attend and benefit from the programme.
- The meeting ended at 4 pm.



Hindusthan College of Arts & Science, Coimbatore

Members of Student Support Cell (SSC)

Meeting held on 9.10.2019

S.No	Name of the Member	Name of the Department	Signature
1	Mrs. Agnes Febiola Asst. Professor (Chair Person of SSC)	Social Work	
2	Dr. R. Rangaraj (Member) Professor and Head	Department of Computer Science	
3	Dr. P. Lalitha (Member) Associate Professor	Department of BCA	
4	Dr. P. Sekar (Member) Associate Professor	Department of Commerce	
5	Mrs. G. Sivabrintha (Member) Asst. Professor	Department of IT	
6	Dr. K. Anitha (Member) Associate Professor	Department of MBA	
7	Mr. R. Rajan (Member) Asst. Professor	Department of CS & HM	
8	Dr. P. Priya (Member) Professor	Department of Commerce (PA)	
9	Dr. P. Selvamani (Member) Asst. Professor	Department of MSW	
10	Mrs. S. Sathyadeepa (Member) Asst. Professor	Department of Electronics	




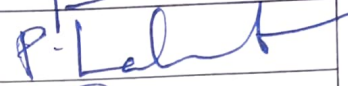



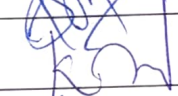
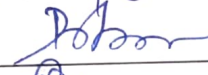


HINDUSTHAN COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
COIMBATORE – 641028

02.12.2019

CIRCULAR

There will be a meeting for the members of the Student Support Cell on 05.12.2019 at 3.30 pm in the Central Library. The members of the Cell are requested to attend without fail.

Members of the Cell

S.NO	MEMBERS	SIGNATURE
1	Mrs. Agnes Febiola. X (Asst. Professor, Dept. of Social Work)	
2	Dr. P. Lalitha (Assoc. Professor, Dept. of BCA)	
3	Dr. R. Rangaraj (Professor & Head, Dept. of Computer Science)	
4	Dr. P. Priya (Professor, Dept. of Commerce PA & AF)	
5	Mrs. Sathyadeepa (Asst. Professor, Dept. of Electronics)	
6	Dr. K. Anitha (Assoc. Professor, Dept. of MBA)	
7	Dr. P. Sekar (Assoc. Professor, Dept. of Commerce)	
8	Mr. R. Rajan (Asst. Professor, Dept. of CS & HM)	
9	Mrs. G. Sivabrintha (Asst. Professor, Dept. of IT)	


Principal

HINDUSTHAN COLLEGE OF ARTS & SCIENCE
HINDUSTHAN GARDENS
NAVA INDIA, COIMBATORE

Minutes of the Student Support Cell Meeting Held on 5th December 2019 at Central Library

The following points were discussed by the committee members.

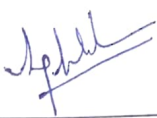


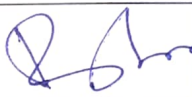

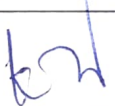

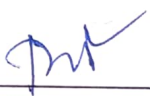
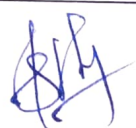
- The meeting started at 3.30 pm.
- The need for organizing the next programme of the Student Support Cell was discussed.
- Mrs. Agnes Febiola, shared about the discussions had with resource person of Nithya Gurukula and the various topics for students as well as counseling In charges.
- After deliberations the topic decided unanimously by the members was “Emotional Well-Being with Posture-Emotion-Walk”.
- It was decided that a meeting should be organized for Counselling in charges before the workshop for students. Hence it was decided to collect the names of the current in charge faculty members for counseling students in their respective departments.
- Dr. Rangarajan stated that it would be good to ask the counseling in charges to depute two students from each class to attend the workshop who should in pass on the inputs they received to other students in their classes. His suggestions were agreed by the members.
- Dr. Shekar asked to confirm if there are counseling in charges in each dept. Dr. Priya responded stating each dept has counseling in charges.
- The meeting got over at 4.05 pm.



Hindusthan College of Arts & Science, Coimbatore

Members of Student Support Cell (SSC)

Meeting held on 05.12.2019

S.No	Name of the Member	Name of the Department	Signature
1	Mrs. Agnes Febiola Asst. Professor (Chair Person of SSC)	Social Work	
2	Dr. R. Rangaraj (Member) Professor and Head	Department of Computer Science	
3	Dr. P. Lalitha (Member) Associate Professor	Department of BCA	
4	Dr. P. Sekar (Member) Associate Professor	Department of Commerce	
5	Mrs. G. Sivabrintha (Member) Asst. Professor	Department of IT	
6	Dr. K. Anitha (Member) Associate Professor	Department of MBA	
7	Mr. R. Rajan (Member) Asst. Professor	Department of CS & HM	
8	Dr. P. Priya (Member) Professor	Department of Commerce (PA)	
9	Dr. P. Selvamani (Member) Asst. Professor	Department of MSW	-
10	Mrs. S. Sathyadeepa (Member) Asst. Professor	Department of Electronics	



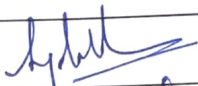
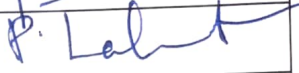







HINDUSTHAN COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
COIMBATORE – 641028

28.01.2020

CIRCULAR

There will be a meeting for the members of the Student Support Cell on 03.02.2020 at 3.15 pm in the Library Seminar Hall. The members of the Cell are requested to attend without fail.

Members of the Cell

S.NO	MEMBERS	SIGNATURE
1	Mrs. Agnes Febiola. X (Asst. Professor, Dept. of Social Work)	
2	Dr. P. Lalitha (Assoc. Professor, Dept. of BCA)	
3	Dr. R. Rangaraj (Professor & Head, Dept. of Computer Science)	
4	Dr. P. Priya (Professor, Dept. of Commerce PA & AF)	
5	Mrs. Sathyadeepa (Asst. Professor, Dept. of Electronics)	
6	Dr. K. Anitha (Assoc. Professor, Dept. of MBA)	
7	Dr. P. Sekar (Assoc. Professor, Dept. of Commerce)	
8	Mr. R. Rajan (Asst. Professor, Dept. of CS & HM)	
9	Mrs. G. Sivabrintha (Asst. Professor, Dept. of IT)	


Principal

Hindusthan College of Arts & Science
Hindusthan Gardens
Nava India, Coimbatore

Student Support Cell

Minutes of the Student Support Meeting held on 3rd February 2020 Library Hall

The Meeting started at 3.15 pm. Principal Dr. A. Ponnusamy greeted the Members of the Cell and appreciated the efforts taken in bringing the Counselling in charges together to work for the welfare of students. Sir explained about the need to have a close follow up with the Counselling in charges in order to get student referral.

The purpose of the meeting was further discussed

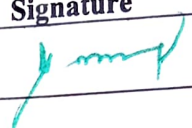
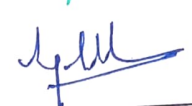

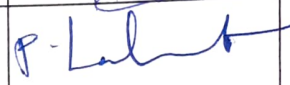
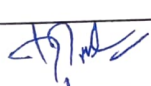
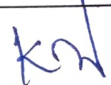


- The Counselling Cell members should coordinate with the respective Counselling in charges to motivate the class tutors to refer students for any counselling or supportive services as and when they require.
- Principal asked the in charge of the Cell to keep a record of number students counselled per semester for official purpose.
- The members were informed about the sessions that are being taken by Mrs. Agnes Febiola to the First UG students.
- Dr. Rangarajan stated that sessions to Undergraduate students may be helpful in molding them positively.
- Dr. Lalitha, another member of the Cell requested for further programmes to be organized for students and it was agreed upon to be held in the month of March.
- The meeting ended at 3. 50 pm.



HINDUSTHAN COLLEGE OF ARTS AND SCIENCE, COIMBATORE

STUDENT SUPPORT CELL

Members present for the meeting held on 3rd February 2020

S.no	Name	Designation	Signature
1	Dr. A. Ponnusamy	Principal & Patron	
2	Mrs. Agnes Febiola. X	Chairperson & Asst. Professor (Dept. of Social work)	
3	Dr. R. Rangarajan	Member of the Cell, Prof & Head, Dept. of Computer Science	
4	Dr. P. Lalitha	Member of the Cell, Associate Professor, Dept. of BCA	
5	Mrs. G. Sivabrintha	Member of the Cell, Asst. Professor, Dept. of IT	
6	Dr. K. Anitha	Member of the Cell, Associate Professor, Dept. of MBA	
7	Dr. P. Priya	Member of the Cell, Professor, Dept. of Commerce (PA)	
8	Mr. R. Rajan	Member of the Cell, Asst. Professor, Dept. of CS & HM	
9	Mrs. S. Sathyadeepa	Member of the Cell, Asst. Professor, Dept. of Electronics	