



HICAS

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE

An Autonomous College – Affiliated to Bharathiar University

Approved by AICTE and Govt. of Tamilnadu

Accredited by NAAC- An ISO certified Institution

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OFFICE OF THE CONTROLLER OF EXAMINATIONS

INSTRUCTIONS TO SCRUTINIZERS

- a) The main objective of the Scrutiny shall be to ensure that the questions are
- In conformity with the prescribed syllabus and scheme of examinations.
 - Free of typographical and grammatical errors
- b) Necessary corrections are to be carried out on the question paper.
- c) Check and correct the Subject code and Subject title, number of questions, total marks and time duration
- d) Check the repetition of the questions, format and readability of the figures if any while scrutinizing the question paper.
- e) Check the scheme was supportive.
- f) Check and verify whether the questions have due weightage.
- g) Check the pattern of the question paper with the model paper.

h) All Question papers should be followed by the given levels (from 2019-2020 and onwards)

K1 :Remembering(Base level)	These types of questions test the students ability to memorize and to recall terms, facts and details without necessarily understanding the concept.
Key Words for Question types	Memorize, Define, Identify, Repeat, Recall, State, Write, List & Name, who, what, when, why, select, choose, find.
K2:Understanding	These questions, test the students ability to summarize and describe in their own words without necessarily relating it to anything.
Key Words for Question types	Describe, Distinguish, Explain, Interpret, Predict, Recognize & Summarize.
K3:Applying(Transferring)	Application questions encourage students to apply or transfer learning to their own life or to a context different than one in which it was learned
Key Words for Question types	Apply, Compare, Contrast, Demonstrate, Examine, Relate, Solve & use, examine, classify, compare, distinguish, simplify.
K4:Analyzing (Advance level)	These questions encourage students to break material into parts, describe patterns and relationships among parts, to subdivide information and to show how it is put together.

Key Words for Question types	Analyze, Differentiate, Distinguish, Explain, Infer, Relate, Research & Separate, discover, categorise
K5: Evaluating Key Words for Question types	It is the ability to put parts/subsections together to form a new whole material/idea/concept/information Apprais, Assess, deduce, determine, estimate, evaluate, explain, interpret, etc.
K6: Create Key Words for Question types	It is the ability to judge the value of material/concept/statement/creative material /research report) for a given purpose Adapt, Compile, Compose, Construct, create, plan, Solve, Elaborate, formulate , develop and etc.

Blooms Taxonomy	End examinations (Max 70 marks) For UG	End examinations (Max 70 marks) For PG
Base level	Sec A – K1- 10 questions - 10 marks Sec B – K1&K2-2 questions a or b type - 8 marks Sec C – K1&K2-2 questions a or b type -16 marks	Sec A – K1&K2- 2 questions a or b type - 12 marks Sec B – K1&K2- 2 questions a or b type - 16 marks
Application level	Sec B – K2&K3-2 questions a or b type - 8 marks Sec C – K2&K3-2 questions a or b type -16 marks	Sec A – K2&K3-2 questions a or b type - 12 marks Sec B – K3&K4-2 questions a or b type - 16 marks
Advance level	Sec B – K3&K4-1 questions a or b type - 4 marks Sec C - K4 1 question a or b type - 8 marks	Sec A – K3&K4- 1 questions a or b type - 6 marks Sec B – K4&K5- 1 questions a or b type - 8 marks

Programme:

Name of the Scrutiny:

Date of Scrutinizing:

Designation and College address:

LIST OF PAPERS SCRUTINIZED:

S.No	Subject Code	Subject Title	Remarks mentioning correction made

Suggestions if any:

Name & Signature of the Scrutiny

Office use

COE